

The regular meeting of the Board of County Road Commissioners of the County of Clinton was held on Thursday, April 20, 2017 at 9:00 a.m. in the boardroom of the Clinton County Road Commission, 3536 S. BR127, St. Johns, MI 48879.

The pledge of allegiance was led by Chairman Peter Blauwiel

Commissioners Present: Peter Blauwiel, Kevin Holt and Gail Watkins

Staff Present: Managing Director Joseph Pulver, Director of Engineering Daniel Armentrout, Director of Finance/Clerk Jill Rey

Visitors: Kam Washburn, Derek Hall, Michigan Department of Treasury Auditor

MINUTES:

The minutes of the March 23, 2017 regular meeting were reviewed. It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously, to approve the March 23, 2017 regular meeting minutes as presented.

AGENDA:

It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously, to approve the Agenda as printed.

COMMUNICATIONS:

The following communications were reviewed: 1) Tri-County Regional Planning Commission, 2) Michigan County Road Commission Self Insurance Pool, 13) MERS Announcement email.

It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously, to accept and place the communications on file.

INFORMATION FROM COUNTY COMMISSIONERS:

County Commissioner Washburn reported: 1) On his attendance at the County Legislative Conference, 2) Michigan Association of Counties will sell its building and rent a building closer to the capitol building, 3) The County's McLaren renewal increase was 2.8% with only a slight change to coverage, 4) Now in the open comment period on new solar energy ordinance, 5) Approved new ice cream shop, Twisters, located on Superior Drive.

PUBLIC COMMENT:

There were no public comments.

STAFF REPORTS:

Director of Engineering: 1) County paving is scheduled to begin the first week of May (milling and skip patches) starting in the DeWitt area. DeWitt from Stoll to Clark is tentatively set for pulverizing mid May, 2) 2017 Federal Aid Projects update, 3) 2018 Federal Aid Projects update, 3) Reviewed the critical bridge application resolution for consideration under new business, 4) Discussed using available CMAQ funds to construct a roundabout at Clark and DeWitt.

Mrs. Rey reported on the following: 1) April MTF \$842,835.66, continues to be on track with projections, 2) Govpaynet training on May 2nd, 3), \$1200 damage claim for salt barn roof damage submitted to insurance, 4) Updated information on the website, 5) FOIA request for signal information that wasn't a CCRC signal, 6) Will no longer do electronic deposits, 7) Discussed Commissioner email accounts.

Mr. Pulver reported on the following: 1) Maintenance report, 2) MDOT maintenance report, 3) Bath sewer break, 4) Ways and Means Committee meeting today at 2:00 p.m. 3) Administrative staff leaving, 4) Seven

County Council meeting, 5) Road tours, 6) CCTOA at Bengal Township on 4/27, 7) Watertown Township.

MARCH FINANCIAL STATEMENTS:

It was moved by Commissioner Holt, Seconded by Commissioner Watkins, and passed unanimously, to accept and place the March Financial Statements on file.

APRIL CASH STATUS REPORT:

It was moved by Commissioner Holt, Seconded by Commissioner Watkins, and passed unanimously, to accept and place the April Cash Status report on file.

PRESENTATION OF 2016 AUDIT REPORT:

Derek Hall, Auditor with the Michigan Department of Treasury reviewed the 2016 Financial Audit. Mr. Hall commended the Board for its progress in the reduction of its OPEB liabilities while maintaining a sound fund balance.

It was moved by Commissioner Holt, Seconded by Commissioner Watkins, and passed unanimously, to accept and place the 2016 Financial Audit on file.

RESOLUTION TO REPAIR BRIDGES THROUGH THE LOCAL BRIDGE PROGRAM:

On a motion duly made by Commissioner Watkins, seconded by Commissioner Holt to adopt the following resolution: A roll call vote was as follows: Blauwiekel – aye, Holt – aye, Watkins - aye.

WHERE AS, the condition of the bridges listed below have deteriorated to such an extent that replacement, rehabilitation, or preventative maintenance is necessary, and

WHERE AS, the budget of the Clinton County Road Commission will not allow replacement, rehabilitation, or preventative maintenance of these bridges without additional funds from other sources,

THEREFORE BE IT NOW RESOLVED that the Clinton County Board of Road Commissioners request local bridge funds for replacement, rehabilitation, or preventive maintenance of the following bridges (Listed in order).

Proposed Structure Rehabilitation Project	Structure Number	Proposed Year
1. Forest Hill over Hayworth Creek	1924	2020
 Proposed Structure Replacement Project		
1.) Dexter Trail over Muskrat Creek	1945	2020
2.) Kinley Road over Peet (Sharps drain)	1997	2020
 Proposed Preventive Maintenance Projects		
1. Airport Road over Looking Glass River	1928	2020
2. Island Road over Maple River	1914	2020

RESCHEDULE BOARD MEETING DATES: 7/13, 9/28, 10/12

It was moved by Commissioner Holt, seconded by Commissioner Watkins, and passed unanimously to change the 7/13/17 meeting to 7/10/17 at 10:00 a.m., the 9/28/17 meeting to 9/18/17 at 10:00 a.m. and the 10/12/17 meeting to 10/9/17 at 10:00 a.m.

REVISION TO POLICY #123 – ETHICAL STANDARDS AND CONDUCT:

It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously to table Policy #123 – Ethical Standards and Conduct.

REVISION TO POLICY #124 – SMOKING:

It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously to revise Policy #124 – Smoking, as presented.

ADOPTION OF POLICY #139 - NON-ADMINISTRATIVE RETIREE HEALTH INSURANCE:

It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously to accept Policy #139 – Non-Administrative Retiree Health Insurance .

APPROVAL OF 2016 ACT 51 REPORT:

Mrs. Rey reviewed the 2016 Act 51 Report.

It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously to authorize signature and submittal of the Act 51 report.

2016 FINAL BUDGET AMENDMENT:

It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously to adopt the 2016 Final Budget Amendment.

2017 BUDGET AMENDMENT #1:

It was moved by Commissioner Holt, seconded by Commissioner Watkins, and passed unanimously to adopt the 2017 Budget Amendment #1.

APPROVAL OF TOWNSHIP CONTRACTS:

It was moved by Commissioner Holt, Seconded by Commissioner Watkins, and passed unanimously, to approve the following Township contracts:

Bath Twp: 017017, 017027, 017037, 017047, 017057, 017067, 017077, 017087, 017097, 017107, 019027, 019037, 019047

Bengal Twp: 027027, 027037, 027047, 027057, 027067, 027077, 029017, 029027

Bingham Twp: 037017, 037027, 037037, 037047, 037057, 037067, 037077, 037087, 039017

Dallas Twp: 047037, 047047, 047057, 04767, 047077, 047087, 047137, 049017

Duplain Twp: 067017, 067027, 067037, 067047, 067057, 067067, 067077, 067087

Eagle Twp: 077017, 077027, 077037

Greenbush Twp: 097017

Riley Twp: 137017, 137027, 137067

Victor Twp: 147017, 147027, 147037, 147047, 147067, 147077, 147087, 147097, 147117, 147127, 147137, 147157, 147167, 147177, 147187, 147197, 149027

Watertown Twp: 157017, 157047, 157057, 157067, 157077, 159027, 159057, 15967, 159077, 159087, 159097, 159107, 159117, 159127

Westphalia Twp: 167017, 167027, 167037, 167047, 167057, 169017, 169027, 169037

RIGHT OF WAY PERMITS:

The right-of-way permits were reviewed by the board. It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously, to approve the following right-of-way permits: 031-17 through 057-17.

VOUCHERS AND PAYROLLS:

It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously, to approve vouchers (#60352 - #60453) and payroll checks (#90234 - #90267 and direct deposit advices) as presented, in the total amount of \$790,364.61

COMMISSIONER COMMENTS:

Commissioner Holt – Reported on Township meetings.

Commissioner Watkins – Reported on Tri County, CATA and BRT update. Thanked Mrs. Rey for the Township routine maintenance budget report she created, he finds it to be very helpful information to share when attending Township meetings.

Commissioner Blauwikel - Noticed the contractor performing crack filling on Wright Road.

MANAGING DIRECTOR'S ANNUAL PERFORMANCE EVALUATION:

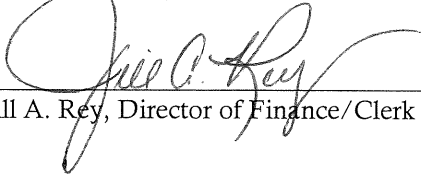
The Board conducted the Managing Director's annual performance evaluation.

ADJOURNMENT:

As there was no further business to come before the Board, the meeting was adjourned at 12:30 p.m. with the next regular meeting scheduled for May 25, 2017 at 9:00 a.m.



Pete Blauwikel, Chairman of the Board



Jill A. Rey, Director of Finance/Clerk to the Board