

The regular meeting of the Board of County Road Commissioners of the County of Clinton was held on Thursday, October 11, 2018 at 10:00 a.m. in the boardroom of the Clinton County Road Commission, 3536 S. BR127, St. Johns, MI 48879.

The pledge of allegiance was led by Chairman Peter Blauwiel

Commissioners Present: Peter Blauwiel, Kevin Holt and Gail Watkins

Staff Present: Managing Director Joseph Pulver, Director of Engineering Daniel Armentrout and Director of Finance/Clerk Jill Rey

Visitors: Kam Washburn, Michael Frederick, Jim Snell and Marne Daggett

MINUTES:

The minutes of the September 20, 2018 regular meeting were reviewed. It was moved by Commissioner Holt, seconded by Commissioner Watkins, and passed unanimously, to approve the September 20, 2018 regular meeting minutes as presented.

AGENDA:

It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously, to approve the Agenda as printed.

COMMUNICATIONS:

The following communications were reviewed: 1) City of St. Johns Notice of Intent to Conduct Master Planning, 2) Notice of Appointment of Michael J. Frederick to the Clinton County Board of Road Commissioners, 3) Dept. of Treasury Notice of Approval for Retirement Waiver, 4) Dept. of Treasury Medical Benefit Plans 2019 Cost Limitations, 5) Dept. Of Treasury Numbered Letter 2018-3 Re: OPEB. It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed, to accept the communications as presented.

INFORMATION FROM COUNTY COMMISSIONERS:

County Commissioner Washburn reported: 1) Budget public hearing was held, general fund is \$21,641,000 which has remained flat lined for a few years except for a slight bump for inflation. The County has a 2.8 billion taxable value, the general fund employs 154 people, total County staffing is 202 people, the concern remains that they will not be able to keep key people if they give only a slight bump in salary of 1-2% for inflation. County pension is 103% funded and OPEB is 140% funded. 2) The St. Johns area is booming, good things are happening in Clinton County. Joining the Lansing Area Economic Partnership (LEAP) has been a very good thing for the County, 3) Update on Tri-County –will continue with 3 representatives. 4) The brother of the victim of the tree accident called and conveyed his displeasure with how things have been handled.

PUBLIC COMMENT:

There was no public comment

STAFF REPORTS:

Mr. Armentrout reported on the following: 1) 2018 Federal Aid projects: most are wrapping up, Colony from Scott to Williams is scheduled to begin next week. 2) County wide program: Planned to finish up next week, along with remainder of the paint, all dependent upon the weather, 3) NPDES phase II review, 4) 2019 Projects: Coleman Road extension RFP from Consultants due on 10/16, Marsh Road sidewalk and rural projects and chip seals.

Mrs. Rey reported on the following: 1) MTF received was 827,447.17, 2) Received additional funds from PA 207 of \$615,804.58 which has been allocated for County paving, 3) Financials will be presented at next meeting due to the timing of physical inventory and working with the Auditor on how to properly record the purchase of Federal Aid from Arenac County Road Commission, 4) Received preliminary information on health insurance premium renewals, the HRA utilization has not been completed, it will be the determining factor as to whether we are under the hard cap, 5) Attended MERS Annual Meeting 6) Medical Loss Ratio resulted in small refunds to retirees who contribute toward premium, 7) Annual Physical Inventory was counted on September 27 with a variance of .69%, 8) Tina Ward, County Treasurer, sent information regarding the Michigan CLASS (Cooperative Liquid Assets Securities System) 9) Annual Christmas Party.

Mr. Pulver reported on the following: 1) Maintenance report, 2) MDOT maintenance report, 3) Coleman Road extension, 4) Webb Road fatal accident, 5) Gravel program – switching to Stoneco due to availability, 6) One new hire, Kyle Salyer, 7) Attended the Township Officer's Meeting on 9/27, we will host the Township Officer's meeting on 11/29/18 at 7:00, 8) Met with Watertown residents on a proposed drainage project, 9) Traffic Summit today at 1:00 p.m., 10) Seven County Council meeting at Livingston County on 10/16/18, 11) Retirement Notice of May 16, 2019.

MERS 2017 ANNUAL ACTUARIAL VALUATION REPORT:

Marne Daggett, Regional Manager from MERS presented the 2017 annual actuarial valuation report.

NATIONWIDE CHANGE TO GUARANTEED MINIMUM INTEREST RATE:

It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously to select Option 1: Crediting Rate, for the guaranteed minimum interest rate change.

RESOLUTION TO ADOPT A LOCAL PAVEMENT WARRANTY PROGRAM:

WHEREAS, the Michigan Legislature (MCL 247.662,247.663) requires each county road agency to adopt a Local Agency Pavement Warranty Program that was approved by the Michigan Department of Transportation in 2018;

WHEREAS, the Michigan Local Agency Pavement Warranty Program was developed by the Local Agency Pavement Warranty Task Force for use by all 83 county road agencies in the format approved by the Michigan Department of Transportation in 2018;

WHEREAS, the Michigan Department of Transportation has reviewed and approved the Michigan Local Agency Pavement Warranty Program consisting of Special Provisions (Boilerplate, Concrete, HMA, Location, Pass-Through Warranty Bond); a Warranty Bond Form and Contract Form; and Guidelines for Local Agency Pavement Warranty Programs;

NOW THEREFORE BE IT RESOLVED, the Clinton County Road Commission hereby adopts the Michigan Local Agency Pavement Warranty Program and accompanying documents in accordance to the requirements of MCL 247.662 and 247.663;

BE IT FURTHER RESOLVED, this resolution is made a part of the minutes of the Clinton County Road Commission meeting on October 11, 2018.

Roll call vote: Blauwiekel Aye, Holt Aye, Watkins Aye

RESOLUTION TO IMPLEMENT A LOCAL PAVEMENT WARRANTY PROGRAM:

WHEREAS, The Michigan Legislature created a requirement (MCL 247.662, 247.663) as part of the Transportation Funding Package of 2015 that requires each county road agency to adopt a Local Agency Pavement Warranty Program that was approved by the Michigan Department of Transportation in 2018;

WHEREAS, the Clinton County Road Commission adopted the Michigan Local Agency Pavement Warranty Program on October 11, 2018;

WHEREAS, the Clinton County Road Commission agrees to consider a local pavement warranty on each project that includes \$2 million or more in paving-related items *and* includes any state or federal funds;

WHEREAS, the Local Agency Pavement Warranty Program law requires each county road agency to report annually on each project that includes \$2 million or more in paving-related items *and* includes any state or federal funds, whether or not a warranty was utilized in the project;

WHEREAS, the Clinton County Road Commission agrees to implement the Michigan Local Agency Pavement Warranty Program consistent with the Guidelines for Local Agency Pavement Warranty Program document that was approved by the Michigan Department of Transportation in 2018; and which Clinton County Road Commission's adopted Implementation Policy defines the Clinton County Road Commission's intent of its pavement warranty program;

NOW THEREFORE BE IT RESOLVED, the Clinton County Road Commission hereby agrees to implement the Local Agency Pavement Warranty Program and annually report in accordance with the law.

Roll call vote: Blauwiel Aye, Holt Aye, Watkins Aye

ACCEPTANCE OF WINBORN DRIVE AND KALAMATA DRIVE INTO THE CERTIFIED ROAD SYSTEM FOR MAINTENANCE PURPOSES:

WHEREAS, Winborn Drive (340 feet), and Kalamata Drive (683 feet) is located within the borders of Crouner Farms Condominiums, Phase II, and

WHEREAS, Winborn Drive and Kalamata Drive lies within Section 6 of DeWitt Charter Township, and

WHEREAS the Road Construction Agreement which includes the construction of Winborn Drive and Kalamata Drive was signed by the Clinton County Board of Road Commissioners on August 9, 2018, and

WHEREAS the Roadway Easement for Winborn Drive and Kalamata Drive was signed and accepted by the Clinton County Board of Road Commissioners on August 9, 2018,

NOW THEREFORE BE IT RESOLVED that the Clinton County Road Commissioners wish to place Winborn Drive and Kalamata Drive into the certified road system of the Clinton County Road Commission.

Roll call vote: Blauwiel Aye, Holt Aye, Watkins Aye.

APPROVAL OF CONTRACTS:

It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously, to approve the following contracts:

Dallas Twp: 047118 Bengal Twp: 027150

APPROVAL OF RIGHT OF WAY PERMITS:

The right-of-way permits were reviewed by the Board. It was moved by Commissioner Watkins, seconded by Commissioner Holt, and passed unanimously, to approve the following right-of-way permits: 209-18 through 223-18.

APPROVAL OF VOUCHERS AND PAYROLLS:

It was moved by Commissioner Holt, seconded by Commissioner Watkins, and passed unanimously, to approve vouchers (#62449 - #62527 and electronic checks) and payroll checks (#90907 - #90935 and direct deposit advices) as presented, in the total amount of \$813,323.06.

COMMISSIONER COMMENTS:


Commissioner Holt – None

Commissioner Watkins - None

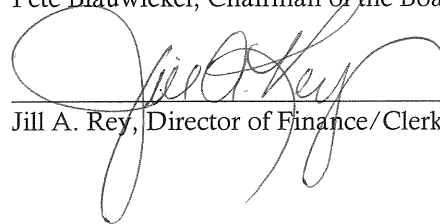
Commissioner Blauwiel – Request by Lebanon Twp. Clerk to clean the ditch on Grange, North of Kinley

ADJOURNMENT:

As there was no further business to come before the Board, the meeting was adjourned at 12:10 p.m. with the next regular meeting scheduled for Thursday, October 25, 2018 at 9:00 a.m.



Pete Blauwiel, Chairman of the Board



Jill A. Rey, Director of Finance/Clerk to the Board