

The regular meeting of the Board of County Road Commissioners of the County of Clinton was held on Thursday, January 10, 2019 at 9:00 a.m. in the boardroom of the Clinton County Road Commission, 3536 S. BR127, St. Johns, MI 48879.

The pledge of allegiance was led by Clerk Jill Rey

Commissioners Present: Michael Frederick, Kevin Holt and Gail Watkins

Staff Present: Managing Director Joseph Pulver, and Director of Finance/Clerk Jill Rey

Visitors: Kam Washburn

ELECTION OF OFFICERS:

Clerk Rey requested nominations for the position of Chairperson for 2019.

It was moved by Commissioner Frederick and seconded by Commissioner Holt to nominate Gail Watkins as Chairperson for 2019.

A vote indicated 2 ayes and 0 nays and 1 abstention

Clerk Rey requested nominations for the position of Vice Chairperson for 2019.

It was moved by commissioner Watkins and seconded by Commissioner Frederick to nominate Kevin Holt as Vice Chairperson for 2019.

A vote indicated 2 ayes, 0 nays and 1 abstention

APPOINTMENT OF MANAGING DIRECTOR, CLERK AND COUNTY HIGHWAY ENGINEER FOR 2019:

It was moved by Commissioner Holt, seconded by Commissioner Frederick, and passed unanimously, to appoint Joseph Pulver as Managing Director, Jill Rey as Clerk to the Board and Daniel Armentrout as County Highway Engineer for 2019.

APPROVAL OF DECEMBER 21, 2018 MINUTES:

It was moved by Commissioner Frederick, seconded by Commissioner Holt, and passed unanimously, to approve the regular meeting minutes of December 21, 2018 as presented.

APPROVAL OF DECEMBER 31, 2018 MINUTES:

It was moved by Commissioner Frederick, seconded by Commissioner Holt, and passed unanimously, to approve the regular meeting minutes of December 31, 2018 as presented.

AGENDA:

It was moved by Commissioner Holt, seconded by Commissioner Frederick, and passed unanimously, to approve the Agenda as printed.

COMMUNICATIONS:

The following communications were reviewed. 1) CRA Annual Conference, 2) CRA Commissioners Meeting, 3) CRA New Commissioner's Meeting, 4) Seven County Council Agenda.

It was moved by Commissioner Holt, seconded by Commissioner Frederick, and passed unanimously, to accept and place the communications on file.

INFORMATION FROM COUNTY COMMISSIONER:

County Commissioner Washburn reported: 1) Organizational meeting was held last week, Bob Showers remains as Chairperson, Kam Washburn as Vice Chairperson, Kam Washburn will now be the Tri County Regional Planning representative, Dave Pohl will serve on the Community Mental Health board, 2) At the request of the Chairperson Watkins he explained that the role of the Parks & Green Space Commission is to oversee parks and recreational areas, which includes non-motorized bike paths in the County, the Commission meets twice a month, on Fridays at 8:30 at the Court House.

PUBLIC COMMENT:

There was no public comment.

STAFF REPORTS:

Mrs. Rey reported on the following: 1) Received MTF of \$764,357.92, shared concern over an email regarding pending MTF adjustments, 2) Will request OPEB actuarial report as soon as MERS completes annual statements, 3) Year-end processing update, 4) CRA name badges, 5) We host 7 County Council on July 16, working on a hall, program and caterer, 6) First distribution for the Coleman Road extension is being processed, 7) Discussion about investing with Michigan CLASS, 8) Will process sick leave sell back for those employees over 600 hours at 12/31/18 according to the new CBA.

Mr. Pulver reported on the following: 1) Maintenance report, 2) MDOT maintenance report, 3) Random drug testing was performed on 1/4/19, 4) Reported at Assessor's lunch, 5) Update on the application process.

AUTHORIZATION TO ACCEPT BIDS FOR 2019 MATERIALS AND EQUIPMENT:

It was moved by Commissioner Holt, seconded by Commissioner Frederick, and passed unanimously, to approve the 2019 bid list for materials and equipment as follows:

**MATERIALS**

Bituminous Cold Patching Material  
 Bituminous Hot Patch Material  
 Bituminous Mixture #13A – County Paving  
 Bituminous Skip Patch  
 Asphalt Emulsion  
 Asphalt Base Crushing & Shaping, Asphalt Base Reclamation  
 Overband Crack Fill Treatment Program  
 Dust Palliative – 38% Calcium Chloride  
 Dust Palliative – Mineral Well Brine  
 Mining, Processing & Stock Piling dense graded 23A modified aggregate in bidder's pit  
 21AA, 22A, 23A, Class II Sand, 1"-3" crushed concrete and large crushed concrete  
 Fine Graded Aggregate -2NS Sand-Winter Maintenance Sand  
 Gravel hauling from various pits  
 Erosion Control and Geo Textile Materials  
 Roadside Mowing – East Side  
 Foliar Brush Control  
 Catch Basin Cleanout for State Trunkline  
 Street Sweeping for County System  
 Scraper Blades  
 Rolling Tooth Blade Tips  
 Steel Sign Posts  
 Plastic Pipe Structures  
 Corrugated Metal Structures  
 Aluminum Sign Blanks and Complete Signs

**EQUIPMENT**

Loader – Purchase outright and with Lease option  
 Night Patrol Truck with front plow and sander  
 Sign Truck  
 (4) ¾ ton Pickup Trucks  
 (2) 1 ton Dump Pickup Trucks  
 Shop Service Truck  
 (2) Backhoe Trailers  
 Low Boy Trailer  
 Scraper Blades  
 Rolling Tooth Blade Tips  
 Tire Recaps

APPROVAL OF BID EXTENSION – TRUNKLINE STREET SWEEPING -HTA COMPANIES:

It was moved by Commissioner Holt, seconded by Commissioner Frederick, and passed unanimously, to approve the 2018 bid extension from HTA Companies for trunkline street sweeping.

APPOINT REPRESENTATIVE TO PARKS & GREEN SPACE COMMISSION:

It was moved by Commissioner Frederick, seconded by Commissioner Watkins, and passed with 2 Ayes, 0 Nays, 1 Abstention, to appoint Kevin Holt to the Parks & Green Space Commission.

SET DATE FOR LEGISLATIVE BREAKFAST:

February 4<sup>th</sup> and 8<sup>th</sup> were set as prospective dates for the legislative breakfast at the DeWitt Flap Jack Shack.

February 4<sup>th</sup> was set as a special meeting to review applications/resumes.

APPROVAL OF RIGHT-OF-WAY PERMITS:

The right-of-way permits were reviewed by the board. It was moved by Commissioner Frederick, seconded by Commissioner Holt, and passed unanimously, to approve the following right-of-way permits: 001-19 - 008-19.

APPROVAL OF VOUCHERS AND PAYROLLS:

It was moved by Commissioner Frederick, seconded by Commissioner Holt, and passed unanimously, to approve vouchers #62809-#62843 including electronic payments, and payroll checks #91031-#91044 including direct deposit advices, as presented, in the amount of \$252,734.90.

COMMISSIONER COMMENTS:

Commissioner Holt: No comment

Commissioner Frederick: It is good to be on the board.

Commissioner Watkins: No comment

ADJOURNMENT:

As there was no further business to come before the Board, the meeting was adjourned at 10:15 a.m. with the next regular meeting scheduled for Thursday, January 24, 2019 at 9:00 a.m.



Jill A. Rey, Director of Finance/Clerk to the Board