



## MINUTES

Clinton County Road Commission  
Board Meeting  
Thursday, February 10, 2022, 3:00 pm - 4:00 pm  
3536 S. US Highway 27 St. Johns, MI 48879

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### In Attendance

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#### Member

Gail Watkins; Kevin Holt; Michael Frederick

#### Staff

Douglas Steffen; Karla Gurski

#### Co. Comm.

David W. Pohl

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### Not In Attendance

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#### Staff

Marc Trotter

- A. Welcome and Pledge of Allegiance
- B. Approval of Agenda  
Motion to approve the Agenda as presented.  
Move: Kevin Holt Second: Michael Frederick Status: Passed
- C. Approval of January 27, 2022 Minutes  
Motion to approve the January 27, 2022 Minutes as presented.  
Move: Michael Frederick Second: Kevin Holt Status: Passed
- D. Marty with Hobbs & Black - New Facility Bids  
Marty with Hobbs & Black presented details on the bids received for the new facility.
- E. Approval to Accept Construction Bid for New Facility  
On a motion duly made by Commissioner Frederick, seconded by Commissioner Holt, and passed with 3 ayes and 0 nays, it was moved to accept the construction bid for the new facility from Brivar Construction.
- F. Approval to Spend Down Fund Balance for New Facility Project  
  
No motion taken, will include in next budget amendment.
- G. Communications  
Motion to accept the communication and place it on file.  
Move: Kevin Holt Second: Michael Frederick Status: Passed
- H. Information from County Commissioner David Pohl  
Mr. Pohl reported: 1) At the County Ways and Means meeting today, the committee discussed the public safety project as well as, the ongoing broadband project, 2) The county is looking at proposed locations for the new jail, including the thought process behind getting rid of the existing building and constructing a new facility.
- I. Public Comments

There was no public comment.

J. Director of Engineering Report

Mr. Trotter was unable to attend the meeting.

K. Director of Finance Report

Ms. Gurski reported: 1) Year end processing continues, 2) Cost share calculated at \$755,444, which is up \$81,424 from last year, 3) Decided to not transfer any money from the general fund at Mercantile to MI Class, as Mercantile Bank is currently earning more interest than MI Class, 4) Received the letter of engagement from Rehmann Group late yesterday for the audit, we are looking at the week of March 7th for audit.

Motion to accept the December and January financials and place on file.

Move: Holt Second: Frederick Status: Passed

Approval of Vouchers:

Payroll: #92223 - #92230 including advices

Vouchers: #66939- #66984 including ACH

Total: \$549,309.86

Motion to approve the vouchers as presented.

Move: Frederick Second: Holt Status: Passed

L. Managing Director Report

Mr. Steffen reported: 1) We hired a new Director of Operations, his name is Scott Irrer, he lives in DeWitt and is coming from Ingham County, he will be starting the 21st, 2) Attended the Engineer's Conference in Bellaire earlier this week along with Jake & Marc, 3) Our staff did a great job during the snow storm last week, they were very efficient with snow removal and getting subdivisions cleared in a timely manner.

M. Resolution of Retirement - Brian Betz

On a motion duly made by Commissioner Frederick, seconded by Commissioner Holt, and passed with 3 ayes and 0 nays, it was moved to adopt the following resolution:

WHEREAS, Brian Betz has decided to retire from the Clinton County Road Commission on February 25, 2022, and

WHEREAS, Brian has provided the Clinton County Road Commission with forty three years of service to the Clinton County community, and

WHEREAS, Brian has held the positions of Laborer, Heavy Truck Driver, West District Supervisor and for the last six years held the position of Superintendent of Operations, and

WHEREAS, Brian has a vast history and knowledge of the County's road system that was always valued by his co-workers and relied upon often, there weren't many days that Brian wasn't asked about a specific road project dating back many years, and

WHEREAS, Brian's quick wit and easy going demeanor and many stories were an asset to the Road Commission and will be missed by all, and

WHEREAS, Brian is anticipating spending time at his lake cottage, enjoying his family, and having many restful years of retirement, and

BE IT THEREFORE RESOLVED that the Commissioners of the Clinton County Road Commission wish to express their appreciation to Brian Betz for his years of service to the Clinton County Road Commission and wish he and his family many healthy and enjoyable years of retirement.

N. Approval of Right of Way Permits

#018-22 through #025-22

Motion to approve Right of Way Permits as presented.

Move: Kevin Holt Second: Michael Frederick Status: Passed

O. Commissioner Comments

P. Adjournment

With no further business to come before the Board at this time the meeting was adjourned at 4:20 p.m.



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Karla Gurski, Clerk of the Board