

The regular meeting of the Board of County Road Commissioners of the County of Clinton was held on Thursday, October 26, 2017 at 9:00 a.m. in the boardroom of the Clinton County Road Commission, 3536 S. BR127, St. Johns, MI 48879.

The pledge of allegiance was led by Chairman Peter Blauwiel

Commissioners Present: Peter Blauwiel, Kevin Holt and Gail Watkins

Staff Present: Managing Director Joseph Pulver, Director of Engineering Daniel Armentrout and Director of Finance/Clerk Jill Rey

Visitors: Kam Washburn, Robert Showers

MINUTES:

The minutes of the October 9, 2017 regular meeting were reviewed. It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously, to approve the October 9, 2017 regular meeting minutes as presented.

AGENDA:

It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously, to approve the Agenda as printed.

COMMUNICATIONS:

The following communications were reviewed: 1) MDOT letter of understanding regarding night patrol, 2) MDOT memo regarding suspension of weight restrictions.

It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously, to accept and place the communications on file.

INFORMATION FROM COUNTY COMMISSIONERS:

County Commissioner Washburn reported: 1) Barb Moss, Equalization Director, will be retiring and it has been decided to go with an outside firm to do part of the equalization work. The County will contract with Scott Cunningham starting in May 2018. The long term desire is to have the work done in house but it will take time for a current employee to achieve the level 4 assessor certification that is required.. He noted 71% of the budget comes from property taxes so this is a vitally important position, 2) The issue of providing indigent defense continues to unfold. The State has said it will pay for the changes that are required. The estimated cost to implement the new requirements is \$780,000.

PUBLIC COMMENT:

There was no public comment.

STAFF REPORTS:

Mrs. Rey reported on the following: 1) No MTF in October, 2) Health insurance update, due to reduced HRA utilization, both plans fall under the hard cap, open enrollment meeting in November, 3) Physical inventory counted on 10/20/17 by administrative staff. Commissioner Holt suggested that a physical inventory of the equipment be considered in the future.

Mr. Pulver reported on the following: 1) Maintenance report, the graveling is almost complete. Commissioner Watkins expressed concern over graveling so late in the season and inquired about the circumstances that caused it to go late into October. Mr. Pulver responded that it is difficult to coordinate the availability of gravel with the availability of gravel haulers, 2) MDOT maintenance report, 3) Grievance issue, 4) Safety day, 5) Meeting with the State Police about contracting year round Weighmaster services, 6) Working on budget, 7) Dust issue in Lyons Twp.

Mr. Armentrout reported on the following: 1) Herbison Road went well, there is some cleanup and a couple drainage problems that need to be corrected. Should have these things completed next week. Update on the pedestrian cross walk signal, 2) 2018 Federal Aid Project update: Herbison from Schavey to Turner is in the TIP for 2019 combining it with the Clark Road project. Grove Road over the Stony Creek was in the October letting, Nashville Construction is planning a February start date. Colony Road, DeWitt to Forest Hill has been moved to the December letting, construction will start in May 2018. Francis Road, Grand River to Stoll got replaced with Colony from Scott to Williams. The southern portion of Francis is in the urban boundary and is not eligible for rural funds. Federal aid chip seal projects, hoping to purchase rural federal funds from other road commissions for 75 cents on the dollar. The four projects for 2018 are Jones – Eaton Highway to Grand River, Wacousta – Grand River to Howe, Grange – Howe to Jason, Wright – Herbison to Pratt. 3) Update on local bridge program: Two preventative maintenance projects were chosen, Airport over Looking Glass and Island Road over the Maple River. The Forest Hill bridge fell just short in the rehabilitation category.

AMENDMENT TO MDOT- COUNTY STATE TRUNKLINE MAINTENANCE CONTRACT:

On a motion duly made by Commissioner Watkins, seconded by Commissioner Holt, and passed with 3 ayes and 0 nays, it was moved to adopt the following resolution:

WHEREAS, an amendment to the contract between the Michigan Department of Transportation and the Clinton County Road Commission has been presented for consideration for trunkline maintenance, and

WHEREAS, this amendment covers the following updates:

- Section 9, pg. 10 & 11 – Subcontracts. Language updated on page 11.
- Section 15F- pg.18 – Correction on first paragraph below Option 1 & 2. This was indented in error.
- Section 26, pg. 36 – State of Michigan Administrative Board Resolution. Language was updated to reflect the new resolution 2017-2.
- Appendix F – new resolution 2017-2 replaces old appendix.
- Appendix I – Amendment – Chart has been updated to reflect new limits.

WHEREAS, this contract amendment is for maintenance work on US127, USB127, and M-21, within the boundaries of Clinton County, and

WHEREAS, the Clinton County Road Commission has approved this amendment to the contract,

NOW THEREFORE BE IT RESOLVED that Chairperson Pete Blauwiel be authorized and instructed to sign the amendment to contract No. 2017-0158, now titled contract No. 2017-0158/A1 for and on behalf of the Clinton County Road Commission.

APPROVAL OF QUOTE FOR CABLING THE BUILDING:

It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously to approve the quote from Techies 4U for new cabling in the building for \$9,850.00.

APPROVAL OF QUOTE FOR NEW PHONE SYSTEM:

It was moved by Commissioner Holt, seconded by Commissioner Watkins, and passed unanimously to approve the quote from ShoreTel for a new telephone system for \$20,784.00.

APPROVAL OF PROPOSAL FOR AUDITING SERVICES:

It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously to approve the proposal from Stevens, Kirinovic & Tucker to provide auditing services for 2017-2019 and to

authorize Director of Finance, Jill Rey to sign the engagement letters.

C.C.R.C. SUSPENSION OF WEIGHT RESTRICTIONS-WINTER OPERATIONS:

On a motion duly made by Commissioner Watkins, seconded by Commissioner Holt, and passed with 3 ayes and 0 nays, it was moved to approve the following suspension of weight restrictions for the 2017-2018 winter snow and ice season:

This letter suspends the restrictions imposed under MCL257.722 governing weight restrictions and authorizes the Clinton County Road Commission to carry out winter operations on the county road system.

MCL257.722 (9) The state transportation department, or local authority with respect to highways under its jurisdiction, may suspend the restrictions imposed by this section when and where, in its discretion, conditions of the highways or the public health, safety, and welfare so warrant, and may impose the restricted loading requirements of this section on designated highways at any other time that the conditions of the highway may require.

As per section MCL257.722 (9), this suspension of restrictions applies for the duration of the 2017-2018 winter snow and ice season. This suspension of restrictions applies to all vehicles owned and leased by the Clinton County Road Commission while engaged in snow and ice control related to operations on the county road system. A copy of this authorization shall be kept in each vehicle.

PERMISSION TO WRITE OFF INVOICE #10441 FRONTIER COMMUNICATIONS:

It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously to authorize the Director of Finance to write off Invoice #10441 to Frontier Communications due to the statute of limitations on property damage. Commissioner Watkins feels we should do all we can to recover these kind of damages.

APPROVAL OF RIGHT OF WAY PERMITS:

The right-of-way permits were reviewed by the board. It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously, to approve the following right-of-way permits: 227-17 through 251-17.

APPROVAL OF VOUCHERS AND PAYROLLS:

It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously, to approve vouchers (#61129 - #61199 with electronic checks) and payroll checks (#90499 – #90531 and direct deposit advices) as presented, in the total amount of \$648,267.96.

MANAGING DIRECTOR'S EVALUATION:

It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously, to table the Managing Director's evaluation until the November 9, 2017 regular board meeting.

COMMISSIONER COMMENTS:

Commissioner Holt – no comments

Commissioner Watkins – Noted how bad the section of Airport Road from Howe to Cutler has gotten.

Commissioner Blauwiel – Drove Kinley Road, Jones Road and Hubbardston Road and they look nice. Brian said that some of the trees that are left will be cut as maintenance.

ADJOURNMENT:

As there was no further business to come before the Board, the meeting was adjourned at 10:32 a.m. with the next regular meeting scheduled for Thursday, November 9, 2017 at 9:00 a.m.



Pete Blauwiel, Chairman of the Board



Jill A. Rey, Director of Finance/Clerk to the Board