

The regular meeting of the Board of County Road Commissioners of the County of Clinton was held on Thursday, July 16, 2019 at 3:00 p.m. in the boardroom of the Clinton County Road Commission, 3536 S. BR127, St. Johns, MI 48879.

The pledge of allegiance was led by Chairperson Watkins

Commissioners Present: Michael Frederick, Kevin Holt and Gail Watkins

Staff Present: Managing Director Douglas Steffen, Director of Engineering Daniel Armentrout, and Director of Finance/Clerk Jill Rey

Visitors: Kam Washburn

APPROVAL OF JUNE 20, 2019 REGULAR MEETING MINUTES:

It was moved by Commissioner Holt, seconded by Commissioner Frederick, and passed unanimously, to approve the regular meeting minutes of June 20, 2019 as presented.

AGENDA:

It was moved by Commissioner Holt, seconded by Commissioner Frederick, and passed unanimously, to approve the Agenda as printed.

COMMUNICATIONS:

The following communications were reviewed: There were no communications.

INFORMATION FROM COUNTY COMMISSIONER:

County Commissioner Washburn reported: 1) Thanked Dan Armentrout and Mike Frederick for attending the Greenbush Township meeting, 2) He had received a concern about the Clark Road issue and afterward a thank you for the response, 3) The County is currently in the budget process, 4) Since 72% of the County's budget is from property taxes it has published a brochure to attract people to live in Clinton County.

PUBLIC COMMENT:

There was no public comment.

STAFF REPORTS:

Mr. Armentrout reported on the following: 1) Coleman Road update – Still working on getting the right of way and some permits. Hopes to bid in late August, 2) Reviewed rural projects, 3) County paving update, 4) Painters have started, 5) Rowe has completed planning to build the DeWitt and Clark roundabout, 6) Review of 2020 projects, 7) Preconstruction meeting for sewer and water project on 7/23.

Mrs. Rey reported on the following: 1) MTF received in July for May 2019 was \$938,017.27, 2) Will go live with Positive Pay program on 7/18/19, 3) Will attend MCRCSIP annual meeting on July 17, 4) MERS CEO will retire 12/31/19, 5) MERS Regional Manager will attend August meeting to review annual report.

Mr. Steffen reported on the following: 1) Maintenance, 2) MDOT Maintenance, 3) Meeting with Bath Twp. Road Committee about Watson Road flooding, 4) Clark Road between Chandler and Watson update, 5) MCRCSIP Annual meeting July 17-18.

JUNE FINANCIAL STATEMENTS:

It was moved by Commissioner Frederick, seconded by Commissioner Holt, and passed unanimously, to accept and place on file the June 2019 Financial Statements as presented.

APPOINTMENT OF MERS DELEGATES:

It was moved by Commissioner Frederick, seconded by Commissioner Holt, and passed unanimously, to appoint Jill Rey as Officer Delegate and Janette Purves as Officer Alternate for the MERS 2019 Annual Meeting.

AWARD STRATEGIC PLANNING SERVICES CONTRACT:

It was moved by Commissioner Frederick, seconded by Commissioner Holt, and passed unanimously, to award the contract to provide strategic planning services to EMAAdvisor for \$4000.00

APPROVAL OF CONTRACTS:

It was moved by Commissioner Holt seconded by Commissioner Frederick, and passed unanimously, to approve the following contracts:

Greenbush Township: 099019
City of East Lansing: 900539

APPROVAL OF RIGHT-OF-WAY PERMITS:

The right-of-way permits were reviewed by the board. It was moved by Commissioner Holt, seconded by Commissioner Frederick, and passed unanimously, to approve the following right-of-way permits: 131-19 - 151-19.

APPROVAL OF VOUCHERS AND PAYROLLS:

It was moved by Commissioner Frederick, seconded by Commissioner Holt, and passed unanimously, to approve vouchers #63496- #63576 including electronic payments, and payroll checks #91231-#91244 including direct deposit advices, as presented, in the amount of \$3,020,835.44.

COMMISSIONER COMMENTS:

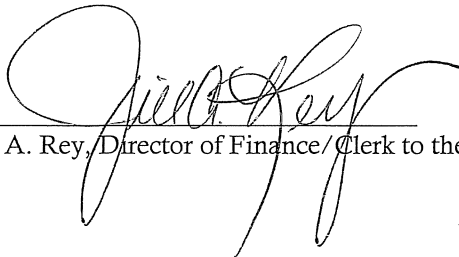
Commissioner Frederick: None

Commissioner Holt: None

Commissioner Watkins: Good job with the Seven County Council meeting earlier.

ADJOURNMENT:

As there was no further business to come before the Board, the meeting was adjourned at 4:17 p.m. with the next regular meeting scheduled for August 15, 2019 at 9:00 a.m..



Jill A. Rey, Director of Finance/ Clerk to the Board