

The regular meeting of the Board of County Road Commissioners of the County of Clinton was held on Thursday November 9, 2017 at 9:00 a.m. in the boardroom of the Clinton County Road Commission, 3536 S. BR127, St. Johns, MI 48879.

The pledge of allegiance was led by Chairman Peter Blauwiel

Commissioners Present: Peter Blauwiel, Kevin Holt and Gail Watkins

Staff Present: Managing Director Joseph Pulver, Director of Engineering Daniel Armentrout and Director of Finance/Clerk Jill Rey

Visitors: Kam Washburn

#### MINUTES:

The minutes of the October 26, 2017 regular meeting were reviewed. It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously, to approve the October 26, 2017 regular meeting minutes as presented.

#### AGENDA:

It was moved by Commissioner Holt, seconded by Commissioner Watkins, and passed unanimously, to approve the Agenda as printed.

#### COMMUNICATIONS:

The following communications were reviewed: 1) MDOT notice of elimination of the requirement for a performance audit, 2) MDOT Capital Equipment Advance. It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously, to accept and place the communications on file.

#### INFORMATION FROM COUNTY COMMISSIONERS:

County Commissioner Washburn reported: 1) No news from the County but shared that he had the opportunity to attend an interesting conference at MSU called Dual Economy. The conference dealt with how wealth is concentrated and how the long term effect has contributed to unfunded pension and OPEB liabilities.

#### PUBLIC COMMENT:

There was no public comment.

#### STAFF REPORTS:

Mr. Armentrout reported on the following: 1) Herbison Road final cleanup work was delayed by the rain, should be finished up in the next week or so. 2) 2018 Federal Aid update: Colony Road, DeWitt to Forest Hill has been moved to the January letting. Plan review meetings for Colony from Scott to Williams and the four federal aid chip seal projects have been scheduled for December.

Mrs. Rey reported on the following: 1) November MTF 816,820.58, 2) Physical inventory variance was .12%, 3) Cabling project is underway and new phone system has been ordered.

Mr. Pulver reported on the following: 1) Maintenance report, 2) MDOT maintenance report, 3) State of Michigan Motor Carrier estimate at \$20,000 to provide weigh master services, 4) Clinton County Township Officers Association meeting will be here on 11/16/17 at 7:00 pm, 5) Meeting with MDOT Wednesday for an update on the "J" turn at M78 and Marsh, 6) Met with Watertown and the Drain Commissioner regarding drainage issues.

OCTOBER FINANCIALS:

It was moved by Commissioner Holt, seconded by Commissioner Watkins, and passed unanimously, to accept and place the October financial statements on file.

NOVEMBER CASH STATUS:

It was moved by Commissioner Holt, seconded by Commissioner Watkins, and passed unanimously, to accept and place the November cash status report on file.

MANAGING DIRECTOR'S EVALUATION:

It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously, to remove the managing director's evaluation from the table.

The Commissioner's conducted the managing director's evaluation.

APPROVAL OF 2017 BUDGET PUBLIC HEARING:

It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously, to approve the December 14, 2017 Budget Public Hearing date.

COMPLIANCE METHOD FOR PA 152:

It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously, to adopt the hard cap method of compliance with PA 152 for 2018.

REVISION TO POLICY #105 – PURCHASING:

It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously, to amend Policy No#105 – Purchasing, as presented.

RESCIND POLICY #80 – PURCHASE ORDERS:

It was moved by Commissioner Holt seconded by Commissioner Blauwiel, and passed unanimously, to rescind Policy No# 80 – Purchase Orders, as presented.

REVIEW OF POLICY #104 – PETTY CASH:

It was moved by Commissioner Holt, seconded by Commissioner Watkins, and passed unanimously, that Policy No# 104 – Petty Cash was reviewed and shall remain the same, with no changes.

RECOMMENDATION FOR ADMINISTRATIVE EMPLOYEE SALARIES AND BENEFITS:

It was moved by Commissioner Holt, seconded by Commissioner Blauwiel, to approve a 1% wage increase for administrative employees effective 1/1/18. A lengthy discussion followed regarding wages and benefits.

Vote: Blauwiel – Aye, Holt – Aye, Watkins – Nay.

2017 CHRISTMAS PARTY:

It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously, to approve the 2017 Christmas Party and to change the starting time of the December 22<sup>nd</sup> Board meeting to 10:00 a.m.

APPROVAL OF RIGHT OF WAY PERMITS:

The right-of-way permits were reviewed by the board. It was moved by Commissioner Holt, seconded by Commissioner Watkins, and passed unanimously, to approve the following right-of-way permits: 252-17 through 263-17.

APPROVAL OF VOUCHERS AND PAYROLLS:

It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously, to approve vouchers (#61200 - #61260 and electronic checks) and payroll checks (#90532 - #90547 and direct deposit advices) as presented, in the total amount of \$453,022.54.

COMMISSIONER COMMENTS:

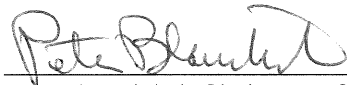
Commissioner Holt – No comments

Commissioner Watkins – Tri County update: Reviewed by the Federal Highway Administration and received high rating, and update on administration changes.

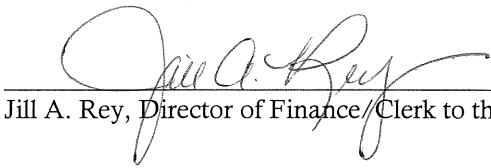
Commissioner Blauwikel – Noticed the spray patching on Clark Road, near Bath, it looks nice. Communicated with County Commissioner Pohl of his interest to serve another 6 year term on the Road Commission Board. Tallman Road was pretty rough but realized that the rain has caused issues all over the County.

ADJOURNMENT:

As there was no further business to come before the Board, the meeting was adjourned at 10:58 a.m. with the next regular meeting scheduled for Wednesday, November 22, 2017 at 9:00 a.m.



Pete Blauwikel, Chairman of the Board



Jill A. Rey, Director of Finance/Clerk to the Board