



## MINUTES

Clinton County Road Commission  
Board Meeting  
Thursday, May 13, 2021, 9:00 am - 10:30 am  
3536 S. US Highway 27 St. Johns, MI 48879

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### In Attendance

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#### Member

Gail Watkins; Kevin Holt; Michael Frederick

#### Staff

Douglas Steffen; Jill A. Rey; Karla Gurski; Marc Trotter

#### Co. Comm.

David W. Pohl

A. Welcome and Pledge of Allegiance

B. Approval of Agenda

Motion to approve the Agenda as presented.

Move: Michael Frederick Second: Kevin Holt Status: Passed

C. Approval of April 22, 2021 Minutes

Motion to approve the April 22, 2021 Minutes as presented.

Move: Kevin Holt Second: Michael Frederick Status: Passed

D. Communications

The Communications were received and placed on file.

Move: Michael Frederick Second: Kevin Holt Status: Passed

E. Information from County Commissioner David Pohl

Mr. Pohl Presented: 1) County extended emergency declaration, suspects this will go through the end of 2021, 2) Met new Circuit Court Judges - Judge Barkman and Judge Schlegel, 3) 4H Grounds will be conducting Fair Activities but not at normal capacity, will be similar to what was done at Ovid last year, 4) County had cyber attack on some software, resolved with no issues, 5) American Rescue Plan - waiting to see options, 6) MMDHD continue to hold vaccine clinics.

F. Public Comments

There was no public comment.

G. Director of Engineering Report

Mr. Trotter reported: 1) DeWitt & Clark Roundabout: scheduled to open to traffic June 10th, HMA paving starting today, CCRC adding mill & fill on remainder of DeWitt Rd up to Herbison, adding solar lighting to entire project, 2) DeWitt Roads & Sidewalks: scheduled to open to traffic June 10th, milling and paving to start on DeWitt Rd/Bridge St, then Herbison Rd, and complete sidewalks on Howe, N. DeWitt, and Andover, 3) Colony/127: Scott Rd CCRC work complete, 4) Church Rd Bridge project complete, 5) County Paving: Francis Rd - Grand River to Stoll planning for mid June with MPM, 6) Design Projects: Townsend & Krepps, 2021 Chip Seals, RFP's for design support - 2022 Francis & Clark Intersection Safety, 2022 County bridges, 2023 Webster Rd, 7) Planning: Solon Rd Speed Study in preliminary stage of study, Surface Transportation Member Designated Projects submitted to Congressman Moolenaar's Office, MDOT Grant Applications submitted May 3rd, 8) Developments: Bonnie Meadows in Bath Twp. road construction underway.

H. Director of Finance Report

Mrs. Rey reported: 1) MTF for May \$997,315.55, 2) Will meet with Chris Veenstra on the 18th to go over his Memo, will share next meeting, 3) Filed the Annual Qualifying statement, and request for Engineering Reimbursement, 4) Transition is underway

I. Managing Director Report

Mr. Steffen reported: 1) COVID - no new updates 2) Met with Bingham Twp. Monday night to discuss small urban money, presented them with a life cycle cost with turning the two miles into a primary road, need to find out if MDOT will consider the swap, 3) Jill's retirement - look at all positions, will assess the office staff and reorganize from there, 4) Farm Damage in Greenbush Twp - Bill Henn at MCRCSIP advising what we can or cannot do, limited ability to respond and enforce, need to think about creative way to deal with this, possibly use weighmaster, 5) Facility Study - submitted info to the County Administrator, Craig Longnecker, for bonding, we are on agenda for June 24th Ways & Means Meeting, 6) Hobbs & Black continuing to work/revise plan until we get the finance part set, as we look at budget, this project is doable but will impact work done on roads, will also need to consider the uncertainty of MTF/electric vehicles etc, and what impact this will have going forward on MTF, 7) Website and logo coming along well, website will hopefully be up by June 1st, 8) Roundabout Grand Opening set for June 10th.

J. Financial Reports

PA 202 Reporting for Pension & OPEB

Motion to accept the April Financials and place them on file.

Move: Michael Frederick Second: Kevin Holt Status: Passed

K. 2020 Clinton County Road Commission Annual Report

Motion to accept the 2020 Annual Report of the Clinton County Road Commission and place it on file.

Move: Kevin Holt Second: Michael Frederick Status: Passed

L. Approval of Township Contracts

Motion to approve the following Township Contracts:

Greenbush: 090271, 090171, 090371, 090471, 090671

Lebanon: 100171, 100271

Eagle: 070171, 070271

Watertown: 150171, 150271

Bingham: 030171, 030371, 030471, 030671, 030771, 030871, 030971, 031071, 031171, 031271, 031371, 031471

Move: Michael Frederick Second: Kevin Holt Status: Passed

M. DeWitt Road Letter of Support

Motion to approve Managing Director to sign Letter of Support reclassifying section of DeWitt Road.

Move: Michael Frederick Second: Kevin Holt Status: Passed

N. Approval of MDOT Form 2044 Engineering Reimbursement

Motion to authorize signature and submission of MDOT Form 2044 requesting the annual \$10,000 reimbursement for engineering services.

Move: Michael Frederick Second: Kevin Holt Status: Passed

O. Approval of Right of Way Permits

#058-21 through #068-21

Motion to approve the Right of Way Permits as presented.

Move: Kevin Holt Second: Michael Frederick Status: Passed

P. Approval of Vouchers

Payroll: #91974 - #91983 including advices

Vouchers: #66031- #66107 including ACH

Total: \$708,917.60

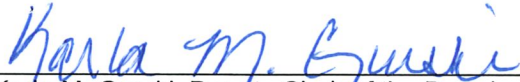
Motion to approve the vouchers as presented.

Move: Kevin Holt Second: Michael Frederick Status: Passed

Q. Commissioner Comments

R. Adjournment

With no further business to come before the Board, the meeting was adjourned at: 10:11 a.m



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Karla M. Gurski, Deputy Clerk of the Board

Move: Kevin Holt Second: Michael Frederick Status: Passed