



## MINUTES

Clinton County Road Commission  
Board Meeting  
Thursday, February 13, 2020, 9:00 am - 10:17 am  
3536 S. US Highway 27  
St. Johns, MI 48879

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### In Attendance

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#### Member

Gail Watkins; Kevin Holt; Michael Frederick

#### Staff

Douglas Steffen; Jill A. Rey

#### Co. Comm.

David W. Pohl

- A. Welcome and Pledge of Allegiance
- B. Approval of Agenda  
Motion to approve the Agenda as presented.  
Move: Kevin Holt Second: Michael Frederick Status: Passed
- C. Approval of January 24, 2020 Minutes  
Motion to approve the January 24, 2020 Minutes as presented.  
Move: Michael Frederick Second: Kevin Holt Status: Passed
- D. Communications  
Estimated MTF Distribution 2020-2022  
Motion to receive the communication and place it on file.  
Move: Kevin Holt Second: Michael Frederick Status: Passed
- E. Information from County Commissioner David Pohl  
Mr. Pohl reported: 1) Briefly discussed the Governor's plan to bond for road improvements, 2) Aerial photography update is underway.
- F. Public Comments  
There were no public comments.
- G. Director of Finance Report  
Mrs. Rey reported: 1) December MTF was \$995,362.67, 2) Preparing for Township meetings, 3) Chris Veenstra, Actuarial with Watkins Ross, will present the OPEB Actuarial Report on April 9th, 4) Attended meeting on Drug and Alcohol Clearinghouse, 5) Met with Rehman Robson regarding Human Resource compliance services, 6) Purchased new copier/scanner/printer, (6 year cycle), and new printer for Shop Supt. 7) Year End update, 8) MERS employee educational meetings will be held here on March 20th.
- H. Managing Director Report  
Mr. Steffen reported: 1) County maintenance report, 2) MDOT maintenance report, 3) Engineering update: Coleman Road - moving equipment, preparing to gear up in March, Water/Sewer project in final stages, Bid letting for DeWitt projects in April, 4) Hired Marc Trotter as new Director of Engineering, he will start March 4th, 5) Employee off on unpaid leave for suspension of CDL until 1/31/2021, 6) Pursuing quotes for facility study, 7) Will interview soon for two heavy truck drivers, 8) Attended special meeting in Riley Township regarding Church Road bridge closure, 9) Attended the County Engineers' Workshop, changes coming that impact us with SHPO and

EGLE, 10) Legislative breakfast 2/21/20 at 8:00 am at Flap Jack in DeWitt, 11) Searles gravel issue, 12) Grange Road pot hole complaint, 12) Will attend Watertown Twp meeting on 2/18, 13) Reviewed snow plowing plan, 14) Vehicle usage policy will be added to Agenda next month for discussion.

I. Annual Certification of Roads

Motion to authorize and instruct Chairperson Watkins to sign the 2019 Annual Certification of Roads Act 51 cover sheet, as presented.

Move: Michael Frederick Second: Kevin Holt Status: Passed

J. Seasonal Weight Restrictions

Motion to authorize the Managing Director to enforce seasonal weight restrictions when deemed necessary.

Move: Kevin Holt Second: Michael Frederick Status: Passed

K. All Season Route List

Motion to approve the All Season Route List as presented.

Move: Michael Frederick Second: Kevin Holt Status: Passed

L. Weigh Master Authorization for Robert Hyde and Mark Wineland

Motion to authorize Mark Wineland and Robert Hyde to perform the duties of Weigh Master for 2020.

Move: Kevin Holt Second: Michael Frederick Status: Passed

M. MDOT Contract #20-5013: W. Colony/Forest Hill easterly to Airport -Chipseal

Resolution to Enter into Contract with MDOT - Contract No 20-5013

WHEREAS, a contract between the Michigan Department of Transportation and the Clinton County Road Commission has been presented for consideration for Contract No. 20-5013, and

WHEREAS, this contract is for: Single course chip seal work along West Colony Road from Forest Hill Road easterly to Airport Road; and all together with necessary related work, and

WHEREAS, the Clinton County Road Commission has approved participation in their share of this project,

NOW THEREFORE BE IT RESOLVED that Chairperson Gail Watkins and Director of Finance/Clerk Jill Rey be authorized and instructed to sign the contract for and on behalf of the Clinton County Road Commission.

Motion passed with a vote of 3 Ayes, 0 Nays.

Move: Michael Frederick Second: Kevin Holt Status: Passed

N. MDOT Contract #20-5014: Price/Wright easterly to Francis - Chipseal

Resolution to enter into a contract with MDOT - Contract No. 20-5014

WHEREAS, a contract between the Michigan Department of Transportation and the Clinton County Road Commission has been presented for consideration for Contract No. 20-5014, and

WHEREAS, this contract is for: Single course chip seal work along Price Road from Wright Road easterly to Francis Road; and all together with necessary related work, and

WHEREAS, the Clinton County Road Commission has approved participation in their share of this project,

NOW THEREFORE BE IT RESOLVED that Chairperson Gail Watkins and Director of Finance/Clerk Jill Rey be authorized and instructed to sign the contract for and on behalf of the Clinton County Road Commission.

Motion passed with a vote of 3 Ayes, 0 Nays.

Move: Michael Frederick Second: Kevin Holt Status: Passed

O. MDOT Contract #20-5016: Tallman/Stone northerly to County Line - Chipseal

Resolution to enter into contract with MDOT - Contract No. 20-5016

WHEREAS, a contract between the Michigan Department of Transportation and the Clinton County Road Commission has been presented for consideration for Contract No. 20-5016, and

WHEREAS, this contract is for: Single course chip seal work along Tallman Road from Stone Road northerly to the north County Line (Gratiot Road); and all together with necessary related work, and

WHEREAS, the Clinton County Road Commission has approved participation in their share of this project,

NOW THEREFORE BE IT RESOLVED that Chairperson Gail Watkins and Director of Finance/Clerk Jill Rey be authorized and instructed to sign the contract for and on behalf of the Clinton County Road Commission.

Motion passed with a vote of 3 Ayes, 0 Nays.

Move: Michael Frederick Second: Kevin Holt Status: Passed

P. MDOT Contract #20-5023: Francis/Centerline to Parks - HMA; Forest Hill/Colony to Mead - HMA; Rehab Forest Hill Bridge; Rehab Francis Road Bridge

Resolution to enter into contract with MDOT - Contract No. 20-5023

WHEREAS, a contract between the Michigan Department of Transportation and the Clinton County Road Commission has been presented for consideration for Contract No. 20-5023, and

WHEREAS, this contract is for:

PART A: Job # 205127: Hot mix asphalt resurfacing work along Francis Road from Centerline Road to Parks Road; including aggregate shoulder, and pavement marking work; and all together with necessary related work, and

PART B: Job #206982: Hot mix asphalt resurfacing work along Forest Hill Road from Colony Road northerly to Mead Road; including aggregate shoulder, and pavement marking work; and all together with necessary related work, and

PART C: Job #208051: Rehabilitation work for the structure # 1927, which carries Francis Road over Stoney Creek, Sections 33 & 34, T07N, R03W, Bengal Township, Clinton County, Michigan; including hot mix asphalt deck resurfacing, cleaning and coating of structural steel, riprap, deck drain extension, approach, and maintaining traffic work; and all together with necessary related work; and

PART D: Job 208052: Rehabilitation work for the structure # 1924, which carries Forest Hill Road over Hayworth Creek, Sections 28 & 29, T08N, R03W, Essex Township, Clinton County, Michigan; including hot mix asphalt deck resurfacing, superstructure replacement, bridge railing retrofit, approach, and maintaining traffic work; and all together with necessary related work, and

WHEREAS, the Clinton County Road Commission has approved participation in their share of this project,

NOW THEREFORE BE IT RESOLVED that Chairperson Gail Watkins and Director of Finance/Clerk Jill Rey be authorized and instructed to sign the contract for and on behalf of the Clinton County Road Commission.

Motion passed with a vote of 3 Ayes, 0 Nays.

Move: Michael Frederick Second: Kevin Holt Status: Passed

Q. Rescind Bid Extension with Carrick Trucking

Motion to rescind the bid extension with Carrick Trucking for gravel services for 2020.

Move: Michael Frederick Second: Kevin Holt Status: Passed

R. Approval of Right of Way Permits

Motion to approve Right of Way Permits #021-20 - # 027-20.

Move: Michael Frederick Second: Kevin Holt Status: Passed

S. Approval of Vouchers

Payroll: #91497 - #91525 including advices

Vouchers: #64338 - #64484 including ACH

Total: \$853,587.90

Motion to approved vouchers as presented.

Move: Kevin Holt Second: Michael Frederick Status: Passed

T. Commissioner Comments

Commissioner Frederick reported: The public meeting regarding the closure of the Church Road Bridge went very well. Commended Mr. Steffen and Mr. Brechting on their presentations.

Commissioner Holt reported: Jerry Jaloszynski is acting as the interim Parks and Green Space Director.

U. Adjournment

With no further business to come before the Board, the meeting was adjourned at 10:17 a.m.