



MINUTES

Clinton County Road Commission
Board Meeting
Thursday, February 18, 2021, 9:00 am - 11:03 am
3536 S. US Highway 27
St. Johns, MI 48879

In Attendance

Member

Gail Watkins; Kevin Holt; Michael Frederick

Staff

Douglas Steffen; Jill A. Rey; Karla Gurski; Marc Trotter

Not In Attendance

Co. Comm.

David W. Pohl

A. Welcome and Pledge of Allegiance

B. Approval of Agenda

Motion to approve the Agenda as approved.

Move: Michael Frederick Second: Gail Watkins Status: Passed

C. Approval of January 28, 2021 Minutes

Motion to approve the January 28, 2021 Minutes as presented.

Move: Michael Frederick Second: Gail Watkins Status: Passed

D. Communications

OPEB Accounting Report
Facility Study Discussion

Commissioner Holt arrived at this time.
The communications were accepted and placed on file.

Move: Kevin Holt Second: Michael Frederick Status: Passed

E. Information from County Commissioner David Pohl

Commissioner Pohl was unable to attend the meeting.

F. Public Comments

There was no public comment.

G. Director of Engineering Report

Mr. Trotter reported: 1) CONSTRUCTION: 2021 projects - Francis & Forest Hill project closed out, DeWitt projects to start March/April, 2) DESIGN: Colony/127 - Received 4 public comments, MDOT approved local/primary swaps- CCRC prep work on Scott; Townsend and Krepps set for July letting; 2021 force account chipseals will be obligated in May; 2022 safety project at Francis & Clark intersection - will do RFP for design consultant; Bridge bundling update - bridge apps are due April 5th; 3) PLANNING: 2023 safety programs are due May 3rd which includes DeWitt, Parks to Centerline super elevation corrections; Church Rd Bridge on schedule for April, 4) PERMITTING: Weight Restrictions & Seasonal Haul Routes - Start first week of March based on current weather pattern.

H. Director of Finance Report

Mrs. Rey reported: 1) Year end processing continues, 2) BidExpress implementation is almost done, should advertise next week, credit to Alison Swain for all of her hard work on this project, 2) Cost share calculated at \$674,020, up \$4,500 from last year.

I. Managing Director Report

Mr. Steffen reported: 1) COVID update: small changes to quarantine period, gathering protocols still in place, 2) Spoke with Bingham about small urban swap, they are interested in program, - Westphalia supervisor stepped down, - Working on Townships meeting, 3) Continuing work on facility study, 4) Legislative breakfast scheduled for March 19th at 9:00 at Flap Jack in DeWitt, 5) Scheduling lunch and learns with State Police regarding speed studies and Asphalt Pavement Association to learn about new technologies, 6) March 1st deposition regarding Webb Road fatal, 7) Made offer of employment to Katie Staley for Payroll/HR Clerk position, she will start March 15th, 8) Leadership training for senior administrative team on 2/19, 9) Unique opportunity to work with Clinton Transit to get roads cleared so residents could get COVID vaccinations, 10) Pleased with the storm response, fastest ever.

J. Financial Reports

Motion to accept and place on file the December 31, 2020 and January 30, 2021 financial reports as presented.

Move: Kevin Holt Second: Michael Frederick Status: Passed

K. Presentation: Attorney William Thacker 9:15

Attorney William Thacker, Dickinson Wright, introduced himself and presented his services and negotiating philosophies to the Board.

L. Authorization to Purchase Equipment through MiDeal program: Durapatcher, 2 Message Boards, Trailer Mounted Attenuator, Broom

Motion to approve the purchase of the following equipment through the MiDeal program: (1) Durapatcher \$66,215 with \$5000 trade in, (2) Message Boards @ \$15,594 each, (1) trailer mounted attenuator \$27,076, (1) Self propelled broom \$64,580 with \$14,000 trade in.

Move: Michael Frederick Second: Kevin Holt Status: Passed

M. Revision to Mailbox Policy #16

Motion to revise Mailbox Policy #16, as presented.

Move: Kevin Holt Second: Michael Frederick Status: Passed

N. Acceptance for Maintenance and Certification - Lakeside Preserve Phase #9

Motion by Commissioner Holt, seconded by Commissioner Frederick to adopt the following resolution:

WHEREAS, Stillbrook Lane (1,100 feet), is located within the borders of Lakeside Preserve 9, and

WHEREAS, Stillbrook Lane lies within Section 12 of Watertown Charter Township in Clinton County, Michigan, and

WHEREAS the Lakeside Preserve 9, Road Construction Agreement, which includes the construction of Stillbrook Lane, was signed by the Clinton County Board of Road Commissioners on November 21, 2018, and

WHEREAS the Plat for Lakeside Preserve 9 which includes Stillbrook Lane was signed by the Clinton County Board of Road Commissioners on November 21, 2018, for the following described land:

A PARCEL OF LAND SITUATED IN THE SOUTH ONE-HALF (1/2) OF THE NORTHEAST ONE QUARTER (1/4) OF SECTION 12, TOWN 5 NORTH, RANGE 3 WEST, WATERTOWN TOWNSHIP, CLINTON COUNTY, MICHIGAN DESCRIBED AS FOLLOWS:

COMMENCING AT THE EAST ONE-QUARTER (1/4) CORNER OF SECTION 12, TOWN 5 NORTH, RANGE 3 WEST (SAID CORNER BEING A 2-1/2" STEEL PIPE AND CAP #13039 AS RECORDED IN LIBER 4, PAGE 114 OF CORNERS, CLINTON COUNTY RECORDS);

THENCE NORTH 00°01'07" EAST, 704.65 FEET ALONG THE EAST LINE OF SECTION 12 (SAID EAST LINE IS A RIGHT LINE BETWEEN THE SAID EAST ONE-QUARTER (1/4) CORNER OF SECTION 12

AND A 2-1/2" STEEL PIPE AND CAP #13039 AT THE NORTHEAST CORNER OF SECTION 12, AS RECORDED IN LIBER 4, PAGE 91 OF CORNERS, CLINTON COUNTY RECORDS);

THENCE SOUTH 88°55'40" WEST, 300.00 FEET TO THE EAST LINE OF LOT 188, LAKESIDE PRESERVE NO. 6, AS RECORDED IN LIBER 10, PAGE 82 OF PLATS;

THENCE NORTH 00°01'07" EAST, 165.00 FEET ALONG SAID EAST LINE TO THE NORTHEAST CORNER OF SAID LOT 188;

THENCE SOUTH 88°55'40" WEST, 440.08 FEET ALONG THE NORTH LINE OF SAID LAKESIDE PRESERVE NO. 6 TO A 1/2" BAR IN CONCRETE AT THE NORTHWEST CORNER OF LOT 185 OF LAKESIDE PRESERVE NO. 6 AND THE POINT OF BEGINNING OF THE FOLLOWING DESCRIBED PARCEL;

THENCE ALONG THE WEST LINE OF SAID LAKESIDE PRESERVE NO. 6 THE FOLLOWING FOUR (4) COURSES:

SOUTH 00°01'07" WEST, 260.25 FEET TO A 1/2" STEEL BAR IN CONCRETE;

SOUTH 05°14'41" WEST, 66.47 FEET TO A 1/2" STEEL BAR IN CONCRETE;

SOUTH 00°01'07" WEST, 155.00 FEET TO A 1/2" STEEL BAR IN CONCRETE;

SOUTH 03°11'34" WEST, 98.41 FEET TO THE CENTERLINE OF THE FAIVER COUNTY DRAIN AS RECORDED IN LIBER 620, PAGES 513-514 (PASSING A 1/2" STEEL BAR IN CONCRETE AT 34.80 FEET);

THENCE ALONG THE CENTERLINE OF THE SAID FAIVER COUNTY DRAIN THE FOLLOWING FIVE (5) COURSES:

1) NORTH 76°43'30" WEST, 694.18 FEET;

2) NORTH 69°34'34" WEST, 133.34 FEET;

3) NORTH 57°13'37" WEST, 144.68 FEET;

NORTH 44°09'21" WEST, 117.99 FEET (PASSING A 1/2" STEEL BAR IN CONCRETE ON THE SOUTHERLY RIGHT OF WAY LINE OF STILLBROOK LANE AT 106.21 FEET);

NORTH 31°15'51" WEST, 218.81 FEET (PASSING A 1/2" STEEL BAR IN CONCRETE ON THE NORTHERLY RIGHT OF WAY LINE OF STILLBROOK LANE AT 57.16 FEET);

THENCE NORTH 69°52'49" EAST, 161.21 FEET (PASSING A 1/2" STEEL BAR IN CONCRETE AT 33.63 FEET);

THENCE NORTH 88°55'59" EAST, 182.54 FEET TO A 1/2" STEEL BAR IN CONCRETE;

THENCE SOUTH 00°01'07" WEST, 165.22 FEET TO A 1/2" STEEL BAR IN CONCRETE ON THE NORTH RIGHT OF WAY LINE OF STILLBROOK LANE;

THENCE ALONG THE NORTH LINE OF STILLBROOK LANE THE FOLLOWING TWO (2) COURSES:

46.16 FEET ALONG A CURVE TO THE RIGHT, SAID CURVE HAVING A RADIUS OF 433.00 FEET, A DELTA ANGLE OF 06°06'28", AND A CHORD BEARING SOUTH 78°11'08" EAST, A DISTANCE OF

46.14 FEET TO A 1/2" STEEL BAR IN CONCRETE;

SOUTH 75°07'54" EAST, 21.56 FEET TO A 1/2" STEEL BAR IN CONCRETE; THENCE NORTH 00°01'07" EAST, 46.09 FEET TO A 1/2" STEEL BAR IN CONCRETE; THENCE NORTH 59°33'32" EAST, 174.01 FEET TO A 1/2" STEEL BAR IN CONCRETE; THENCE NORTH 88°55'40" EAST, 579.92 FEET TO THE POINT OF BEGINNING.
DESCRIPTION CONTAINS 453242.90 SQUARE FEET (10.4050 ACRES) MORE OR LESS
CONTAINS 16 LOTS NUMBERED 208 THROUGH 223

NOW THEREFORE BE IT RESOLVED that the Clinton County Road Commissioners wish to place the above described right of way known as Stillbrook Lane into the certified road system of the Clinton County Road Commission.

Roll call vote: Frederick - Aye, Holt - Aye, Watkins - Aye

O. Acceptance of Roadway Easement - Lakeside Preserve, Phase #10

Motion to accept the right of way for Phlox Court and Calipso Drive by authorizing Chairperson Watkins to sign the Road Construction Agreement and Plat for Lakeside Preserve Phase 10.

Move: Kevin Holt Second: Michael Frederick Status: Passed

P. Acceptance of Roadway Easement - Clark Road - Redwood Development

Motion to authorize the signatures of the Roadway Easement for Clark Road - Redwood Development as presented.

Move: Michael Frederick Second: Kevin Holt Status: Passed

Q. Association of Southern Michigan County Road Agencies Board of Directors Election

Motion to vote for Doug Steffen for Association of Southern Michigan County Road Agencies Board of Directors.

Move: Kevin Holt Second: Michael Frederick Status: Passed

R. Approval of All Season Route List

Motion to approve the All Season Route List as presented.

Move: Kevin Holt Second: Michael Frederick Status: Passed

S. Approval of Right of Way Permits

#015-21 through #025-21

Motion to approve the Right of Way Permits as presented.

Move: Michael Frederick Second: Kevin Holt Status: Passed

T. Approval of Vouchers

Payroll: #9184- #91913 including advices

Vouchers: #65723 - 65794 including ACH

Total: \$1,012,163.45

Motion to approve the vouchers as presented.

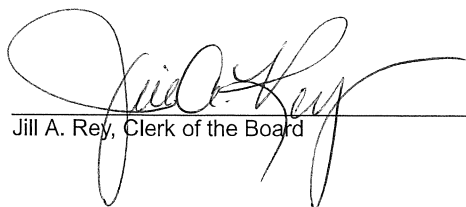
Move: Kevin Holt Second: Michael Frederick Status: Passed

U. Commissioner Comments

Commissioner Holt reported that the County is continuing its efforts to purchase land for a park on Pratt Road.

V. Adjournment

With no further business to come before the Board, the meeting was adjourned at: 11:03



Jill A. Rey, Clerk of the Board