

The regular meeting of the Board of County Road Commissioners of the County of Clinton was held on Monday, September 11, 2017 at 10:00 a.m. in the boardroom of the Clinton County Road Commission, 3536 S. BR127, St. Johns, MI 48879.

The pledge of allegiance was led by Chairman Peter Blauwiel

Commissioners Present: Peter Blauwiel, Kevin Holt and Gail Watkins

Staff Present: Managing Director Joseph Pulver, Director of Engineering Daniel Armentrout, and Director of Finance/Clerk Jill Rey, Superintendent of Roads Brian Betz, Equipment Supervisor Jeff Brown, AP/Inventory Clerk Alison Simpson and HR/Payroll Clerk Janette Purves

Visitors: Kam Washburn, Marne Daggett, MERS Regional Manager

MINUTES:

The minutes of the August 10, 2017 regular meeting were reviewed. It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously, to approve the August 10, 2017 regular meeting minutes as presented.

AGENDA:

It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously, to approve the Agenda as printed.

COMMUNICATIONS:

The following communications were reviewed: 1) Email from MDOT regarding MTF payment schedule. It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously, to accept and place the communications on file.

INFORMATION FROM COUNTY COMMISSIONERS:

County Commissioner Washburn reported: 1) Commended the Board for addressing the unfunded pension liability. He reminded the Board the liability didn't happen overnight, and that the "fix" won't happen overnight either. He encouraged the Board to be diligent and to stay the course as he is familiar with some agencies who won't acknowledge the issue.

PUBLIC COMMENT:

There were no public comments.

STAFF REPORTS:

Mr. Armentrout reported on the following: 1) Federal aid projects: Herbison Road – Turner, ET MacKenzie has started construction. The path is mostly completed. 2) Planning continues on 2018 Federal aid projects: Clark/Airport to DeWitt, Herbison/Schavey to Turner, Grove over the Stoney, Colony/DeWitt to Forest Hill, Francis/Grand River to Stoll, Federal Aid chip seal projects utilizing the option to purchase other road commission's rural funds. DeWitt/Cutler to Alward.

Mrs. Rey reported on the following: 1) August MTF was doubled due to the change in the payment schedule as noted in the communications, MTF received for August and September totaled \$1,499,879.70, 2) RFP for Audit services was sent out on August 24th, 3) Attended Precision fleet maintenance training, 4) Participated in the Cyber Security review with Thatch Computer consulting on 8/30, 5) WC audit was conducted on 9/6, 6) Title VI (discrimination) certification due this month, 7) Approaching health insurance renewal time, the only renewal we have so far is for the Medicare Supplement plan at 4.9% which remains under the capped 2016 premium amount, 8) Received the MDOT 2015 Trunkline Audit final report, \$54,103 will be added to the next routine maintenance payment, 9) Meeting next week to finalize the project to have all new data cable

run through the building. After this project is complete we can move forward with a new phone system.

Mr. Pulver reported on 1) Maintenance report, noting the decrease in salt prices. Commissioner Watkins questioned whether there is a practical substitute for salt considering the effect of salt in the waterways. Pulver responded that there are substitutes but they are expensive. We use sensible salting best practices, 2) MDOT maintenance report, 3) Tri County 2045 plan, 4) Should have all contracted work done by early October, 5) On vacation the last week of September.

MERS ANNUAL ACTUARIAL REPORT:

The MERS Annual Actuarial report was reviewed by MERS Regional Manager Marne Daggett. The funded ratio of the plan remained the same at 62% even though \$610,160 in additional payments had been made toward the unfunded liability in 2016. Mrs. Daggett explained the effects of "smoothing", reviewed the changes in assumptions and noted a 4% increase in final average compensation. Increasing contributions toward the unfunded liability and/or changing the plan design is the only way to affect the unfunded liability.

AUGUST FINANCIAL STATEMENTS:

It was moved by Commissioner Holt, seconded by Commissioner Watkins, and passed unanimously, to accept and place the August Financial Statements on file.

SEPTEMBER CASH STATUS REPORT:

It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously, to accept and place the September Cash Status report on file.

APPROVAL OF CONTRACTS:

It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously, to approve Lebanon Township Contract 109027.

RIGHT OF WAY PERMITS:

The right-of-way permits were reviewed by the board. It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously, to approve the following right-of-way permits: 140-17 through 168-17.

VOUCHERS AND PAYROLLS:

It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously, to approve vouchers (#60894 - #60998) and payroll checks (#90415 – #90452 and direct deposit advices) as presented, in the total amount of \$947,218.05.

COMMISSIONER COMMENTS:

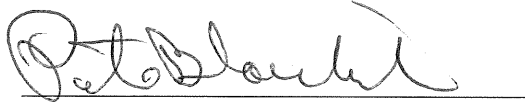
Commissioner Holt – No Comments

Commissioner Watkins – No Comments

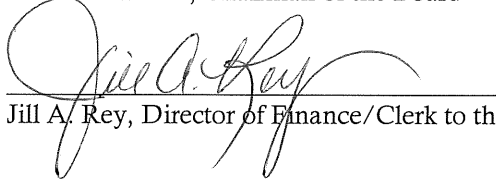
Commissioner Blauwiekel – Rode the Dalmac bike tour to Mackinaw and he saw all kinds of conditions of roads and it made him appreciate the condition of Clinton County Roads.

ADJOURNMENT:

As there was no further business to come before the Board, the meeting was adjourned at 12:10 p.m. with the next regular meeting scheduled for Monday, October 9, 2017 at 10:00 a.m.



Pete Blauwikel, Chairman of the Board



Jill A. Rey, Director of Finance/Clerk to the Board

