

The regular meeting of the Board of County Road Commissioners of the County of Clinton was held on Thursday, August 9, 2018 at 10:00 a.m. in the boardroom of the Clinton County Road Commission, 3536 S. BR127, St. Johns, MI 48879.

The pledge of allegiance was led by Chairman Peter Blauwiel

Commissioners Present: Peter Blauwiel, Kevin Holt and Gail Watkins

Staff Present: Managing Director Joseph Pulver, Director of Engineering Daniel Armentrout and Director of Finance/Clerk Jill Rey

Visitors: Kam Washburn

#### MINUTES:

The minutes of the July 16, 2018 regular meeting were reviewed. It was moved by Commissioner Holt, seconded by Commissioner Watkins, and passed unanimously, to approve the July 16, 2018 regular meeting minutes as presented.

#### AGENDA:

It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously, to approve the Agenda as printed.

#### COMMUNICATIONS:

The following communications were reviewed: 1) MCRC SIP reimbursement for attending Special Harassment Training, 2) Northern/Southern 6<sup>th</sup> Annual Joint Conference, 3) MDOT Annual Act 51 Mileage Certification. It was moved by Commissioner Holt, seconded by Commissioner Watkins, and passed unanimously, to accept the communications as presented.

#### INFORMATION FROM COUNTY COMMISSIONERS:

County Commissioner Washburn reported: 1) Headlee override passed comfortably, 2) The new voting machines produced results much earlier than in the past, 3) Will hire additional support for the Planning, Zoning and Building Department for all the work the new milk plant will require, 4) Positive comments on fog seal program.

#### PUBLIC COMMENT:

There were no public comments.

#### STAFF REPORTS:

Mr. Armentrout reported on the following: 1) Update on Clark and Herbison Roads, 2) County paving, 3) Review of the anticipated Federal Aid projects to be on the Transportation Improvement Plan (TIP) for 2019-2023.

Mrs. Rey reported on the following: 1) MTF was \$801,162.62, plus additional \$10,000 engineering reimbursement, 2) MCRC SIP Annual meeting, 3) Southern Finance & HR quarterly meeting.

Mr. Pulver reported on the following: 1) Maintenance report, 2) MDOT maintenance report, 3) Bath Township Road Committee, 4) Attended two cheese plant meetings, 5) Taking Bid on August 22<sup>nd</sup> for two trucks, gravel processing and chip seal aggregate, 6) Plans for ear marked money, 7) Vacation next week.

JULY FINANCIAL STATEMENTS:

It was moved by Commissioner Holt, seconded by Commissioner Watkins, and passed unanimously, to accept and place on file the June financial statements as presented.

AUGUST CASH STATUS REPORT:

It was moved by Commissioner Holt, seconded by Commissioner Watkins, and passed unanimously, to accept and place on file the August cash status report as presented.

ANNUAL CERTIFICATION OF EMPLOYEE-RELATED CONDITIONS:

It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously to authorize the Chair and Finance Director to sign and submit the Annual Certification of Employee-related Conditions for 2018.

AUTHORIZATION TO APPROVE AND SUBMIT THE APPLICATION FOR WAIVER AND PLAN: DEFINED BENEFIT PENSION RETIREMENT SYSTEMS:

It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously to approve the Application for Waiver and Plan: Defined Benefit Pension Retirement Systems as presented and to authorize the Finance Director to sign and submit the request for Waiver.

RESOLUTION TO ADDRESS THE MAINTENANCE OF THE SAGINAW HIGHWAY/MARSH ROAD NON-MOTORIZED PATH ON BEHALF OF BATH TOWNSHIP:

On a motion duly made by Commissioner Holt, seconded by Commissioner Watkins and passed with 3 ayes and 0 nays, to adopt the following Resolution:

**WHEREAS**, The Clinton County Road Commission requests CMAQ funding for the non-motorized path on Saginaw Highway and Marsh Roads on behalf of Bath Township, and will act as the Act 51 agency during the project development and the project will be constructed in coordination with the Michigan Department of Transportation project at the intersections of Saginaw and Marsh Roads in 2019, and

**WHEREAS**, Clinton County will provide matching funding to move forward and commits the funds necessary to carry out the project through an agreement with Bath Township. This commitment includes but is not limited to, matching funds, engineering for design and construction, permit fees, administration costs and any cost overruns, and

**WHEREAS**, Bath Township has committed to owning, operating and funding/implementing a maintenance plan/program over the design life of the proposed improvements through their current ordinances and reimbursing the costs for engineering and possible construction match.

**NOW, THEREFORE BE IT RESOLVED**, that the Clinton County Road Commission authorizes Daniel Armentrout, Dir. of Engineering, to act as the agent during project development, sign a project agreement upon receipt of the funding award and commits to the availability of the funds necessary to carry out the project. MDOT will act as the Act 51 agency during Construction.

2018 CRASIF BOARD OF TRUSTEES ELECTION:

It was moved by Commissioner Holt, seconded by Commissioner Watkins, and passed unanimously to authorize a unanimous vote for Ken Hulka, Dorothy Maxwell and S. Mike Scott.

AUTHORIZATION TO SIGN CROWNER FARMS PHASE II – ROAD CONSTRUCTION AGREEMENT:

It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously to authorize the Chairman to sign the Crowner Farms Phase II – Road Construction Agreement.

AUTHORIZATION TO SIGN ROADWAY EASEMENT FOR KALAMATA & WINBORN DRIVES – CROWNER FARMS PHASE II:

It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously to accept the right of way for the streets of Crowner Farms II and to authorize the Chairman to sign the Roadway Easement.

APPROVAL OF CONTRACTS:

It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously, to approve the following contracts:

Watertown Twp: 157018, 157038, 157058, 157068  
Clinton County: 900527

APPROVAL OF RIGHT OF WAY PERMITS:

The right-of-way permits were reviewed by the board. It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously, to approve the following right-of-way permits: 157-18 through 178-18.

APPROVAL OF VOUCHERS AND PAYROLLS:

It was moved by Commissioner Watkins seconded by Commissioner Holt, and passed unanimously, to approve vouchers (#62195 - #62264 and electronic checks) and payroll checks (#90825 – #90859 and direct deposit advices) as presented, in the total amount of \$2,222,365.35

COMMISSIONER COMMENTS:

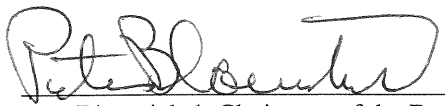
Commissioner Holt –

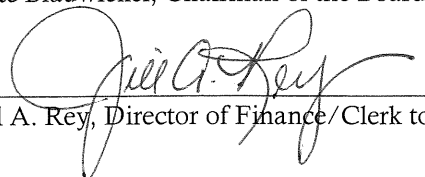
Commissioner Watkins – Tri County update on search for new Director.

Commissioner Blauwikel – Ioina’s millage passed and all of our township’s millage renewals passed.

ADJOURNMENT:

As there was no further business to come before the Board, the meeting was adjourned at 12:01 with the next regular meeting scheduled for Thursday, September 20, 2018 at 9:00 a.m.

  
\_\_\_\_\_  
Pete Blauwikel, Chairman of the Board

  
\_\_\_\_\_  
Jill A. Rey, Director of Finance/Clerk to the Board