

The regular meeting of the Board of County Road Commissioners of the County of Clinton was held on Thursday, February 14, 2019 at 9:00 a.m. in the boardroom of the Clinton County Road Commission, 3536 S. BR127, St. Johns, MI 48879.

The pledge of allegiance was led by Chairperson Watkins

Commissioners Present: Kevin Holt and Gail Watkins  
Commissioner Absent: Michael Frederick, excused

Staff Present: Managing Director Joseph Pulver, Director of Engineering Daniel Armentrout and Director of Finance/Clerk Jill Rey

Visitors: Jake Perkins

APPROVAL OF JANUARY 24, 2019 MINUTES:

It was moved by Commissioner Holt, seconded by Commissioner Watkins, and passed unanimously, to approve the regular meeting minutes of January 24, 2019 as presented.

APPROVAL OF FEBRUARY 1, 2019 SPECIAL MEETING MINUTES:

It was moved by Commissioner Holt, seconded by Commissioner Watkins, and passed unanimously, to approve the special meeting minutes of February 1, 2019 as presented.

APPROVAL OF FEBRUARY 11, 2019 SPECIAL MEETING MINUTES:

It was moved by Commissioner Holt, seconded by Commissioner Watkins, and passed unanimously, to approve the special meeting minutes of February 11, 2019 as presented.

AGENDA:

It was moved by Commissioner Holt, seconded by Commissioner Watkins, and passed unanimously, to approve the Agenda as printed.

COMMUNICATIONS:

The following communications were reviewed. 1) Engagement letter from Maner Costerisan, 2) Revised Township Meeting Schedule, 3) MDOT 2018 Maintenance Advance  
It was moved by Commissioner Holt, seconded by Commissioner Watkins, and passed unanimously, to accept and place the communications on file.

INFORMATION FROM COUNTY COMMISSIONER:

County Commissioner Washburn was unable to attend the meeting.

PUBLIC COMMENT:

There was no public comment.

STAFF REPORTS:

Mr. Armentrout reported on the following: 1) Coleman Road extension update: Public information meeting last night with plenty of input from bicycle groups. No major objections to the project, a few residents expressed concern regarding the potential for increased traffic. Still working with appraiser to determine value of the right of way, will start tree removal in March, hope to Bid in April, 2) Review of 2019 Federal Aid projects, 3) Bid for Engineering services for Forest Hill and Francis Road bridges, 4) Discussion of 2020 and 2021 projects.

Mrs. Rey reported on the following: 1) MTF for December was \$614,634.74, 2) Oxcart online permit program is scheduled to be online by February 18<sup>th</sup>. 3) New computers installed for Jeff, Dan and Brian, 4) Submitted information for OPEB Actuarial Study, requested report to be ready for the March 21<sup>st</sup> meeting.

Mr. Pulver reported on the following: 1) Maintenance report, 2) MDOT maintenance report, 3) Attended County Engineers Workshop where Dan Armentrout was honored as the Rural Engineer of the Year, and Jake Perkins was honored as the Project Manager of the Year and good educational sessions, 4) Attended the General Policy Meeting, 5) Legislative Breakfast, would still like to meet with Senator Barrett, 6) Coleman Road information meeting, 7) Upgrading the distributor to accommodate a 24' pass, will continue to work with Gratiot County Road Commission, 8) Handed out 2019 Twp. cost share worksheet, 9) Will be receiving bids on February 20<sup>th</sup>, 9) Will be out of the office February 15-18.

REVISION OF POLICY NO. 88 – INVESTMENT OF ROAD COMMISSION FUNDS:

The investment policy was reviewed.

It was moved by Commissioner Holt, seconded by Commissioner Watkins, and passed unanimously, to revise the Investment Policy as recommended to include obligations purchased through an interlocal agreement under the urban cooperation act of 1967, PA 7, MCL 124.501 to 124.512.

MDOT CONTRACT – DEWITT ROAD, CUTLER NORTHERLY TO ALWARD:

A motion was made by Commissioner Holt and seconded by Commissioner Watkins and passed with 2 Ayes, 1 absent and 0 Nays, to adopt the following resolution.

**WHEREAS**, a contract between the Michigan Department of Transportation and the Clinton County Road Commission has been presented for consideration for Contract No. 19-5028, and

**WHEREAS**, this contract is for: Hot mix asphalt base crushing, shaping and resurfacing work along DeWitt Road from Cutler Road northerly to Alward Road; including trenching, and aggregate shoulder work; and all together with necessary related work, and

**WHEREAS**, the Clinton County Road Commission has approved participation in their share of this project,

**NOW THEREFORE BE IT RESOLVED** that Chairperson Gail Watkins and Director of Finance/Clerk Jill Rey be authorized and instructed to sign the contract for and on behalf of the Clinton County Road Commission.

RECOGNITION OF COUNTY ROAD ASSOCIATION ENGINEERING AWARDS TO DAN ARMENTROUT AND JAKE PERKINS:

It was moved by Commissioner Holt, seconded by Commissioner Watkins, and passed unanimously, to congratulate Dan Armentrout and Jake Perkins on the awards and thanked them for their good work.

AWARD OF BID FOR BRIDGE DESIGN FOR FOREST HILL AND FRANCIS ROAD BRIDGES:

It was moved by Commissioner Holt, seconded by Commissioner Watkins, and passed unanimously, to award the bid to the low bidder, Rowe Engineering for bridge design work for \$14,500.00.

APPROVAL OF RIGHT-OF-WAY PERMITS:

The right-of-way permits were reviewed by the board. It was moved by Commissioner Holt, seconded by Commissioner Watkins, and passed unanimously, to approve the following right-of-way permits: 016-19 - 020-19.

APPROVAL OF VOUCHERS AND PAYROLLS:

It was moved by Commissioner Holt, seconded by Commissioner Watkins, and passed unanimously, to approve vouchers #62936-#63000 including electronic payments, and payroll checks #91067-#91094 including direct deposit advices, as presented, in the amount of \$860,541.93.

COMMISSIONER COMMENTS:

Commissioner Holt: Attended his first Green Space Committee meeting which included a presentation on butterflies and the need to preserve the milk weed plant. He was able to address the necessity of mowing along the road ways.

Commissioner Frederick: Absent

Commissioner Watkins: None

ADJOURNMENT:

As there was no further business to come before the Board, the meeting was adjourned at 10:02 a.m. with the next regular meeting scheduled for Thursday, March 7, 2019 at 9:00 a.m.

A handwritten signature in cursive script, appearing to read "Jill A. Rey", is written over a horizontal line.

Jill A. Rey, Director of Finance/Clerk to the Board