



MINUTES

Clinton County Road Commission
Board Meeting
Thursday, November 18, 2021, 9:00 am - 10:30 am
3536 S. US Highway 27 St. Johns, MI 48879

In Attendance

Member

Gail Watkins; Kevin Holt; Michael Frederick

Staff

Douglas Steffen; Karla Gurski

Not In Attendance

Staff

Marc Trotter

Co. Comm.

David W. Pohl

- A. Welcome and Pledge of Allegiance
- B. Approval of Agenda
Approval of Agenda as presented.
Move: Michael Frederick Second: Kevin Holt Status: Passed
- C. Approval of October 14, 2021 Minutes
Motion to approve October 14, 2021 minutes as presented.
Move: Michael Frederick Second: Kevin Holt Status: Passed
- D. Communications
The Communications were received and placed on file.
Move: Kevin Holt Second: Michael Frederick Status: Passed
- E. Closed Session - Discuss Contract Negotiations
Motion by Commissioner Holt , seconded by Commissioner Frederick, to enter into closed session to discuss contract negotiations at 9:04 a.m.
A roll call vote indicated: Frederick - Aye, Holt - Aye, Watkins - Aye
Motion by Commissioner Holt , seconded by Commissioner Frederick, to exit the closed session and to reconvene the regular meeting at 10:37am.
- F. 44North - John O'Conner
Mr. O'Conner presented an update on health care renewal rates for 2022.
- G. Compliance with PA 152
Motion to adopt the hard cap method of compliance for PA 152 for 2022.
Move: Kevin Holt Second: Michael Frederick Status: Passed
- H. Information from County Commissioner David Pohl
Mr. Pohl was unable to attend the meeting.

I. Public Comments

There was no public comment.

J. Director of Engineering Report

Mr. Trotter was unable to attend the meeting.

K. Director of Finance Report

Ms. Gurski reported: 1) MTF for October came in at \$1,112,316.61, 2) We are working with 44North and AFLAC on implementing an 'Employee Navigator' system, at no cost to us this software will put all of the health care benefits that we offer in one place, new hires and current employees can enter in all their information, choose from plans, updated information and obtain plan documents, making open enrollment a much smoother process, 3) We completed the annual physical inventory count with less than a 2% variance, 4) Met with 44North to review health insurance illustrative rates for Blue Cross and BCN, we are still under hard cap for 2022, 5) Open enrollment will be in person on December 6th & 7th by appointment using the Employee Navigator software, 44North will meet with each employee, 6) Budget preparation in progress, 7) Attended MGFOA webinar on Public Budgeting & Forecasting, 8) We were recently notified that IT Right was acquired by VC3, which is currently the nations leading provider of technology solutions to local government, we were told not a lot will change, honor current contracts, we will still be serviced by IT Right and the same people, but they plan to hire more people, have faster response times, and 24x7 help desk availability.

Motion to approve the October Financials and place them on file.

Move: Michael Frederick Second: Kevin Holt Status: Passed

Approval of Vouchers:

Payroll: #92129 - #92155 including advices

Vouchers: #66588- #66679 including ACH

Total: \$1,746,621.09

Motion to approve the vouchers as presented.

Move: Frederick Second: Michael Frederick Status: Passed

L. Managing Director Report

No report was given.

M. 2022 Board Meeting Dates

The 2022 Board Meeting dates were presented for consideration now, adoption at 12/09 Board Meeting.

N. Board to Authorize Managing Director to Pursue Rowe for Cost Overages in DeWitt Project

Motion to authorize Doug Steffen, Managing Director, to pursue Rowe for cost overages in DeWitt Projects.

Move: Kevin Holt Second: Michael Frederick Status: Passed

O. Authorization for Manager to Sign the Agreement with Arenac County Road Commission for Purchase of Federal Aid

Motion to authorize Doug Steffen, Managing Director, to sign the Agreement with Arenac County Road Commission for the purchase of Federal Aid in the amount of \$305,659.20 (80% of \$382,074).

Move: Michael Frederick Second: Gail Watkins Status: Passed

P. Approval to Publish Notice of Budget Public Hearing

On a motion duly made by Commissioner Frederick, seconded by Commissioner Holt, and passed with 3 ayes and 0 nays, it was moved to approve the publication for the Notice of the 2022 Budget Public Hearing for December 09, 2021 at 9:15 a.m.

Roll call vote: Frederick - Aye, Holt - Aye, Watkins - Aye

Q. Resolution of Retirement - Richard Sargent

On a motion duly made by Commissioner Frederick, seconded by Commissioner Holt, and passed with 3 ayes and 0 nays, it was moved to adopt the following resolution:

WHEREAS, Richard G. Sargent has decided to retire from the Clinton County Road Commission on November 29, 2021, and

WHEREAS, Richard has provided over seven years of service to the Clinton County community, and

WHEREAS, Richard has held the position at the Road Commission during his seven years of service as mechanic, and

WHEREAS, Richard has been a valuable asset to the Road Commission by bringing experience and skill to all the duties he performed, and

WHEREAS, Richard has been a valuable asset to the Road Commission, and

WHEREAS, Richard is anticipating many future years of restful retirement at the cottage, so

BE IT THEREFORE RESOLVED that the Commissioners of the Clinton County Road Commission wish to express their appreciation to Richard for his years of outstanding service to the Clinton County Road Commission and wish him many years of healthy, enjoyable retirement.

A roll call vote indicated: Frederick - Aye, Holt - Aye, Watkins - Aye

R. Resolution of Retirement - Nancy Snider

On a motion duly made by Commissioner Frederick, seconded by Commissioner Holt, and passed with 3 ayes and 0 nays, it was moved to adopt the following resolution:

WHEREAS, Nancy A. Snider has decided to retire from the Clinton County Road Commission on November 30, 2021, and

WHEREAS, Nancy has provided twenty-five years of service to the Clinton County community, and

WHEREAS, Nancy has held multiple positions at the Road Commission during her twenty-five years of service including: heavy truck driver, highway working foreman, crew leader, operating chip spreader, berm disc and shoulder machine, and

WHEREAS, Nancy has been a valuable asset to the Road Commission, and

WHEREAS, Nancy has always been a team player, a hard worker and shared in many enjoyable conversations and stories throughout her career, all of which made her a delightful person to be around.

WHEREAS, Nancy is anticipating many future years of restful retirement, so

BE IT THEREFORE RESOLVED that the Commissioners of the Clinton County Road Commission wish to express their appreciation to Nancy for her years of outstanding service to the Clinton County Road Commission and wish her many years of healthy, enjoyable retirement.

A roll call vote indicated: Frederick - Aye, Holt - Aye, Watkins - Aye

S. Resolution of Retirement - Steve Pung

On a motion duly made by Commissioner Frederick, seconded by Commissioner Holt, and passed with 3 ayes and 0 nays, it was moved to adopt the following resolution:

WHEREAS, Steve C. Pung has decided to retire from the Clinton County Road Commission on November 26, 2021, and

WHEREAS, Steve has provided thirty-two years of service to the Clinton County community, and

WHEREAS, Steve has held the position of heavy truck driver, and has filled in on most all positions here at the Road Commission, and

WHEREAS, Steve has been a valuable asset to the Road Commission, and

WHEREAS, Steve has always been a team player, a hard worker and shared in many enjoyable conversations and stories throughout his career, all of which made him a charming person to be around.

WHEREAS, Steve is anticipating many future years of restful retirement, so

BE IT THEREFORE RESOLVED that the Commissioners of the Clinton County Road Commission wish to express their appreciation to Steve for his years of outstanding service to the Clinton County Road Commission and wish him many years of healthy, enjoyable retirement.

A roll call vote indicated: Frederick - Aye, Holt - Aye, Watkins - Aye

T. Approval to Purchase Holiday Gift Cards

Motion to approve the purchase of \$25 gift cards for employees in lieu of the Holiday luncheon.

Move: Michael Frederick Second: Kevin Holt Status: Passed

U. Approval of Right of Way Permits

#193-21through #218-21

Motion to approve Right of Way permits as presented.

Move: Michael Frederick Second: Gail Watkins Status: Passed

V. Commissioner Comments

W. Adjournment

With no further business to come before the Board, the meeting was adjourned at: 11:23 a.m.



Karla M. Gurski, Deputy Clerk of the Board