

The regular meeting of the Board of County Road Commissioners of the County of Clinton was held on Thursday, May 24, 2018 at 9:00 a.m. in the boardroom of the Clinton County Road Commission, 3536 S. BR127, St. Johns, MI 48879.

The pledge of allegiance was led by Chairman Peter Blauwikel

Commissioners Present: Peter Blauwikel, Kevin Holt and Gail Watkins

Staff Present: Managing Director Joseph Pulver, Director of Engineering Daniel Armentrout and Director of Finance/Clerk Jill Rey

Visitors: Kam Washburn

MINUTES:

The minutes of the May 10, 2018 regular meeting were reviewed. It was moved by Commissioner Watkins, seconded by Commissioner Blauwikel and passed, to approve the May 10, 2018 regular meeting minutes as presented.

AGENDA:

It was moved by Commissioner Watkins, seconded by Commissioner Blauwikel, and passed, to approve the Agenda with the addition of the communication from CRASIF.

COMMUNICATIONS:

The following communication was reviewed: County Road Association Self-Insurance Fund annual notice. It was moved by Commissioner Watkins, seconded by Commissioner Blauwikel and passed, to accept the communication as presented.

Commissioner Holt arrived now.

INFORMATION FROM COUNTY COMMISSIONERS:

County Commissioner Washburn reported: 1) A children's playset will be constructed at Motz Park.

PUBLIC COMMENT:

There was no public comment.

STAFF REPORTS:

Mr. Armentrout reported on the following: 1) County paving: Airport and Round Lake will get shoulders on Friday, Park Lake is based, will get top course next week, Paving Culver Drive on Friday, Crofton and Duxbury in DeWitt Township are completed. Jason is based, still needs top and shoulders, 2) Federal Aid: Grove Road bridge is open to traffic with a few punch list items, Colony/DeWitt-Forest Hill is completed, Colony/Scott-Williams is scheduled to start October 1st, Clark/Airport-DeWitt, some tree removal and drain work has been completed, paving will begin after school is out, and we are still waiting on one chip seal contract from MDOT.

Mrs. Rey reported on the following: 1) Updated the Board on information learned while attending the HR/Finance Annual Conference, 2) Managers new desk unit has been installed, 3) Installing 3 new computers to front office, and 3 laptops for the foremen's trucks, 3) Invoiced some Townships for chloride and will invoice some gravel and paving projects soon, 4) Emily Armentrout is back for a short time this summer.

Mr. Pulver reported on the following: 1) Maintenance report, 2) MDOT maintenance report, 3) Wage study, 4) Prep for negotiations, 5) Road Commissioners Code of Conduct, 6) Press release by CRA, 5) Discussed Walker Road from Scott to Martin-Brower. The City would like us to relinquish about a mile of the road to

allow for the extension of the industrial park. Mr. Pulver will get more information regarding this request.

MDOT FORM 2044 REQUEST FOR MDOT ENGINEERING REIMBURSEMENT:

It was moved by Commissioner Watkins, seconded by Commissioner Holt and passed unanimously, to authorize signatures and submittal of MDOT Form 2044 Request for Engineering Reimbursement.

MDOT CONTRACT-JONES FROM EATON HWY TO GRAND RIVER AVENUE – CHIP SEAL

On a motion duly made by Commissioner Watkins and seconded by Commissioner Holt and passed with 3 Ayes, and 0 Ayes, to adopt the following resolution.

WHEREAS, a contract between the Michigan Department of Transportation and the Clinton County Road Commission has been presented for consideration for Contract No. 18-5251, and

WHEREAS, this contract is for: Chip seal and fog seal work along Jones Road from Eaton Highway to Grand River Avenue; and all together with necessary related work, and

WHEREAS, the Clinton County Road Commission has approved participation in their share of this project,

NOW THEREFORE BE IT RESOLVED that Chairperson Peter Blauwiel and Director of Finance/Clerk Jill Rey be authorized and instructed to sign the contract for and on behalf of the Clinton County Road Commission.

MDOT CONTRACT-WRIGHT ROAD FROM HERBISON TO PIONEER ROAD – CHIP SEAL

On a motion duly made by Commissioner Watkins and seconded by Commissioner Holt and passed with 3 Ayes, and 0 Ayes, to adopt the following resolution.

WHEREAS, a contract between the Michigan Department of Transportation and the Clinton County Road Commission has been presented for consideration for Contract No. 18-5257, and

WHEREAS, this contract is for: Chip seal and fog seal work along Wright Road from Herbison Road northerly to Pioneer Road; and all together with necessary related work, and

WHEREAS, the Clinton County Road Commission has approved participation in their share of this project,

NOW THEREFORE BE IT RESOLVED that Chairperson Peter Blauwiel and Director of Finance/Clerk Jill Rey be authorized and instructed to sign the contract for and on behalf of the Clinton County Road Commission.

RESOLUTION TO REQUEST SAFE ROUTES TO SCHOOL FUNDING FOR 2020 PROJECTS:

On a motion duly made by Commissioner Holt, seconded by Commissioner Watkins, and passed with 3 ayes and 0 nays, it was moved to adopt the following Resolution:

WHEREAS, The Clinton County Road Commission Requests SRTS funding for 2020 projects in various locations around the DeWitt Schools, and will act as the Act 51 agency during the project development, and

WHEREAS, Clinton County will provide matching funding to move forward and commits the funds necessary to carry out the project through DeWitt Charter Township, Watertown Charter Township, and the City of DeWitt. This commitment includes but is not limited to, matching funds, engineering for design and construction, permit fees, administration costs and any cost overruns, and

WHEREAS, The City of DeWitt, DeWitt Charter Township, and Watertown Township have committed to owning, operating and funding/implementing a maintenance plan/program over the design life of the proposed improvements and reimbursing the costs for engineering and possible construction match.

NOW, THEREFORE BE IT RESOLVED, that the Clinton County Road Commission authorizes Daniel Armentrout, Dir. of Engineering act as the agent during project development, sign a project agreement upon receipt of the funding award and commits to the availability of the funds necessary to carry out the project.

MCRCSIP BOARD OF DIRECTORS ELECTION:

It was moved by Commissioner Holt, seconded by Commissioner Watkins, and passed unanimously, to cast a unanimous ballot for all the candidates running for the MCRCSIP Board of Directors (all seats were unopposed).

APPROVAL OF TOWNSHIP CONTRACTS:

It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously, to approve the following township contracts:

Lebanon Township: 107038, 107048, 107068, 107058
Greenbush Township: 097038, 097048

APPROVAL OF RIGHT OF WAY PERMITS:

The right-of-way permits were reviewed by the board. It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously, to approve the following right-of-way permits: 087-18 through 104-18.

APPROVAL OF VOUCHERS AND PAYROLLS:

It was moved by Commissioner Watkins seconded by Commissioner Holt, and passed unanimously, to approve vouchers (#61949 - #62003 and electronic checks) and payroll checks (#90760 – #90775 and direct deposit advices) as presented, in the total amount of \$390,982.75.

COMMISSIONER COMMENTS:

Commissioner Holt – More comments on the increased activity on the roads.

Commissioner Watkins – Tri County update, appreciates the repairs to the service drive off Herbison but feels it could be improved.

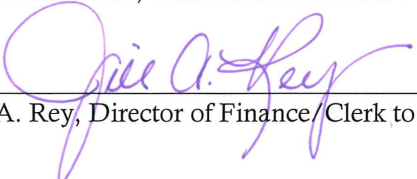
Commissioner Blauwiel – Attended Greenbush Township meeting, there were some comments from the public about Williams Road.

ADJOURNMENT:

As there was no further business to come before the Board, the meeting was adjourned at 10:14 a.m. with the next regular meeting scheduled for Thursday, June 14, 2018 at 10:00 a.m.



Pete Blauwiel, Chairman of the Board



Jill A. Rey, Director of Finance/Clerk to the Board

