



MINUTES

Clinton County Road Commission
Board Meeting
Thursday, June 18, 2020, 9:00 am - 11:00 am
3536 S. US Highway 27
St. Johns, MI 48879

In Attendance

Member

Gail Watkins; Kevin Holt; Michael Frederick (remote)

Staff

Douglas Steffen; Jill A. Rey; Marc Trotter

Co. Comm.

David W. Pohl

A. Welcome and Pledge of Allegiance

B. Approval of Agenda

Motion to approve the Agenda as presented.

Move: Kevin Holt Second: Gail Watkins Status: Passed

C. Approval of May 14, 2020 Minutes

Motion to approve the May 14, 2020 Minutes as presented.

Move: Michael Frederick Second: Kevin Holt Status: Passed

D. Communications

Motion to accept the following communications as presented, and place them on file.

CRASIF call for Board of Trustee Candidates

Updated MTF Estimate

EGL E Chloride and Sulfate Implementation Plan - DRAFT

CRA response to EGL E Chloride and Sulfate Implementation Plan

Move: Michael Frederick Second: Kevin Holt Status: Passed

E. Information from County Commissioner David Pohl

County Commissioner Dave Pohl reported: 1) The County is estimating reduced revenue of \$1.8 million this year and \$2.4 next year due to COVID-19, 2) Jury trials will begin next week sometime, organizing Smith Hall to hold court, 3) There are no public activities allowed at the fair grounds but Motz Park is now open, 4) Gave an update on COVID-19: currently at 146 cases, 11 deaths, 5) The remonumentation program is going forward, 71% of the County has been completed, 6) County Departments have done well through the pandemic, the Sheriff Department has responded to increased domestic calls with overall activity down. The Health Department has provided crucial services as well.

Mr. Steffen noted that the Emergency Operations Committee has done a remarkable job, Friday update calls are awesome and they have supplied us with personal protection equipment and hand sanitizer on a regular basis.

F. Public Comments

There was no public comment.

G. Director of Engineering Report

Mr. Trotter reported on the following construction projects: 1) Coleman Road, Forest Hill & Francis Roads & Bridges, County/Township Paving, Chip Sealing - Fed Aid Force Account work, 2) Update on design progress: DeWitt combined 2020 projects, Clark-DeWitt Roundabout, Church Road bridge, Colony at 127 and Scott, 3) Updates on Asset Management Plan, 2021 Bridge bundle, 2023 Critical Bridge applications and 2022 Category F application submitted for Chandler, Hunsaker to Stoll, 4) Update on permitting & developments: Greater Lansing Food Bank - Food Court, Bath Twp., DeWitt Crossing, DeWitt Township, Sommerset Park, Bath Township.

H. Director of Finance Report

Mrs. Rey reported: 1) MTF received in June was \$735,387 down 11.7%. After communicating with MDOT, it was discovered that we have not yet realized the impact of the April stay at home order on the gas tax. Revenue for April gas tax will be received in July. A Budget Amendment will be presented in July, 2) Met with IT Right regarding new cyber security program and price increase, will present this proposal in July for consideration, 3) Major upgrade to Precision Software, 4) Completed the 106th Annual Report, 5) New computers ordered to replace Windows 7 machines, 6) Posted the deputy clerk position, today, 7) Office Team is back working onsite full time.

I. Managing Director Report

Mr. Steffen reported: 1) County Maintenance: including grading gravels for brine prep, ditching, culvert installations, patching, shoulders, and mowing. Chip seal is scheduled to begin next week, discussed potential contracts with Pewamo and Muir. The Board directed Mr.

Steffen to not pursue chip seal contracts with Pewamo and Muir at this time. 2) MDOT Maintenance: patching, mowing is now complete, sweeping and catch basin cleaning is also complete, 3) Tracking and reviewing budget, 4) EGLE Salt Correspondence, 5) Facility Study back on the Agenda at the Chairman's request, 6) Would like to schedule a date to attend Clinton County Board of Commissioners meeting, 7) Will participate in the production of a gravel video for CRA, 8) Traveled to Cass County to watch Bioseal, a soy based product for asphalt treatment, be applied. Watertown is considering using this treatment. It is applied on 1-2 year old HMA surfaces and rejuvenates the asphalt which delays the need for chip seal.

J. Financial Reports

Motion to receive the May 30, 2020 Financial Statement and the June Cash Status Report, and place them on file.

Move: Kevin Holt Second: Michael Frederick Status:

K. Presentation of 2019 OPEB Report - 9:05 a.m.

Chris Veenstra, President, Watkins-Ross, presented the 2019 OPEB Accounting Report via Zoom.
Motion to accept the 2019 OPEB Accounting Report and place it on file.

Move: Michael Frederick Second: Kevin Holt Status: Passed

L. MCRCSIP 2020 Board of Directors Election

Motion to vote for Brett Laughlin and Lester Livermore for the MCRCSIP Board of Directors Position.

Move: Michael Frederick Second: Kevin Holt Status: Passed

M. Authorization to sign easement for DeWitt Crossings

Motion to table the authorization to sign easement for DeWitt Crossings until the July 16, 2020 meeting.

Move: Michael Frederick Second: Kevin Holt Status: Passed

N. Authorization to sign the Road Construction Agreement for DeWitt Crossings

Motion to table the authorization to sign the Road Construction Agreement for DeWitt Crossings until the July 16, 2020 meeting.

Move: Michael Frederick Second: Kevin Holt Status: Passed

O. Resolution to accept the roads in DeWitt Crossings for maintenance purposes

Motion to table the resolution to accept the roads in DeWitt Crossings for maintenance purposes.

Move: Michael Frederick Second: Kevin Holt Status: Passed

P. Authorization to sign the Road Construction Agreement with DL Kesler for the Greater Lansing Food Bank - Food Court

Motion to table the the authorization to sign the Road Construction Agreement with DL Kesler for the Greater Lansing Food Bank - Food Court until the July 16, 2020 meeting.

Move: Michael Frederick Second: Kevin Holt Status: Passed

Q. 2019 Clinton County Road Commission Annual Report

Motion to accept the 2019 Annual Report of the Clinton County Road Commission and place it on file.

Move: Kevin Holt Second: Michael Frederick Status: Passed

R. Approval of Facility Study Quotes

Motion to award the Facility Study to Hobbs & Black, based on their quote dated June 15, 2020, for an amount not to exceed \$17,950.

Move: Michael Frederick Second: Kevin Holt Status: Passed

S. Approval of Township Contracts

Motion to approve the following Township contracts:

Bath: 017010,017020,017030,017040, 019010, 019020, 019030, 019040, 019050, 019060, 019070, 019080, 019090

Bengal: 027120, 027130, 027140

Bingham: 037010, 037020, 037030, 037040, 37050, 037060, 037070, 037080, 039010

Dallas: 047010, 047030, 047050, 047060, 047070, 047090, 047100

Greenbush: 097010, 097030, 097050, 099010

Lebanon: 107010, 107020

Ovid: 127010, 127020, 127030, 127040, 127050, 127060, 127070, 127080, 127090, 127100, 127120, 127130, 127140, 900538

Westphalia: 167010, 167020, 167030, 167040, 167050, 167060, 167070, 167080, 169010, 169020

Move: Kevin Holt Second: Michael Frederick Status: Passed

T. Approval of Right of Way Permits 092-20 through 122-20

Motion to approve ROW Permits 092-20 through 122-20.

Move: Michael Frederick Second: Kevin Holt Status: Passed

U. Approval of Vouchers

Payroll: #91619 - #91660 including advices

Vouchers: #64761 - # 64890 including ACH

Total: \$2,432,325.69

Motion to approve vouchers as presented in the amount of \$2,432,325.69

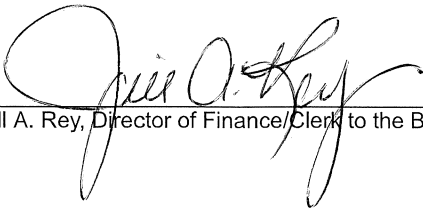
Move: Kevin Holt Second: Michael Frederick Status: Passed

V. Commissioner Comments

Mr. Watkins: Would like to see something formalized so we can legally recover costs of damage to roads caused by farmers. Reported that Mike Frederick will serve as the Chair of the Legislative Priorities Committee of the CRA Commissioners Committee. Requested an RFP for auditing services for 2020.

W. Adjournment

With no further business to come before the Board, the meeting was adjourned at 11:30 a.m.



Jill A. Rey, Director of Finance/Clerk to the Board