

The regular meeting of the Board of County Road Commissioners of the County of Clinton was held on Thursday, April 11, 2019 at 9:00 a.m. in the boardroom of the Clinton County Road Commission, 3536 S. BR127, St. Johns, MI 48879.

The pledge of allegiance was led by Vice Chairperson Holt

Commissioners Present: Michael Frederick and Kevin Holt

Commissioner Absent: Gail Watkins (excused)

Staff Present: Managing Director Joseph Pulver, and Director of Finance/Clerk Jill Rey

Visitors: Kam Washburn

APPROVAL OF MARCH 18, 2019 SPECIAL MEETING MINUTES:

It was moved by Commissioner Frederick, seconded by Commissioner Holt, and passed, to approve the special meeting minutes of March 18, 2019 as presented.

APPROVAL OF MARCH 18, 2019 REGULAR MEETING MINUTES:

It was moved by Commissioner Frederick, seconded by Commissioner Holt, and passed unanimously, to approve the regular meeting minutes of March 18, 2019 as presented.

AGENDA:

It was moved by Commissioner Frederick, seconded by Commissioner Holt, and passed unanimously, to approve the Agenda as printed.

COMMUNICATIONS:

The following communications were reviewed. 1) MCRSCIP Renewal Notice, 2) Seven County Council Agenda.

It was moved by Commissioner Frederick seconded by Commissioner Holt, and passed unanimously, to accept and place the communications on file.

INFORMATION FROM COUNTY COMMISSIONER:

County Commissioner Washburn reported: 1) Approved health insurance renewal with a 1.7% increase from McLaren, 2) There was a one day Commissioner retreat that allowed the Commissioners to discuss future expenses the County will incur due to the switch over to the State system for 911. This change, though positive, will cost the County an estimated \$6 million.

PUBLIC COMMENT:

There was no public comment.

STAFF REPORTS:

Mrs. Rey reported on the following: 1) MTF for April 2019 was \$948,246.86, 2) Reviewing Board meeting management solutions, 3) MTF Overpayment Correction, 4) MDOT 2017 Trunkline Audit complete with a refund due the RC of \$18,738, 5) Janette Purves and I will attend the F&HR annual conference the first week of May, 6) Clean Community Event April 27th, 7) Contacted Deyo/Stone for a proposal to do an insurance appraisal of buildings/contents, last done in 2010 .

Mr. Pulver reported on the following: 1) Maintenance report, 2) MDOT maintenance report, 3) Weight restrictions lifted on April 8th, 4) Meeting with Sen. Barrett on April 23rd at 3:30 p.m., 5) Township Officer's meeting April 25th at 7:00 p.m. at Riley Township Hall, 6) Doug Steffen is set to start on April 29th, 7) Annual report to the County Commissioners on April 30th at 9:00 a.m.

REVISED DECEMBER 31, 2018 FINANCIAL REPORT:

It was moved by Commissioner Frederick, seconded by Commissioner Holt, and passed unanimously, to accept the Revised December 31, 2018 Financial Report due to the required audit adjustment and place it on file.

REVISED DECEMBER 31, 2018 BUDGET ALLOCATION REPORT:

It was moved by Commissioner Frederick, seconded by Commissioner Holt, and passed unanimously, to accept the Revised December 31, 2018 Budget Allocation Report due to the required audit adjustment and place it on file.

MARCH 31, 2019 FINANCIAL REPORT:

It was moved by Commissioner Frederick, seconded by Commissioner Holt, and passed unanimously, to accept the March 31, 2019 Financial Report and place it on file.

PRESENTATION OF OPEB 2018 ANNUAL ACCOUNTING REPORT BY CHRIS VEENSTRA:

Chris Veenstra from Watkins Ross presented the 2018 OPEB Annual Accounting Report which reflects the funding level to be at 101%.

RESOLUTION TO REPAIR BRIDGES THROUGH THE LOCAL BRIDGE PROGRAM:

On a motion duly made by Commissioner Frederick seconded by Commissioner Holt, and passed with 2 Ayes, 0 Nays, 1 Absent, it was moved to adopt the following resolution:

WHERE AS, the condition of the bridges listed below have deteriorated to such an extent that replacement, rehabilitation, or preventative maintenance is necessary, and

WHERE AS, the budget of the Clinton County Road Commission will not allow replacement, rehabilitation, or preventative maintenance of these bridges without additional funds from other sources,

THEREFORE BE IT NOW RESOLVED that the Clinton County Board of Road Commissioners request local bridge funds for replacement, rehabilitation, or preventive maintenance of the following bridges (Listed in order).

Proposed Structure Rehabilitation Project	Structure Number	Proposed Year
1. Herbison over Looking Glass	2020	2021
Proposed Structure Replacement Project		
Dexter Trail over Muskrat Creek	1945	2022
Lowell Road over Stony Creek	1951	2022
Kinley Road over Peet (Sharps drain)	1997	2022
Proposed Preventive Maintenance Projects		
1. Gratiot Road Over Pine River - PM Multiple	1912, 1913	2022

MDOT PERFORMANCE RESOLUTION FOR GOVERNMENTAL AGENCIES:

A motion was made by Commissioner Frederick and seconded by Commissioner Holt and passed with 2 Ayes, 0 Nays, 1 Absent, to adopt the Michigan Department of Transportation form 2207B Performance Resolution for Governmental Agencies.

MDOT CONTRACT: AIRPORT/CHADWICK NORTHERLY TO PRICE:

A motion was made by Commissioner Frederick and seconded by Commissioner Holt and passed with 2 Ayes, 0 Nays, 1 Absent to adopt the following resolution.

WHEREAS, a contract between the Michigan Department of Transportation and the Clinton County Road Commission has been presented for consideration for Contract No. 19-5119, and

WHEREAS, this contract is for: Single course chip seal work along Airport Road from Chadwick Road northerly to Price Road; and all together with necessary related work, and

WHEREAS, the Clinton County Road Commission has approved participation in their share of this project,

NOW THEREFORE BE IT RESOLVED that Vice Chairperson Kevin Holt and Director of Finance/Clerk Jill Rey be authorized and instructed to sign the contract for and on behalf of the Clinton County Road Commission.

MDOT CONTRACT: WOOD/HIGHWAY I69 NORTHERLY TO ROUND LAKE:

A motion was made by Commissioner Frederick and seconded by Commissioner Holt and passed with 2 Ayes, 0 Nays, 1 Absent, to adopt the following resolution.

WHEREAS, a contract between the Michigan Department of Transportation and the Clinton County Road Commission has been presented for consideration for Contract No. 19-5120, and

WHEREAS, this contract is for: Single course chip seal work along Wood Road from Highway 69 northerly to Round Lake Road; and all together with necessary related work, and

WHEREAS, the Clinton County Road Commission has approved participation in their share of this project,

NOW THEREFORE BE IT RESOLVED that Vice Chairperson Kevin Holt and Director of Finance/Clerk Jill Rey be authorized and instructed to sign the contract for and on behalf of the Clinton County Road Commission.

MDOT CONTRACT: UPTON/HERBISON NORTHERLY TO ROUND LAKE:

A motion was made by Commissioner Frederick and seconded by Commissioner Holt and passed with 2 Ayes, 0 Nays, 1 Absent, to adopt the following resolution.

WHEREAS, a contract between the Michigan Department of Transportation and the Clinton County Road Commission has been presented for consideration for Contract No. 19-5121, and

WHEREAS, this contract is for: Single course chip seal work along Upton Road from Herbison Road northerly to Round Lake Road; and all together with necessary related work, and

WHEREAS, the Clinton County Road Commission has approved participation in their share of this project,

NOW THEREFORE BE IT RESOLVED that Vice Chairperson Kevin Holt and Director of Finance/Clerk Jill Rey be authorized and instructed to sign the contract for and on behalf of the Clinton County Road Commission.

MDOT CONTRACT: CHANDLER/HIGHWAY 69 NORTHERLY TO ROUND LAKE:

A motion was made by Commissioner Frederick and seconded by Commissioner Holt and passed with 2 Ayes, 0 Nays, 1 Absent, to adopt the following resolution.

WHEREAS, a contract between the Michigan Department of Transportation and the Clinton County Road Commission has been presented for consideration for Contract No. 19-5122, and

WHEREAS, this contract is for: Single course chip seal work along Chandler Road from Highway 69 northerly to Round Lake Road; and all together with necessary related work, and

WHEREAS, the Clinton County Road Commission has approved participation in their share of this project,

NOW THEREFORE BE IT RESOLVED that Vice Chairperson Kevin Holt and Director of Finance/Clerk Jill Rey be authorized and instructed to sign the contract for and on behalf of the Clinton County Road Commission.

MDOT CONTRACT: I69BL AND MARSH ROAD – NON-MOTORIZED PATH:

A motion was made by Commissioner Frederick and seconded by Commissioner Holt and passed with 2 Ayes, 0 Nays, 1 Absent, to adopt the following resolution.

WHEREAS, a contract between the Michigan Department of Transportation and the Clinton County Road Commission has been presented for consideration for Contract No. 19-5074, and

WHEREAS, this contract is for: Non-motorized path construction work along the south side of Highway I-69BL from approximately 400 feet west of Chadwell Drive easterly to Marsh Road and sidewalk construction work along the east side of Marsh Road from approximately 400 feet south of Highway I-69 BL northerly to Highway I-69 BL; together with necessary related work, and

WHEREAS, the Clinton County Road Commission has approved participation in their share of this project,

NOW THEREFORE BE IT RESOLVED that Vice Chairperson Kevin Holt and Director of Finance/Clerk Jill Rey be authorized and instructed to sign the contract for and on behalf of the Clinton County Road Commission.

MDOT CONTRACT: ISLAND ROAD HMA, AND BRIDGE REHAB, COLONY/WILLIAMS TO CHANDLER HMA

A motion was made by Commissioner Frederick and seconded by Commissioner Holt and passed with 2 Ayes, 0 Nays, 1 Absent, to adopt the following resolution.

WHEREAS, a contract between the Michigan Department of Transportation and the Clinton County Road Commission has been presented for consideration for Contract No. 19-5148, and

WHEREAS, this contract is for: Part A: Hot mix asphalt cold milling and resurfacing work along Island Road from Shepardsville Road easterly to Hollister Road; including trenching for shoulder widening, concrete curb and gutter replacement, concrete sidewalk ramp upgrade, and pavement marking work; and all together with necessary related work, and

Part B: Rehabilitation work for the structure #1914 which carries Island Road over the Maple River; including capital preventive maintenance work; and all together with necessary related work, and

Part C: Hot mix asphalt resurfacing work along Colony Road from Williams Road easterly to Chandler Road; including trenching for shoulder widening, aggregate shoulder, and pavement marking work; and all together with necessary related work, and

WHEREAS, the Clinton County Road Commission has approved participation in their share of this project,

NOW THEREFORE BE IT RESOLVED that Vice Chairman Kevin Holt and Director of Finance/Clerk Jill Rey be authorized and instructed to sign the contract for and on behalf of the Clinton County Road Commission.

REVIEW/REVISION TO POLICIES #101 - #142:

It was moved by Commissioner Frederick, seconded by Commissioner Holt, and passed unanimously, to table the review/revision to policies #101-#142 until the next regular meeting.

AWARD OF BIDS FOR EQUIPMENT TAKEN ON 3/26/2019 AND STREET SWEEPING ON 2/20/2019:

It was moved by Commissioner Frederick, seconded by Commissioner Holt, and passed unanimously, to award the following bids:

- (1) Service Body Mounted on a F550 Cab & chassis (Shop Service Truck): Award to Signature Ford \$101,160.00
- (4) Regular Cab, 2 Wheel Drive ¾ Ton Pickups with 8' box: Award to Signature Ford \$27,562 each
- (1) Shop Pickup Truck, F550 4X4, One ton cab & chassis: Award to Signature Ford \$38,936.00
- (1) Low Boy Trailer: Award to AIS for \$53,649 with trade
- (1) Night Patrol Pickup F450, 4X4, One ton cab & chassis: Award to Signature Ford \$38,631.00
- (1) Dumpbody with sander and plow installed on one ton cab & chassis: Award to Monroe Truck \$37,223.00
- (1) Telescoping aerial bucket lift and platform body: Award to Truck & Trailer \$94,050.00
- County Street Sweeping bid for 2019: Award to Greenscape General Contracting for \$4,500.00

It was moved by Commissioner Frederick, seconded by Commissioner Holt, and passed unanimously, to table the award of the bid for (2) Tandem Axle Trailers with air ramps.

APPROVAL OF REVISED ACT 51 REPORT:

The revised Act 51 Report was reviewed. The revisions were required by the Auditor after the notification of the 2018 MTF overpayment was received.

It was moved by Commissioner Frederick, seconded by Commissioner Holt, and passed, to accept the 2018 Act 51 Report as revised and to authorize Vice Chairman Holt to sign it.

APPROVAL OF TOWNSHIP CONTRACTS:

It was moved by Commissioner Frederick, seconded by Commissioner Holt, and passed unanimously, to approve the following Township Contracts:

- Bengal Twp: #027019, 027029, 027039, 027049, 027059, 027069, 027079, 027089, 027099, 027119, 029019, 029029, 029039
- Duplain Twp: #067019, 067039, 067049, 067059, 067069, 060019, 060029
- Essex Twp: #087019, 087029, 087039, 087049, 87059, 087069, 087079, 089019
- Ovid Twp: #127029, 127039, 127049, 127059, 127069, 127079, 127089, 127099, 127109, 127119, 127129
- Riley Twp: #137019, 137029, 137039, 137049, 137059, 137069, 137079, 137089, 137099
- Victor Twp: #149019

APPROVAL OF RIGHT-OF-WAY PERMITS:

The right-of-way permits were reviewed by the board. It was moved by Commissioner Frederick, seconded by Commissioner Holt, and passed, to approve the following right-of-way permits: 036-19 - 062-19.

APPROVAL OF VOUCHERS AND PAYROLLS:

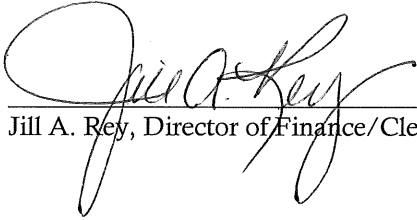
It was moved by Commissioner Frederick, seconded by Commissioner Holt, and passed, to approve vouchers #63134 -#63222 including electronic payments, and payroll checks #91125-#91154 including direct deposit advices, as presented, in the amount of \$784,672.95.

COMMISSIONER COMMENTS:

Commissioners Holt and Frederick sent best wishes to Commissioner Gail Watkins for a complete recovery.

ADJOURNMENT:

As there was no further business to come before the Board, the meeting was adjourned at 11:12 a.m. with the next the next regular meeting scheduled for April 25, 2019 at 9:00 a.m.

A handwritten signature in black ink, appearing to read "Jill A. Rey". The signature is written in a cursive style with a large initial "J" and "R".

Jill A. Rey, Director of Finance/Clerk to the Board