

The regular meeting of the Board of County Road Commissioners of the County of Clinton was held on Thursday, January 24, 2019 at 9:00 a.m. in the boardroom of the Clinton County Road Commission, 3536 S. BR127, St. Johns, MI 48879.

The pledge of allegiance was led by Chairperson Watkins

Commissioners Present: Michael Frederick, Kevin Holt and Gail Watkins

Staff Present: Managing Director Joseph Pulver, Director of Engineering Daniel Armentrout and Director of Finance/Clerk Jill Rey

Visitors: Kam Washburn

APPROVAL OF JANUARY 10, 2019 MINUTES:

It was moved by Commissioner Holt, seconded by Commissioner Frederick, and passed unanimously, to approve the regular meeting minutes of January 10, 2019 as presented.

AGENDA:

It was moved by Commissioner Frederick, seconded by Commissioner Holt, and passed unanimously, to approve the Agenda as printed.

COMMUNICATIONS:

The following communications were reviewed. 1) Department of Treasury email regarding PA 202, and 2) 2019 Township Meeting Schedule.

It was moved by Commissioner Holt, seconded by Commissioner Frederick, and passed unanimously, to accept and place the communications on file.

INFORMATION FROM COUNTY COMMISSIONER:

County Commissioner Washburn reported: 1) Attended a non-motorized path meeting at Tri County to explore the conceptual idea of a non-motorized path from Lansing through Clinton County connecting to the CIS trail, 2) Tri-County kick off dinner was held last night, the first Shirley Rogers Memorial Award for outstanding participation was awarded to Dave Pohl for his 16 years of service on the Tri-County Regional Planning Board, 3) Ways and Means Committee will meet this afternoon.

PUBLIC COMMENT:

There was no public comment.

STAFF REPORTS:

Mr. Armentrout reported on the following: 1) Extensive update on the Coleman road project, noted that there will be a public meeting on February 13th at 7:00 p.m. at the East Lansing office on State Road to discuss design considerations and updates, 2) Reviewed 2019 Federal Aid projects

Mrs. Rey reported on the following: 1) Year-end processing update, MTF has not been published for December yet, 2) Received MDOT Graduated Winter Operations Adjustment for 2016/2017 and 2017/2018 for a total of \$3289, 3) Moving forward with Oxcart and MI Class, 4) Did review of final CBA, 5) Registration for CRA Conferences.

Mr. Pulver reported on the following: 1) Maintenance report, 2) MDOT maintenance report, 3) Attended Seven County Council meeting, 4) Attended non-motorized meeting at Tri-County, 5) Township Assoc. meeting tonight at Bingham Twp., 6) Legislative Breakfast Monday, February 4, 8:00 a.m. at Flap Jack, 7) Will be attending General Policy meeting/County Engineer's workshop in Sault Ste. Marie February 5-7, 8) Coleman Road informational/updated meeting Wednesday February 13th, 7:00 p.m. at EL State Road Facility, 9) Application status, 10) Board policies status.

JANUARY CASH STATUS REPORT:

It was moved by Commissioner Frederick, seconded by Commissioner Holt, and passed unanimously, to accept and place on file the January Cash Status Report.

CRA BOARD OF DIRECTORS BALLOT:

It was moved by Commissioner Holt, seconded by Commissioner Frederick, and passed unanimously, to cast a unanimous ballot for Brad Lamberg for the CRA Board of Directors.

2018 ANNUAL CERTIFICATION OF ROADS:

It was moved by Commissioner Holt, seconded by Commissioner Frederick, and passed unanimously, to authorize Chairman Watkins to sign the 2018 Annual Certification of Roads Act 51 cover sheet, as presented.

RESOLUTION AUTHORIZING PARTICIPATING IN MICHIGAN CLASS:

A motion was made by Commissioner Frederick and seconded by Commissioner Holt to adopt the following resolution:

Whereas, certain governmental units described in Schedule I attached to this Resolution desire to enter into or have entered into an interlocal agreement substantially in the form attached hereto as Exhibit B (the Participation Agreement) for the purpose of exercising jointly the power each Public Agency has to invest its surplus funds; and Whereas, the Clinton County Road Commission is a Public Agency under the Participation Agreement and is authorized by Michigan law to invest its funds in certain investments (the Permitted Investments); and Whereas, Act 7 of the Public Acts of the Extra Session of 1967, as amended, (the Urban Cooperation Act of 1967) authorizes the Public Agencies to contract in the form of an interlocal agreement to provide for the manner of investment of surplus funds or proceeds of grants, gifts, or bequests to the parties to the interlocal agreement under the control of a legal or administrative entity created by that interlocal agreement.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS;

1. The Clinton County Road Commission adopts the Participation Agreement substantially in the form of Exhibit B which is incorporated in the Resolution by reference thereto and agrees to join with other Public Agencies to become a Participant under the terms of the Participation Agreement and to accept additional Public Agencies as new Participants without subsequent action.
2. The Clinton County Road Commission agrees to and concurs in the appointment of those Trustees either being appointed, to be appointed or currently serving as members of the Board of Trustees created under the Participation Agreement and recognizes those Trustees and their successors as the appointees of the Public Agency.
3. The Clinton County Road Commission acknowledges and confirms the representation, warranties and covenants provided in the Participation Agreement to the Investment Advisor and Custodian under Participation Agreement, upon which they may respectively rely.
4. The Clinton County Road Commission hereby authorizes Jill Rey, Finance Director/Clerk, to take the following actions with regard to the participation of the Clinton County Road Commission in the Participation Agreement:
 - a. Deliver a certified copy of the Resolution to Investment Advisor under the Participation Agreement.
 - b. Execute and deliver all notices, directions and instructions required or permitted by the Participation Agreement from the Clinton County Road Commission.
 - c. Make contributions to the Investment Property as provided in the Participation Agreement and select all or part of the Surplus Funds to be contributed to the Investment Property.
 - d. Consent to an amendment to the Participation Agreement on behalf of the Clinton County Road Commission if such amendment is not materially averse to the interest of the Clinton County Road Commission, is necessary to conform to the Participation agreement with law, or is a technical change necessary to facilitate the intent of the Participation Agreement.

5. The Participant understand and agrees that it shall not amend or repeal this Resolution except to the extent necessary to alter the limitations imposed on the Authorized Officer, to change Authorized Officers, or to withdraw from the Participation Agreement.
6. All resolutions and parts of resolution in conflict with this Resolution shall be, and hereby are, amended or repealed to the extent of such conflict.

Resolution declared adopted by a vote of: 3 Ayes, 0 Nays

APPROVAL OF BID EXTENSION – M & M PAVEMENT MARKING:

It was moved by Commissioner Frederick, seconded by Commissioner Holt, and passed unanimously, to approve the 2018 bid extension from M & M Pavement Marking for pavement marking services for 2019.

ACCEPT AND SIGN WOODRIDGE PHASE I ROAD CONSTRUCTION AGREEMENT:

It was moved by Commissioner Frederick, seconded by Commissioner Holt, and passed unanimously, to accept and authorize signature of the Woodridge Phase I Road Construction Agreement.

ACCEPT AND SIGN PLAT FOR WOODRIDGE PHASE I:

It was moved by Commissioner Holt, seconded by Commissioner Frederick, and passed unanimously, to accept and authorize signature of the Plat for Woodridge Phase I.

ACCEPT WOODRIDGE DRIVE AND SUMMERFIELD LANE INTO THE CERTIFIED ROAD SYSTEM FOR MAINTENANCE PURPOSES:

It was moved by Commissioner Holt and seconded by Commissioner Frederick to adopt the following resolution:

WHEREAS, Woodridge Drive (738 feet), and Summerfield Lane (1465 feet) is located within the borders of Woodridge Subdivision, Phase I, and

WHEREAS, Woodridge Drive and Summerfield Lane lies within Section 27 of Bingham Township in Clinton County, Michigan, and

WHEREAS the Woodridge Subdivision, Phase I, Road Construction Agreement, which includes the construction of Woodridge Drive and Summerfield Lane, was signed by the Clinton County Board of Road Commissioners on January 24, 2019, and

WHEREAS the Plat for Woodridge Subdivision, Phase I, was accepted and signed, thus accepting the road right of ways for Woodridge Drive and Summerfield Lane, by the Clinton County Board of Road Commissioners on January 24, 2019,

NOW THEREFORE BE IT RESOLVED that the Clinton County Road Commissioners wish to place Woodridge Drive and Summerfield Lane into the certified road system of the Clinton County Road Commission.

Resolution declared adopted by a vote of: 3 Ayes, 0 Nays.

REVISION OF POLICY NO. 88 – INVESTMENT OF ROAD COMMISSION FUNDS:

The investment policy was reviewed and no action was taken.

APPROVAL OF RIGHT-OF-WAY PERMITS:

The right-of-way permits were reviewed by the board. It was moved by Commissioner Holt, seconded by Commissioner Frederick, and passed unanimously, to approve the following right-of-way permits: 009-19 - 015-19.

APPROVAL OF VOUCHERS AND PAYROLLS:

It was moved by Commissioner Holt, seconded by Commissioner Frederick, and passed unanimously, to approve vouchers #62844-#62935 including electronic payments, and payroll checks #91045-#91066 including direct deposit advices, as presented, in the amount of \$538,325.23.

SPECIAL MEETING TO REVIEW MANAGING DIRECTOR CANDIDATES:

It was moved by Commissioner Holt, seconded by Commissioner Frederick, and passed unanimously, to schedule a special meeting for Friday, February 1, 2019 at 8:00 a.m. to review the resumes of Managing Director applicants.

COMMISSIONER COMMENTS:

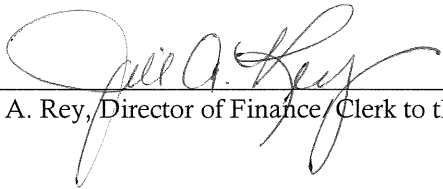
Commissioner Holt: None

Commissioner Frederick: None

Commissioner Watkins: None

ADJOURNMENT:

As there was no further business to come before the Board, the meeting was adjourned at 10:46 a.m. with the next regular meeting scheduled for Thursday, February 14, 2019 at 9:00 a.m.



Jill A. Rey, Director of Finance/Clerk to the Board