



MINUTES

**Clinton County Road Commission
Board Meeting
Thursday, November 21, 2019, 9:00 am - 10:17 am
3536 S. US Highway 27
St. Johns, MI 48879**

In Attendance

Member

Gail Watkins; Kevin Holt; Michael Frederick

Staff

Douglas Steffen; Jill A. Rey

Guest

Kam Washburn

A. Welcome and Pledge of Allegiance

Visitor: Lee Thelen, Greenbush Township Supervisor

B. Approval of Agenda

Motion to approve the Agenda as presented.

Move: Michael Frederick Second: Kevin Holt Status: Passed

C. November 7, 2019 Minutes

Motion to approve the November 7, 2019 Minutes with the addition of attendees.

Move: Michael Frederick Second: Kevin Holt Status: Passed

D. Communications

Policy #119 - Rescinded

Motion to accept communications as presented.

Move: Michael Frederick Second: Kevin Holt Status: Passed

E. Information from County Commissioner Kam Washburn

Mr. Washburn was unable to attend the meeting.

F. Public Comments

Lee Thelen addressed the issue of roads damaged by E.B. Ridge Dairy (Bart

DeSaegher). He requested the Board of Road Commissioners adopt a Policy to hold farmers accountable for damages to roads. Greenbush Township won't tolerate this and won't pay for repairs to these roads.

G. Director of Finance Report

Mrs. Rey reported: 1) Attended the Southern Clerks meeting, 2) Open Enrollment was held for retirees and actives, 3) Presented the proposed 2020 Budget.

H. Managing Director Report

Mr. Steffen reported: 1) Routine Maintenance: Mowing, grading, patching, 2) MDOT maintenance: Routine, 3) Engineering update: Coleman Road is done for the season, DeWitt area 2020 projects grade/infrastructure meetings went smoothly, Water and sewer project - plan to get water main installed over the weekend.

I. October Financial Statement

Motion to accept the October Financial Statement as presented.

Move: Kevin Holt Second: Michael Frederick Status: Passed

J. Approval of 2020 Meeting Dates

Motion to accept and publish the 2020 Meeting Dates as presented.

Move: Michael Frederick Second: Kevin Holt Status: Passed

K. Acceptance of Strategic Plan

Motion to receive and place on file the Clinton County Road Commission Strategic Plan dated August 2019.

Move: Michael Frederick Second: Kevin Holt Status: Passed

L. Approval of Right of Way Permits 241-19 through 254-19

Motion to accept right of way permits 241-19 through 254-19.

Move: Kevin Holt Second: Michael Frederick Status: Passed

M. Approval of Vouchers

Payroll: #91407- #91422 including advices

Vouchers: #64051 - #64114 including ACH

Total: \$555,472.75

Motion to approve the vouchers as presented.

Move: Michael Frederick Second: Kevin Holt Status: Passed

N. Commissioner Comments

The Commissioners commended Mr. Armentrout and Mr. Steffen for their participation at the DeWitt Township 2020 project informational meeting. The meeting was very informational and well received.

O. Managing Director's Evaluation

Motion to table the Managing Director's Evaluation until the December 12, 2019 meeting.

Move: Kevin Holt Second: Michael Frederick Status: Passed

P. Adjournment

With no further business to come before the Board the meeting was adjourned at 10:17 a.m.

Move: Michael Frederick Second: Kevin Holt Status: Passed