

The regular meeting of the Board of County Road Commissioners of the County of Clinton was held on Thursday, March 7, 2019 at 9:00 a.m. in the boardroom of the Clinton County Road Commission, 3536 S. BR127, St. Johns, MI 48879.

The pledge of allegiance was led by Chairperson Watkins

Commissioners Present: Michael Frederick, Kevin Holt and Gail Watkins

Staff Present: Managing Director Joseph Pulver, Director of Engineering Daniel Armentrout and Director of Finance/Clerk Jill Rey

Visitors: Kam Washburn

APPROVAL OF FEBRUARY 14, 2019 REGULAR MEETING MINUTES:

It was moved by Commissioner Holt, seconded by Commissioner Frederick, and passed unanimously, to approve the meeting minutes of February 14, 2019 as presented.

APPROVAL OF FEBRUARY 18, 2019 SPECIAL MEETING MINUTES:

It was moved by Commissioner Holt, seconded by Commissioner Frederick, and passed unanimously, to approve the meeting minutes of February 18, 2019 as presented.

AGENDA:

It was moved by Commissioner Frederick, seconded by Commissioner Holt, and passed unanimously, to approve the Agenda as printed.

COMMUNICATIONS:

The following communications were reviewed. 1) MDOT email regarding MTF Distribution issues 2) Request for candidates for MCRCSIP Board of Directors.

It was moved by Commissioner Frederick, seconded by Commissioner Holt, and passed unanimously, to accept and place the communications on file.

INFORMATION FROM COUNTY COMMISSIONER:

County Commissioner Washburn reported: 1) Voted out all the parcels for Schlegel, some issues with property owners but it was all worked out respectfully, 2) Voted out the re-monumentation program for the County, utilizes a State grant, same surveyors, Phil Hanses will administer the program, 3) Recently heard the new State Treasurer Rachel Eubanks speak and was pleased that she understand the issues, noted that the State will keep the prosperity zones.

PUBLIC COMMENT:

There was no public comment.

STAFF REPORTS:

Mr. Armentrout reported on the following: 1) Coleman Road: Meeting with the appraiser today at 1:00, still trying to bid in April, the design is 90% done, has some MDOT and DEQ permits to get, 2) Rural projects update, asphalt prices up 20%, Island Road waiting on the obligation, Safety Grants denied for this year. 3) Reviewed the need for the Resolution for the Greater Lansing Area Regional Storm Water Program.

Mrs. Rey reported on the following: 1) MTF for January 2019 was \$998,817.82, 2) Oxcart online permit program is up and we had the largest first day ever in Oxcart history, 3) Auditors are done, all went well, waiting on the OPEB Actuarial report which is due for the March 21<sup>st</sup> meeting, 4) Reviewed MERS Statement of Fiduciary Net Position, 5) Road Union Freedom of Information Request included Commissioners, 6) Township contracts are being processed, 7) CRA Conference next week.

Mr. Pulver reported on the following: 1) Maintenance report, 2) MDOT maintenance report, 3) Governor's road funding proposal, 4) Upgrading communications systems in lunch room and board room, 5) Depositions, 6) CRA Conference, 7) Interview details, 8) Township meeting preparation, 9) Possibility of getting brine from Glanbia.

CHANGE REGULAR MEETING DATE AND TIME:

It was moved by Commissioner Frederick, seconded by Commissioner Holt, and passed unanimously to move the regular scheduled board meeting from Thursday, March 21, 2019 to Monday, March 18, 2019 to commence upon the completion of the special meeting.

DECEMBER 31, 2018 FINANCIAL REPORT:

It was moved by Commissioner Frederick, seconded by Commissioner Holt, and passed unanimously, to accept the December 31, 2018 Financial Report and place it on file.

DECEMBER 31, 201 BUDGET ALLOCATION REPORT:

It was moved by Commissioner Holt, seconded by Commissioner Frederick, and passed unanimously, to accept the December 31, 2018 Budget Allocation Report and place it on file.

JANUARY 31, 2019 FINANCIAL REPORT:

It was moved by Commissioner Frederick, seconded by Commissioner Holt, and passed unanimously, to accept the January 31, 2019 Financial Report and place it on file.

MARCH CASH STATUS REPORT:

It was moved by Commissioner Frederick, seconded by Commissioner Holt, and passed unanimously, to accept the March Cash Status Report and place it on file.

AWARD OF BIDS FOR ANNUAL MATERIALS/SERVICES AND (1) LOADER TAKEN ON 2/20/2019:

It was moved by Commissioner Holt, seconded by Commissioner Frederick, and passed unanimously, to accept the bid from Alta Equipment/Volvo Financial Services for the lease of one (1) new Volvo L110 loader, Option 8, for five equal annual payments of \$19,873.49, with the understanding that Alta Equipment will pay the final \$138,000 at the end of the contract. This includes \$38,000 for trade in of #700071.

It was moved by Commissioner Holt, seconded by Commissioner Frederick, and passed unanimously, to not award a bid for County street sweeping at this time.

It was moved by Commissioner Frederick, seconded by Commissioner Holt, and passed unanimously, to award the following bids, as presented to all based on price and availability:

Cold Patch	Corrugated Metal Structure
Fine Graded Agg 2 NS Sand	21AA, 22A, 23A Mod, Class II, Crushed Concrete
Gravel-22A, 22A Limestone, 23A Mod	Asphalt Base Crushing & Shaping, Reclamation
38% Calcium Chloride	Asphalt Emulsion
Catch Basin Cleanout	Bituminous Hot Patch
Mineral Well Brine	2019 County Paving
Mining, Processing & Stockpiling Dense Graded 23A	Overband Crackfill Treatment Program
Erosion Control Geo Textiles	East Side Roadside Mowing
Foliar Brush Control	Gravel Hauling from various pits
Aluminum Sheet Signs	Bituminous Materials – Skip Patch
Steel Sign Posts	Tire Recaps
Scraper Blades	Plastic Pipe Structures

GREATER LANSING AREA REGIONAL STORM WATER PROGRAM MEMORANDUM OF AGREEMENT:

The following resolution was offered by Commissioner Frederick and supported by Commissioner Holt.

*WHEREAS* the United States Environmental Protection Agency (USEPA) and the Michigan Department of Environmental Quality (MDEQ) have required communities in the Greater Lansing tri-county region to apply for and maintain compliance with a National Pollutant Discharge Elimination System Phase II (NPDES II) permit, and;

*WHEREAS*, the communities prepared, reviewed, and proposed a Memorandum of Agreement for adoption by all the communities and agencies to formalize and establish the Greater Lansing Regional Committee for Stormwater Management (GLRC), and

*WHEREAS*, participation in the GLRC advances local efforts for responsible stewardship of our natural resources, allows for the cooperative management of the watersheds in our community and this region, and assists the participating municipalities and their departments in complying with the regulatory requirements promulgated by the MDEQ and the USEPA Municipal Separate Storm Sewer System (MS4) stormwater discharge permits, and;

*WHEREAS*, the Memorandum of Agreement which was adopted by these municipalities and agencies originally in 2008, was revised and updated and re-adopted in 2012, and has now been prepared reflecting changes in the participating communities and activities to meet permit requirements and extending the period of the agreement to April 30, 2022, now;

*THEREFORE BE IT RESOLVED*, that the **Clinton County Road Commission** approves the Greater Lansing Regional Committee for Stormwater Management Memorandum of Agreement revised by the GLRC on December 8, 2016 and authorizes payment of the appropriate annual assessment for support of the Greater Lansing Regional Committee, and;

*BE IT FURTHER RESOLVED*, that the community's representative to the Greater Lansing Regional Committee is Daniel Armentrout, Dir. of Engineering.

Vote: Aye 3 , Nay 0

SEASONAL WEIGHT RESTRICTIONS:

It was moved by Commissioner Frederick, seconded by Commissioner Holt, and passed unanimously to approve the implementation of seasonal weight restrictions as of Monday, March 11, 2019 at 6:00 a.m.

Commissioner Holt excused himself from the meeting at this time.

APPROVAL OF ALL SEASON ROUTE:

It was moved by Commissioner Frederick, seconded by Commissioner Watkins, and passed to approve the All Season Route list as presented.

CERTIFICATION OF ROBERT HYDE AND MARK WINELAND AS WEIGHMASTERS:

Mr. Pulver noted that we have an annual contract with the Michigan State Police for year round weighmaster/motor carrier services. We supplement this contract with our own employees who are sent each year for training.

It was moved by Commissioner Frederick and supported by Commissioner Watkins, and passed, to authorize Robert Hyde and Mark Wineland to perform the duties of weighmaster for the 2019 weight restriction season.

APPROVAL OF RIGHT-OF-WAY PERMITS:

The right-of-way permits were reviewed by the board. It was moved by Commissioner Frederick, seconded by Commissioner Watkins, and passed, to approve the following right-of-way permits: 021-19 - 031-19.

APPROVAL OF VOUCHERS AND PAYROLLS:

It was moved by Commissioner Frederick, seconded by Commissioner Watkins, and passed, to approve vouchers #63001-#63080 including electronic payments, and payroll checks #91095-#91095 including direct deposit advices, as presented, in the amount of \$581,347.92.

COMMISSIONER COMMENTS:

Commissioner Frederick: Had the opportunity to attend the new Commissioners workshop on Monday, and found it to be very informative.

Commissioner Watkins: None

ADJOURNMENT:

As there was no further business to come before the Board, the meeting was adjourned at 11:08 a.m. with the next special meeting scheduled for Monday, March 18, at 8:00 a.m. and the next regular meeting to commence upon the conclusion of the special meeting.



Jill A. Rey, Director of Finance/Clerk to the Board