

The regular meeting of the Board of County Road Commissioners of the County of Clinton was held on Monday, July 16, 2018 at 9:00 a.m. in the boardroom of the Clinton County Road Commission, 3536 S. BR127, St. Johns, MI 48879.

The pledge of allegiance was led by Chairman Peter Blauwiel

Commissioners Present: Peter Blauwiel, Kevin Holt and Gail Watkins

Staff Present: Managing Director Joseph Pulver, Director of Engineering Daniel Armentrout and Director of Finance/Clerk Jill Rey

Visitors: Clinton County Community Development Director Doug Riley, Rex Ferguson, Kam Washburn

#### MINUTES:

The minutes of the June 14, 2018 regular meeting were reviewed. It was moved by Commissioner Watkins, seconded by Commissioner Blauwiel, and passed, to approve the June 14, 2018 regular meeting minutes as presented.

The minutes of the Executive Session of June 14, 2018 were reviewed. It was moved by Commissioner Watkins, seconded by Commissioner Blauwiel, and passed, to approve the June 14, Executive Session meeting minutes as presented.

#### AGENDA:

It was moved by Commissioner Watkins, seconded by Commissioner Blauwiel, and passed, to approve the Agenda as printed.

#### COMMUNICATIONS:

The following communications were reviewed: 1) Department of Treasury Preliminary Notice of Underfunded Status, 2) CRASIF – Notice of Refund, 3) CRASIF – Call for Board of Trustee Candidates, 4) Estimated MTF Distribution for FY 2018-2019.

It was moved by Commissioner Watkins, seconded by Commissioner Blauwiel, and passed, to accept the communications as presented.

#### INFORMATION FROM COUNTY COMMISSIONERS:

County Commissioner Washburn reported: 1) Thanked Joe and the Board members for attending the County Board of Commissioners meeting, 2) Stay tuned for an exciting announcement coming about future development in the City of St. Johns.

#### PUBLIC COMMENT:

Rex Ferguson was thankful that the road signs have finally been picked up along Colony Road. It was noted that the signs belonged to the contractor and were not road commission signs.

#### STAFF REPORTS:

Mr. Armentrout reported on the following: 1) Clark Road project is moving along, storm sewer is done, school is moving forward with Panther Drive, some sidewalk is done, 2) Chip seal is going well, approximately 30-40 miles this year, 3) County paving update.

Watkins noted that the Board should be proud of this organization, and the county as well, as the Clinton County Road Commission accomplishes a lot utilizing its funding through Tri County Regional Planning. Commissioner Holt arrived at this time.

Doug Riley reviewed the zoning requirements for Blue Light Development and the proposed roadway easement for the future extension of Ontario Drive.

Mrs. Rey reported on the following: 1) MTF received was \$871,817.86, 2) 2017 Annual pension summary was submitted to Treasury to comply with PA 530, 3) Preparing Waiver of Underfund Status for MERS Pension to comply with PA 202, 4) Notice of pending Work Comp audit, 5) Teleconference regarding DocuWare digitizing software, 6) MERS Manager will attend September 20<sup>th</sup> meeting to review the Annual Actuarial report, 7) Thanks to Emily Armentrout for redecorating the Board room.

Mr. Pulver reported on the following: 1) Maintenance report, 2) MDOT maintenance report, 3) Jason Road update, 4) Annual report to the County Commissioners on June 26<sup>th</sup>, 5) Seven County Council on July 17<sup>th</sup>, 6) MCRCSIP Meeting July 18<sup>th</sup>, 7) New graders were delivered, 8) Attended Bath Township Planning Commission's MDOT presentation of the proposed Marsh/BL69 project with Dan Armentrout, 9) Will be on vacation next week.

JUNE FINANCIAL STATEMENTS:

It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously, to accept and place on file the June financial statements as presented.

JULY CASH STATUS REPORT:

It was moved by Commissioner Holt, seconded by Commissioner Watkins, and passed unanimously, to accept and place on file the July cash status report as presented.

APPOINTMENT OF MERS 2018 OFFICER DELEGATE:

It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously to appoint Jill Rey as the MERS 2018 Officer Delegate.

RESOLUTION TO TRANSFER JURISDICTION OF A PORTION OF WALKER ROAD TO THE CITY OF ST. JOHNS:

A motion was made by Commissioner Holt, seconded by Commissioner Watkins, and passed with 3 Ayes and 0 Nays, to adopt the following resolution:

WHERE AS, Walker Road runs along the border of the City of St. Johns, Michigan, and

WHERE AS, the City of St. Johns has requested jurisdiction of said roadway,

THEREFORE BE IT NOW RESOLVED that the Clinton County Board of Road Commissioners relinquishes jurisdiction of 0.5 miles of Walker Road from the current jurisdiction limit east to Scott Road. This transfer will become effective on August 1, 2018.

ACCEPTANCE OF BLUE LIGHT DEVELOPMENT ROADWAY EASEMENT:

It was moved by Commissioner Holt, seconded by Commissioner Watkins, and passed unanimously, to authorize Chairman Blauwiekel to sign the Blue Light Development roadway easement as presented.

APPROVAL OF BUDGET AMENDMENT #2:

It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously, to approve Budget Amendment #2 of 2018 with an increase in revenue of \$425,250 and an increase in expenses of \$186,380 .

APPROVAL OF CONTRACTS:

It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously, to approve the following contracts:

Essex Twp: 087118

Lebanon Twp: 107078

Ovid Twp: 127048, 127058, 127068, 127078, 127088, 127098, 127108, 127118, 127128, 127138

Village of Maple Rapids: 900522

City of East Lansing: 900521

APPROVAL OF RIGHT OF WAY PERMITS:

The right-of-way permits were reviewed by the board. It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously, to approve the following right-of-way permits: 129-18 through 156-18.

APPROVAL OF VOUCHERS AND PAYROLLS:

It was moved by Commissioner Watkins seconded by Commissioner Holt, and passed unanimously, to approve vouchers (#62087 - #62194 and electronic checks) and payroll checks (#90792 – #90824 and direct deposit advices) as presented, in the total amount of \$1,754,077.50

COMMISSIONER COMMENTS:

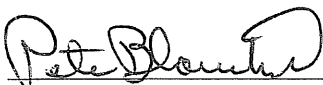
Commissioner Holt – Was glad to be able to boast about the Clinton County Road Commission projects this year.

Commissioner Watkins – Tri County update, the culvert mapping program could qualify for up to \$45,000 in reimbursement.

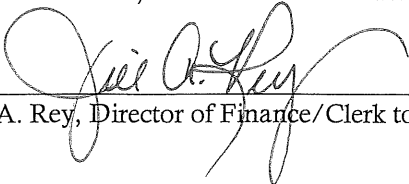
Commissioner Blauwiel – Has been out on his motorcycle and has seen a lot of paving state wide, there is a lot of work being done.

ADJOURNMENT:

As there was no further business to come before the Board, the meeting was adjourned at 10:11 with the next regular meeting scheduled for Thursday, August 9, 2018 at 10:00 a.m.



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Pete Blauwiel, Chairman of the Board



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Jill A. Rey, Director of Finance/Clerk to the Board