

The regular rescheduled meeting of the Board of County Road Commissioners of the County of Clinton was held on Monday, March 18, 2019 at 12:45 p.m. in the boardroom of the Clinton County Road Commission, 3536 S. BR127, St. Johns, MI 48879.

The pledge of allegiance was led by Chairperson Watkins

Commissioners Present: Michael Frederick, Kevin Holt and Gail Watkins

Staff Present: Managing Director Joseph Pulver and Director of Finance/Clerk Jill Rey

Visitors: Kam Washburn,

APPROVAL OF MARCH 7, 2019 REGULAR MEETING MINUTES:

It was moved by Commissioner Frederick, seconded by Commissioner Holt, and passed unanimously, to approve the meeting minutes of March 7, 2019 as presented.

AGENDA:

It was moved by Commissioner Frederick, seconded by Commissioner Holt, and passed unanimously, to amend the Agenda to add New Business item 6) Managing Director- offer of employment - to the Agenda.

COMMUNICATIONS:

The following communications were reviewed. 1) "Updates from MERS" email, 2) OPEB 2018 Accounting Report from Watkins Ross.

It was moved by Commissioner Frederick, seconded by Commissioner Holt, and passed unanimously, to accept and place the communications on file.

INFORMATION FROM COUNTY COMMISSIONER:

County Commissioner Washburn reported that he had no report at this time.

PUBLIC COMMENT:

There was no public comment.

STAFF REPORTS:

Mrs. Rey reported on the following: 1) Attended the CRA annual meeting, 2) Busy week catching up after audit and preparing for Board with a short turn around.

Mr. Pulver reported on the following: 1) Maintenance report, the gravel roads are the worst he has seen them in his career, the cycle of freeze/thaw/rain has created terrible conditions, drivers are staying out until 7 pm grading while the weather allows, 2) MDOT maintenance report, 3) Review of Governor's road funding proposal – in agreement that there needs to be more funding but disagree with the distribution method, 4) Township meetings begin tomorrow.

FEBRUARY 28, 2019 FINANCIAL REPORT:

It was moved by Commissioner Holt, seconded by Commissioner Frederick, and passed unanimously, to accept and place on file the February 28, 2019 Financial Report.

AWARD OF PROPOSAL FOR ENGINEERING SERVICES FOR CLARK AND DEWITT INTERSECTION:

After reviewing the bid tabulation, it was moved by Commissioner Holt, seconded by Commissioner Frederick, and passed unanimously, to award the engineering design services for Clark and DeWitt Intersection to Rowe for \$61,328.00.

SIGNATURE OF ACT 51 REPORT:

Mrs. Rey reviewed the Act 51 Report.

It was moved by Commissioner Frederick, supported by Commissioner Holt, and passed unanimously, to authorize the Chairperson's signature of the 2018 Act 51 Report.

APPROVAL OF TOWNSHIP CONTRACTS:

It was moved by Commissioner Holt, seconded by Commissioner Frederick, and passed unanimously to approve the following Township contracts:

Olive Township: #117019, 117029, 117039, 117049, 117059, 117069, 117079, 117089, 117099, 117109, 117119

Victor Township: #147019, 147029, 147039, 147049, 147059, 147069, 147079, 147089, 147099, 147119, 147129, 147139, 147149, 147169,

APPROVAL OF RIGHT-OF-WAY PERMITS:

The right-of-way permits were reviewed by the board. It was moved by Commissioner Frederick, seconded by Commissioner Watkins, and passed, to approve the following right-of-way permits: 032-19 - 035-19.

APPROVAL OF VOUCHERS AND PAYROLLS:

It was moved by Commissioner Frederick, seconded by Commissioner Holt, and passed, to approve vouchers #63081-#63133 including electronic payments, and payroll checks #91111 -91124 including direct deposit advices, as presented, in the amount of \$363,542.25.

MANAGING DIRECTOR – OFFER OF EMPLOYMENT:

It was moved by Commissioner Holt and seconded by Commissioner Frederick to offer a one year employment contract to Doug Steffen, with an annual salary of \$92,000, that includes a 60 day termination clause.

Roll call vote: Frederick Aye, Holt Aye, Watkins Aye.

COMMISSIONER COMMENTS:

Commissioner Frederick: None

Commissioner Holt: He attended his second Greenspace meeting and it went well.

Commissioner Watkins: None

ADJOURNMENT:

As there was no further business to come before the Board, the meeting was adjourned at 2:21 p.m. with the next regular meeting scheduled for Thursday, April 11, at 9:00 a.m.



Jill A. Rey, Director of Finance/Clerk to the Board