

The regular meeting of the Board of County Road Commissioners of the County of Clinton was held on Thursday, February 22, 2018 at 9:00 a.m. in the boardroom of the Clinton County Road Commission, 3536 S. BR127, St. Johns, MI 48879.

The pledge of allegiance was led by Chairman Peter Blauwiel

Commissioners Present: Peter Blauwiel and Gail Watkins

Staff Present: Managing Director Joseph Pulver, Director of Engineering Daniel Armentrout and Director of Finance/Clerk Jill Rey

Visitors: Kam Washburn

#### MINUTES:

The minutes of the January 10, 2018 regular meeting were reviewed. It was moved by Commissioner Watkins, seconded by Commissioner Blauwiel, and passed unanimously, to approve the January 10, 2018 regular meeting minutes as presented.

#### AGENDA:

It was moved by Commissioner Watkins, seconded by Commissioner Blauwiel, and passed unanimously, to approve the Agenda as printed.

#### COMMUNICATIONS:

The following communications were reviewed: 1) Contract Services Agreement with Michigan State Police, 2) MCRCSIP 2017 Battery Disconnect Mandate, 3) MCRCSIP Notice of Refund due to change to fire protection classification, 4) MDOT email notice of Act 51 Distribution of \$175 Million, 5) 2018 Materials/Services/Equipment Bid List (Bids taken on 2/21/18), 6) 2018 township Meeting Schedule, 7) MDOT 2017 Maintenance Advance – Due to MDOT, 8) D/C Engineering Contract for design of water/sewer project for Clinton County Road Commission main facility. It was moved by Commissioner Watkins, seconded by Commissioner Blauwiel, and passed unanimously, to accept and place the communications on file.

#### INFORMATION FROM COUNTY COMMISSIONERS:

County Commissioner Washburn reported: 1) Still working to get an additional seat at Tri-County Regional Planning, 2) Approved the Clinton Transit Budget at 1.6 million, he explained that the County approves the Transit Authority budget as it was set up that the Board must approve budget and millage requests when the Transit Authority was formed, 3) A new Committee has been formed to keep the Board up to date on zoning issues.

#### PUBLIC COMMENT:

There was no public comment.

#### STAFF REPORTS:

Mr. Armentrout reported on the following 2018 Federal Aid projects: Clark Road – Airport to DeWitt Road and Herbison – Schavey to Turner will be in the March letting. Grove Road over the Stony Creek: Nashville Construction has moved in and will begin removing the deck this week. Colony – DeWitt to Forest Hill with preventative maintenance on three bridges: Rieth Riley was the low bidder, construction scheduled to begin in May. Colony-Scott to Williams: construction is scheduled to begin in September. Federal Chip seal projects are planned as follows: Jones-Eaton Highway to Grand River, Wacousta-Grand River to Howe, Grange-Howe to Jason, Wright-Herbison to Pratt. He also reviewed the 2020 Herbison, Airport and bridge projects. County paving prices came in a little higher on main line, subdivisions stayed relatively even.

Mrs. Rey reported on the following: 1) MTF received in February (for December ) was \$729,312.36, 2) Cabling project is complete, 3) Phone system is installed, 4) Year-end processing update, 5) 2018 Fringe is 192.6% and Over Head is 5.5%, 5) Notified that MDOT is starting the 2016 Audit .

Mr. Pulver reported on the following: 1) Maintenance report, 2) MDOT maintenance report, 3) We are the featured profile Road Commission in the CRA quarterly journal, 4) Seven County Council was at Eaton County on January 16<sup>th</sup>, 5) Clinton County Township Officers Association was at Bingham Township Hall on January 25<sup>th</sup>, 6) Mediator for grievance on January 29<sup>th</sup>, 7) Attended Engineer's Workshop, February 13, 15, 16, 8) Took bids on February 21<sup>st</sup>, will have tabulations for the March 8<sup>th</sup> meeting, 9) Held local road discussions for 2018 with Greenbush and Riley Townships, 10) Participated in mock interviews with Ovid-Elsie High School, 11) CRA Annual Conference is March 13, 14 and 15<sup>th</sup>, 12) Legislative breakfast is March 8<sup>th</sup> at 7:30 a.m. at Flap Jack, 13) Construction program through 2024, 14) Overtime reward program.

#### DECEMBER YEAREND FINANCIALS:

It was moved by Commissioner Watkins, seconded by Commissioner Blauwikel, and passed unanimously, to accept and place on file the December 31, 2017 Financial Statements as presented.

#### JANUARY FINANCIAL REPORT:

It was moved by Commissioner Watkins, seconded by Commissioner Blauwikel, and passed unanimously, to accept and place on file the January 31, 2018 Financial Statements as presented.

#### FEBRUARY CASH STATUS REPORT:

It was moved by Commissioner Watkins, seconded by Commissioner Blauwikel, and passed unanimously, to accept and place on file the February Cash Status Report as presented.

#### SEASONAL WEIGHT RESTRICTIONS:

It was moved by Commissioner Watkins, seconded by Commissioner Blauwikel, and passed unanimously, to approve the implementation of seasonal weight restrictions as of Monday February 19, 2018 at 6:00 a.m.

#### ALL SEASON ROUTE LIST:

It was moved by Commissioner Watkins, seconded by Commissioner Blauwikel, and passed unanimously, to approve the All Season Route list as presented.

#### WEIGH MASTER AUTHORIZATION FOR ROBERT HYDE AND MARK WINELAND:

It was moved by Commissioner Watkins, seconded by Commissioner Blauwikel, and passed unanimously, to authorize Robert Hyde and Mark Wineland to perform the duties of weigh master during the 2018 weight restriction season.

#### 2017 FINAL BUDGET AMENDMENT:

It was moved by Commissioner Watkins, seconded by Commissioner Blauwikel, and passed unanimously, to approve the 2017 Final Budget Amendment as presented.

#### AGREEMENT TO PURCHASE FEDERAL AID FUNDS FROM ARENAC COUNTY ROAD COMMISSION:

It was moved by Commissioner Watkins, seconded by Commissioner Blauwikel, and passed unanimously, to authorize Chairman Blauwikel to sign the agreement to purchase \$368,637 in federal aid for \$294,909.60 (80%) from Arenac County.

MDOT CONTRACT #17-5419: COLONY ROAD/FOREST HILL TO DEWITT-HMA & BRIDGES:

A motion was duly made by Commissioner Watkins and seconded by Commissioner Blauwiel to adopt the following Resolution:

Roll call vote: Blauwiel Aye, Holt Excused, Watkins Aye,

**WHEREAS**, a contract between the Michigan Department of Transportation and the Clinton County Road Commission has been presented for consideration for Contract No. 17-5419, and

**WHEREAS**, this contract is for PART A: Hot mix asphalt resurfacing work along Colony Road from Forest Hill easterly to DeWitt Road; including trenching, aggregate shoulders, and guardrail upgrade work; and all together with necessary related work; and

**WHEREAS**, this contract is for PART B: Rehabilitation work for structures #1907; #1908; and #1909, which carry Colony Road over the South Fork of Hayworth Creek, Sections 28, 33, 34, 26, & 25, T08N, R03W, Essex Township, Clinton County, Michigan; including hot mix asphalt resurfacing bridge railing thrie beam retrofit, membrane preformed waterproofing, approach, and maintaining traffic work; and all together with necessary related work; and

**WHEREAS**, the Clinton County Road Commission has approved participation in their share of this project,

**NOW THEREFORE BE IT RESOLVED** that Chairperson Peter Blauwiel and Director of Finance/Clerk Jill Rey be authorized and instructed to sign the contract for and on behalf of the Clinton County Road Commission.

MDOT CONTRACT #18-5046: CLARK HMA, HERBISON HMA AND NON-MOTORIZED PATHS:

A motion was duly made by Commissioner Watkins and seconded by Commissioner Blauwiel to adopt the following Resolution:

Roll call vote: Blauwiel Aye, Holt Excused, Watkins Aye,

**WHEREAS**, a contract between the Michigan Department of Transportation and the Clinton County Road Commission has been presented for consideration for Contract No. 18-5046, and

**WHEREAS**, this contract is for PART A: Hot mix asphalt resurfacing work along Clark Road from Airport Road easterly to DeWitt Road; including all season roadway upgrade work; and all together with necessary related work; and

**WHEREAS**, this contract is for PART B: Hot mix asphalt cold milling and overlay work along Herbison Road from Schavey Road easterly to Turner Road; including concrete curb repair, drainage structure repair, and concrete sidewalk ramp work; and all together with necessary related work; and

**WHEREAS**, this contract is for PART C: Non-motorized path construction work along Herbison Road from Panther Drive easterly to Turner Road connecting to existing path at DeWitt Sports Park; and all together with necessary related work; and

**WHEREAS**, the contract is for PART D: Non-motorized path construction work along Clark Road from Airport Road easterly to Panther Drive; and all together with necessary related work; and

**WHEREAS**, the Clinton County Road Commission has approved participation in their share of this project,

**NOW THEREFORE BE IT RESOLVED** that Chairperson Peter Blauwiel and Director of Finance/Clerk Jill Rey be authorized and instructed to sign the contract for and on behalf of the Clinton County Road Commission.

REVISIONS/REVIEW OF POLICIES #26-#40:

It was moved by Commissioner Watkins, seconded by Commissioner Blauwikel, and passed unanimously, to acknowledge the review of Policies #32, #34, #35, #36, #37, #38 and to approve the revisions, as presented, to Policies #26, #27, #28, #29, #30, #31, #33, #39 and #40.

ADOPTION OF POLICY #140 ALLOWING LIMITED COMMUNICATION SERVICE PROVIDER FACILITES ACCESS WITHIN THE R.O.W.

It was moved by Commissioner Watkins, seconded by Commissioner Blauwikel, and passed unanimously, to adopt Policy #140 as presented. Distributive Antennae Systems.

APPROVAL OF TOWNSHIP CONTRACTS:

It was moved by Commissioner Watkins, seconded by Commissioner Blauwikel, and passed unanimously, to approve DeWitt Township Contracts: 057018, 057028, 057038, 057048, 059018, 059028, 059038, 059048, 059058, 059068, 059078.

APPROVAL OF RIGHT OF WAY PERMITS:

The right-of-way permits were reviewed by the board. It was moved by Commissioner Watkins, seconded by Commissioner Blauwikel, and passed unanimously, to approve the following right-of-way permits: 011-18 through 037-18.

APPROVAL OF VOUCHERS AND PAYROLLS:

It was moved by Commissioner Watkins, seconded by Commissioner Blauwikel, and passed unanimously, to approve vouchers (#61476 - #61670 and electronic checks) and payroll checks (#90621 - #90651 and direct deposit advices) as presented, in the total amount of \$1,751,985.36.

COMMISSIONER COMMENTS:

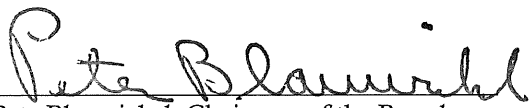
Commissioner Watkins – Attended the Bath Township meeting on Tuesday night, there were concerns about the J turn at Marsh and M78. He also requested a wage scale for administrative employees.

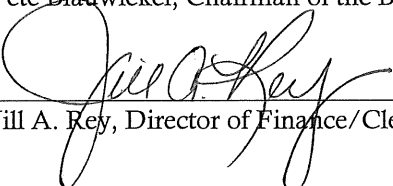
Commissioner Blauwikel – He has received some complaints on gravel roads.

Clerk Rey was instructed to move the March 8<sup>th</sup> meeting to 10:00 a.m. to accommodate the legislative breakfast.

ADJOURNMENT:

As there was no further business to come before the Board, the meeting was adjourned at 11:06 a.m. with the next regular meeting scheduled for Thursday, March 8, 2018 at 10:00 a.m.

  
Pete Blauwikel, Chairman of the Board

  
Jill A. Rey, Director of Finance/Clerk to the Board