



MINUTES

Clinton County Road Commission
Board Meeting
Thursday, April 22, 2021, 9:00 am - 10:59 am
3536 . US Highway 27 St. Johns, MI 48879

In Attendance

Member

Gail Watkins; Kevin Holt; Michael Frederick

Staff

Douglas Steffen; Jill A. Rey; Karla Gurski

Not In Attendance

Staff

Marc Trotter

Co. Comm.

David W. Pohl

- A. Welcome and Pledge of Allegiance
- B. Approval of Agenda
Motion to approve the Agenda as presented.
Move: Kevin Holt Second: Michael Frederick Status: Passed
- C. Approval of April 8, 2021 Minutes
Motion to approve the April 8, 2021 Minutes as presented.
Move: Kevin Holt Second: Michael Frederick Status: Passed
- D. Doug Deeter with Rehmann - Audit Presentation 9:05 a.m.
Doug Deeter, CPA with Rehmann Robson, presented a clean opinion of the 2020 Financial Statements of the Clinton County Road Commission.
- E. Brian Hatcher with Media Advantage presentation 9:30 a.m.
Brian Hatcher, Media Advantage, presented the proposed new logo designs.
- F. Communications
The Communications were received and placed on file.
Move: Michael Frederick Second: Kevin Holt Status: Passed
- G. Information from County Commissioner David Pohl
Mr. Pohl was not in attendance.
- H. Public Comments
There was no public comment.
- I. Director of Engineering Report
Mr. Steffen reported on behalf of Mr. Trotter: 1) 2021 Projects: DeWitt & Clark Roundabout ahead of schedule, Consumers & Frontier have moved facilities in conflict avoiding delays, DeWitt Road & Sidewalks - K&R finishing concrete next week, DeWitt Rd/Bridge St. work starting next week, Colony/127 design is complete, letting June/July, Coleman Rd -

accepted BioRestore quote to apply soy based pavement preservation treatment, scheduled for May 24th & 25th, restripe to follow in June, Church Rd Bridge - project on track, backfilling done yesterday, will be open to traffic beginning of May, Curve Sign Upgrade project started, on track to be completed by June 1st, 2) Design: 2021 Townsend & Krepps for June letting, 2021 Chip Seals obligation in May approved, RFP's for design support - 2022 Francis & Clark Intersection for Safety, 2022 County Bridges - Chandler & Pratt, 2023 Webster Rd, 3) Solon Rd Speed Study - study supported by township, looking for support from CCRC, Surface Transportation Member Designated Projects submitted to Congressman Moolenaar's Office on 4/16/21, MDOT Grant Applications due May 3, 4) Developments: Thomas Farms and Crouner Farms both in DeWitt Township are both looking to move forward, will be submitting plans for review to CCRC soon.

J. Director of Finance Report

Mrs. Rey reported: 1) Purging the vault and files, over due 2) Will wrap up YE and file reports with MDOT and Treasury, 3) Will file Qualifying Statement with Treasury, 4) Registered for the MDOT Trunkline Contract review on April 29th, 5) Set up dates in May for MERS virtual meetings with employees.

K. Managing Director Report

Mr. Steffen reported: 1) Updated COVID19 Preparedness Plan, 2) Attended Watertown Twp. meeting Monday night, they approved all of their contracts for 2021, 3) Tonight attending Twp. Officer's Meeting at Bingham, 4) MCRISP did Safe Zone Training yesterday with Road Union Workers, 5) Allegan County Facility tour was a success, next Tuesday Gail and Doug attending County Commission meeting to present preliminary site plan & discuss bonding, will also draft letter of support to share county stimulus money with us stating we would put 100% of the money into the roads throughout county.

L. Financial Reports

Motion to accept the March Financials and place them on file.

Move: Kevin Holt Second: Michael Frederick Status: Passed

M. Acceptance of 2020 Audited Financial Statements

Motion to receive and place the 2020 Financial Statements on file.

Move: Michael Frederick Second: Kevin Holt Status: Passed

N. Approval of Act 51 Report

Motion to accept and authorize the signature and submittal of the Annual Financial Report of the Board of County Road Commissioners (Act 51 Report).

Move: Kevin Holt Second: Michael Frederick Status: Passed

O. Approval of Budget Amendment #1

Motion to approve the Budget Amendment as presented.

Move: Kevin Holt Second: Michael Frederick Status: Passed

P. Solon Road Petition for Speed Study

Motion of support for R2021-04-08 to address safety concerns on Solon Road by a reduction of speed.

Move: Kevin Holt Second: Michael Frederick Status: Passed

Q. Road Union Request for COVID Pay Extension

No action taken at this time. Motion to receive and place on file the Request from Road Union to extend COVID Pay.

Move: Michael Frederick Second: Kevin Holt Status: Passed

R. Approval of Township Contracts

Motion to approve the following Township Contracts:

Essex: 080371, 080471, 080571, 080671, 080771, 080871, 080191,

Olive: 110471, 110571, 110671, 110771, 110871, 110191, 110971, 111071, 111371, 111271, 111171, 111571, 111471, 110371, 110271, 110171

Ovid: 120171, 120271, 120371, 120471, 120571, 120671, 120771, 120871, 120971, 121071, 121171, 121271, 121371, 121471

DeWitt: 050171, 050271, 050291, 050191, 050371

Bengal: 020171

Duplain: 060471, 061171, 060671, 060771, 060871, 060971, 061071, 060371, 060271, 060171

Westphalia: 160271

Victor: 140471, 140371, 140171, 140591

Move: Kevin Holt Second: Michael Frederick Status: Passed

S. Approval of Right of Way Permits

#049-21 through #057-21

Motion to approve the Right of Way Permits as presented.

Move: Michael Frederick Second: Kevin Holt Status: Passed

T. Approval of Vouchers

Payroll: #91962 - #91973 including advices

Vouchers: #65973 - #66030 including ACH

Total: \$493,889.22

Motion to approve the vouchers as presented.

Move: Kevin Holt Second: Michael Frederick Status: Passed

U. Commissioner Comments

V. Adjournment

With no further business to come before the Board, the meeting was adjourned at: 10:59 a.m



Karla M. Gurski, Deputy Clerk of the Board