



## MINUTES

Clinton County Road Commission  
Board Meeting  
Thursday, March 4, 2021, 9:00 am - 10:30 am  
3536 S. US Highway 27  
St. Johns, MI 48879

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### In Attendance

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#### Member

Gail Watkins; Kevin Holt; Michael Frederick

#### Staff

Douglas Steffen; Jill A. Rey; Karla Gurski

#### Co. Comm.

David W. Pohl

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### Not In Attendance

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#### Staff

Marc Trotter

A. Welcome and Pledge of Allegiance

B. Approval of Agenda

Motion to approve the Agenda with the exception of moving the Years of Service Award and Chris Veenstra OPEB presentation prior to Agenda Item E.

Move: Michael Frederick Second: Kevin Holt Status: Passed

C. Approval of February 18, 2021 Minutes

Motion to approve the February 18, 2021 Minutes as presented.

Move: Michael Frederick Second: Kevin Holt Status: Passed

D. Communications

MTF Estimates 2021-2023

MERS Statement 2020

Updated Township Meeting Schedule

Attorney Review Notes For Discussion

MCRCSIP Call for Candidacy

The Communications were received and placed on file.

Move: Michael Frederick Second: Kevin Holt Status: Passed

E. Presentation of Years of Service Awards to Earl Barks Olive Twp., and Warren Malkin Victor Twp.

A Years of Service Award was presented to Earl Barks, Olive Township, for 54 years of service to the Clinton County community.

F. Chris Veenstra OPEB Presentation 9:15 a.m.

Chris Veenstra, Watkins-Ross, presented the 2020 OPEB Report, reporting a 136% funded level to the Board.

G. Information from County Commissioner David Pohl

Mr. Pohl reported: 1) CRA presented at MTA meeting, reviewed the MTF formula, 2) COVID update: Tri County Office on Aging is now assisting with vaccinations, 3) April 24th Clean Community Event will be held at the fair grounds by appointment only, 4) Pursuing funding for proposed park area on Pratt Road, 5) Re-monumentation plan continues and is approximately 75% complete, it is a 40 year project with estimated completion in 2030, 6) Smith Hall will be used for COVID vaccinations but on hold for other activities, will be making some decisions about other things like 4H fair, etc. all will be scaled way down for outside participants, 7) Extended Audit contract with Rehmann for 5 years, 9) Reviewed the County Indigent Fund program.

H. Public Comments

There were no public comments.

I. Director of Engineering Report

Mr. Steffen reported for Engineering: 1) Will apply for Bridge bundle: Chandler vs Stony and Pratt vs Bad Creek, 2) Will apply for Cat F funds in early May, 3) DeWitt projects on track, roundabout will begin as soon as seasonal weight restrictions are lifted.

J. Director of Finance Report

Mrs. Rey reported: 1) Loading YE information into Portal for Auditor, 2) Completed Act 51 Report.

K. Managing Director Report

Mr. Steffen reported: 1) COVID: 3 employees isolating, 2) Will attend Ovid Twp meeting on the 11th, 3) Meeting 3.10.21 with Lee Thelen, Doug Riley and Tony Spagnuolo to discuss what, if any, recourse is available for damage done to roads by farmers, 4) Township meetings set for 17th, 5) Legislator Filler cancelled for March 19th, 6) Webb Road deposition conducted on March 1.

L. Hobbs & Black Architectural & Engineering Proposal

The Hobbs + Black proposal was reviewed. A new proposal will be requested reflecting the cost of services to provide design plans.

M. Approval of Road Construction Agreement - Tormiston Road - Bonnie Meadows Preserve

Motion to approve the signature of the Road Construction Agreement for Tormiston Road, Bonnie Meadows Preserve Phase 2, Bath Township.

Move: Kevin Holt Second: Michael Frederick Status: Passed

N. Approval of Roadway Easement - Tormiston Road - Bonnie Meadows Preserve

Motion to authorize the signature of the Roadway Easement for Tormiston Road, Bonnie Meadows Preserve Phase 2, Bath Charter Township.

Move: Kevin Holt Second: Michael Frederick Status: Passed

O. Purchase of Used Rubber Tire Roller

Motion to authorize the purchase of a used CAT rubber tire roller for \$39,900.

Move: Kevin Holt Second: Michael Frederick Status: Passed

P. Approval of Township Contract

Motion to approve the following township contract:

Watertown: 150591

Move: Kevin Holt Second: Michael Frederick Status: Passed

Q. Approval of Right of Way Permits 026-21 through 032-21

Motion to approve the right of way permits as presented.

Move: Kevin Holt Second: Kevin Holt Status: Passed

R. Approval of Vouchers

Payroll: #91914- #91925 including ACH  
Vouchers: #65795 - #65857 including ACH  
Total: \$473,933.42

Motion to approved the vouchers as presented.


Move: Michael Frederick Second: Kevin Holt Status: Passed

S. Commissioner Comments

Regular Board Meeting scheduled for 3.18.21 at 9:00 a.m. will be changed to commence after the completion of the final Township meeting at 2:00 p.m.

T. Adjournment

With no further business to come before the Board the meeting was adjourned at 11:15

  
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Jill A. Rey, Clerk of the Board