

MINUTES

**Clinton County Road Commission
Board Meeting
Thursday, October 10, 2019, 9:00 am - 11:00 am
3536 S. US Highway 27
St. Johns, MI 48879**



In Attendance

Daniel Armentrout; Douglas Steffen; Gail Watkins; Jill A. Rey; Kevin Holt; Michael Frederick

A. Pledge of Allegiance

Visitors: Malissa Schutt and Bill Williams

B. Approval of Agenda

Move: Kevin Holt Second: Michael Frederick Status: Passed

C. September 19, 2019 Minutes: Approve as printed

Move: Kevin Holt Second: Michael Frederick Status: Passed

D. Communications: Accept and place on file

CRA Membership Letter

Move: Michael Frederick Second: Kevin Holt Status: Passed

E. Information from County Commissioner Kam Washburn

Commissioner Washburn reported: 1) The Public Hearing for the 2020 Budget was held on 10.8.19, 2) Shared information about "Raise the Age". This mandate will raise the juvenile age to 17 and will require additional funding to support it.

F. Public Comments

Malissa Schutt, recently appointed General Manager of Clinton Transit, introduced herself and looks forward to working with the CCRC and in the community.

G. Director of Engineering Report

Mr. Armentrout reported: 1) Coleman Road update, 2) Painters are here and will begin pavement marking, 3) Force account chip seals have been completed, 4) County paving update, 5) Village of Maple Rapids Category B State Funds update, 6) Review of 2020 projects: Roundabout plans are complete, we will host a public information meeting at DeWitt Twp Hall November 13th at 6:30 p.m. to review Township projects, 7) Review of 2020 Bridge projects, 8) Water and sewer project is moving along slowly, 9) Preparing to purchase Federal Aid from Arenac County Road Commission again to be used for 2020 force account chip seal projects.

H. Director of Finance Report

Mrs. Rey reported: 1) MTF for October, received September 30, was \$892,604.07, 2) Coleman Road Contractor beginning pay bi weekly pay requests, 3) The annual physical inventory count will be conducted next week, 4) Open Enrollment for health care coming up in November. May need to convene the employee insurance committee to review the plan design to control costs. It is estimated that the premium may go up 13%, 5) Attended the Municipal Employees Retirement System Annual Meeting.

I. Managing Director Report

Mr. Steffen reported: 1) Maintenance report: Gave updates on gravel hauling and grading, chip seal projects, pavement marking, dura-patching, and equipment storage, 2) MDOT maintenance report: New

budget year but won't see budget numbers for several months, will perform routine maintenance in the interim, 3) Attended the SAM meeting, good sessions and Joe Pulver was honored for his years of service on the SAM Committee, 4) Meeting with Glambia next week to discuss a processing byproduct that we may be able to use on roads.

J. October 2019 Cash Status Report: Approve and place on file

Move: Michael Frederick Second: Kevin Holt Status: Passed

K. Authorize Managing Director to sign agreement to purchase Federal Aid from Arenac County

Move: Michael Frederick Second: Kevin Holt Status: Passed

L. Approval of Right of Way Permits 199-19 through 217-19

Move: Kevin Holt Second: Michael Frederick Status: Passed

M. Approval of Vouchers

Payroll: \$237,477.65 #91347 - #91376

Vouchers: \$1,087,752.13 #63865 - #63928

Total: \$1,325,229.78

Move: Michael Frederick Second: Kevin Holt Status: Passed

N. Commissioner Comments

There were no comments.

O. Adjournment

With no further business to come before the Board, the meeting was adjourned at 10:08 A.M.

The next regular meeting is scheduled for Thursday, October 24, 2019 at 9:00 a.m.