

MINUTES



Clinton County Road Commission
Board Meeting
Thursday, March 18, 2021, 2:00 pm - 2:55 pm
3536 S. US Highway 27
St. Johns, MI 48879

In Attendance

Member

Gail Watkins; Kevin Holt; Michael Frederick

Staff

Douglas Steffen; Jill A. Rey; Karla Gurski; Marc Trotter

Co. Comm.

David W. Pohl

A. Welcome and Pledge of Allegiance

B. Approval of Agenda

Motion to approve the Agenda as presented.

Move: Kevin Holt Second: Michael Frederick Status: Passed

C. Approval of March 4, 2021 Minutes

Motion to approve the March 4, 2021 Minutes as presented.

Move: Michael Frederick Second: Kevin Holt Status: Passed

D. Communications

Audit Letter of Engagement
Special Tribute to CCRC

The Communications were received and placed on file.

Move: Michael Frederick Second: Kevin Holt Status: Passed

E. Information from County Commissioner David Pohl

County Commissioner Pohl reported: 1) County will receive \$15.4 million for COVID, unsure of how it can be spent, 2) Offered that it might be wise to stay with an Attorney who has previously bargained successful contracts, 3) Unable to attend the legislative breakfast

F. Public Comments

There were no public comments.

G. Director of Engineering Report

Mr. Trotter reported: 1) CONSTRUCTION: DeWitt & Clark Roundabout - starting on bridge work now, construction scheduled to begin April 1st, intersection will be completely closed until mid June, several detour routes will be posted. Continuing ongoing negotiation with

resident over easement, also working to improve drainage on SW corner; Herbison Road - K&R scheduled to start paving and sidewalk project March 29, approximate 2 months to complete; Church Rd - bridge will start as soon as seasonal weight restrictions are lifted, estimated to be a 2-3 week project as long as box culvert arrives on time; Coleman Rd - finishing up a few items, fence company cut gates into access the hydrants, will restripe the road with recessed pavement markings; Scott Rd - Crews will start soon, good prices during the bid process so will be a reasonable fix. DESIGN: Colony/127 - FHWA approval last week on track for next week; 2021 Chip seal submitted; Francis/Clark (2022) - Intersection safety improvements, will post RFP for design, will combine with Webster Rd (2023)- to contract for services as needed for multi year contract - unsure how much work will be needed at this point in time, will RFP for 2 companies; PLANNING: Bridge Load Rating - requested extension from MDOT to turn in scans and sketches of bridges. Currently there are not plans for more than half of the existing bridges. Sketches of bridges will need to be created and loaded into the system. This is a new requirement and a huge task, plans to utilize summer interns to assist with the project.

H. Director of Finance Report

Mrs. Rey reported: 1) Audit in process, 2) Received requested information regarding future OPEB assumptions from Chris Veenstra, Actuary, will be presented to Board at a later date, 3) Katie Staley, PR/HR Clerk started the 15th, we welcome her to the CCRC team.

I. Managing Director Report

Mr. Steffen reported: 1) Covid update: Able to meet remote until March 30th unless County extends protocol; 2) Several township road tours scheduled, Met with Lee Thelen, Doug Riley, and new prosecutor Tony Spagnuolo to discuss road damage caused by mining operations and farms, Attended Ovid Township meeting; 3) He was voted onto the Board of the Association of Southern County Road Agencies; 4) Bingham Twp small urban funding discussion continues regarding DeWitt Road; 5) News articles pertaining to SSI being investigated by FBI; 6) Planning to have Bendzinski group present to Board next meeting regarding funding options for the proposed building project; 7) Legislative breakfast tomorrow @ 9:00 am.

J. Financial Reports

February 28, 2021 Financial Report

Motion to accept the February Financial Statement and place it on file.

Move: Kevin Holt Second: Michael Frederick Status: Passed

K. Hobbs + Black Proposal

Motion to approve the Managing Director to sign the Hobbs + Black proposal to proceed with Programming/Schematic Design on a time and material basis for a cost not to exceed \$120,000.

Move: Michael Frederick Second: Kevin Holt Status: Passed

L. Award Bids for Annual Materials/Services

Motion to award to all bidders based on price and availability for the following materials/services:

21AA, 22A, 23A mod, Class II Sand, 1-3" Crushed Concrete and Large Crush
22A, 22A Limestone, 23A Mod supplied, loaded & delivered

Asphalt Base, Crushing & Shaping
 Asphalt Emulsion
 Bituminous Cold Patch
 Bituminous Hot Patch
 Bituminous Mixture 13A-County Paving
 Bituminous Skip Patch
 Catch Basin Cleaning - State
 Catch Basin Cleaning - County
 Corrugated Metal Structures

Dust Control - 38%
 Dust Control - Mineral Well Brine East/West
 Erosion Control and Geo Textile Materials
 Fine Graded Aggregate: 2NS Sand - Winter Maintenance Sand
 Foliar Brush Control
 Heavy Truck

Overband Crackfill Treatment Program
 Pavement Marking - Retrace
 Pavement Marking - New Construction
 Plastic Pipe
 Roadside Mowing-East & West
 Scraper Blades
 Signs

Move: Michael Frederick Second: Kevin Holt Status: Passed

M. Approval of Manager's Employment Contract

Motion to approve the Manager's Employment Contract to be effective 4.01.21.

Move: Kevin Holt Second: Michael Frederick Status: Passed

N. Resolution to Repair Bridges through Local Bridge Program

The following Resolution was made by Commissioner Frederick, seconded by Commissioner Holt,

WHERE AS, the condition of the bridges listed below have deteriorated to such an extent that replacement, rehabilitation, or preventative maintenance is necessary, and

WHERE AS, the budget of the Clinton County Road Commission will not allow replacement, rehabilitation, or preventative maintenance of these bridges without additional funds from other sources,

THEREFORE BE IT NOW RESOLVED that the Clinton County Board of Road Commissioners request local bridge funds for replacement, rehabilitation, or preventive maintenance of the following bridges (Listed in order).

Proposed Structure Replacement Project Structure Number Proposed Year

1. Dexter Trail over Muskrat Creek 1945 2022
2. Lowell Road over Stony Creek 1951 2022
3. Kinley Road over Peet (Sharps drain) 1997 2022

Proposed Preventive Maintenance Projects

- 1. Gratiot Road Over Pine River - PM Multiple 1912, 1913 2022
- 2. Shepherdsville over Maple River – PM Multiple 1938 2022

A roll call vote was as follows:
Frederick Aye, Holt Aye, Watkins Aye

- O. Approval of Right of Way Permits 033-21 through 038-21
Motion to approve the right of way permits as presented.
Move: Kevin Holt Second: Michael Frederick Status: Passed

- P. Approval of Vouchers
Payroll: #91926 - #91935 including advices
Vouchers: #65858 - #65908 including ACH
Total: \$303,178.63
Motion to approve the vouchers as presented.
Move: Michael Frederick Second: Kevin Holt Status: Passed

- Q. Commissioner Comments

- R. Adjournment

With no further business to come before the Board the meeting was adjourned at 2:55 p.m.



Jill A. Rey, Clerk of the Board