

## MINUTES



**Clinton County Road Commission  
Board Meeting  
Wednesday, June 22, 2022, 3:30 pm - 4:30 pm  
3536 S. US Highway 27 St. Johns, MI 48879**

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### **In Attendance**

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**Member**

Gail Watkins; Kevin Holt

**Staff**

Douglas Steffen; Karla Gurski

**Co. Comm.**

David W. Pohl

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### **Not In Attendance**

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**Member**

Michael Frederick

**Staff**

Marc Trotter

A. Welcome and Pledge of Allegiance

B. Approval of Agenda

Motion to approve Agenda as presented.

Move: Kevin Holt Second: Gail Watkins Status: Passed

C. Approval of May 26, 2022 Minutes

Motion to approve the May 26, 2022 Minutes as presented.

Move: Kevin Holt Second: Gail Watkins Status: Passed

D. Communications

Motion to accept the communication and place it on file.

Move: Kevin Holt Second: Gail Watkins Status: Passed

E. Information from County Commissioner David Pohl

Mr. Pohl reported: 1) The County is re-establishing the mileage rate, information will be available on the website, 2) Work is continuing on the county broadband access plan, there is a lot of support from local units, the participation by local units is an important part of obtaining available grant funding, the goal is to provide the infrastructure and the private sector provides the service, 3) The Clean Community Event will be September 24th from 8am to 1pm at Granger, this is by appointment only, 4) Clinton Transit is upgrading their facility, the growth in service to the county residents has necessitated the management area expansion, 5) Mike Gute, the new under sheriff, gave his first report to the county, overall things are going well, he brings a lot of experience with him, 6) The 911 enhancement is coming together, sirens will continue to be tested, the silent test feature is being added to enable some of the tests to be done without alarming the public, 7) June 28th Board of Commissioners meeting is the last for the County Clerk, Diane Zuker, she is retiring after 39 years of service.

F. Public Comments

There was no public comment.

G. Director of Engineering Report

Mr. Steffen reported on behalf of Mr. Trotter: 1) The Tallman Road Bridge is currently closed and on track for a September completion, 2) The Francis and Clark Road safety intersection improvements project will begin August first, 3) Paving in Springbrook Hills subdivision in DeWitt will be starting July 18th, 4) Bath recently approved a contract to pave The Meadows sub division, this will start July 25th, 5) Francis Road from Grand River to Stoll will start on July 17th, 6) DeWitt Road from city limit to Cutler Road will be starting July 12th.

#### H. Director of Finance Report

Ms. Gurski reported: 1) Met with Precision regarding upgrade of timeclock, we will be moving to a cloud based system, the training and implementation should be complete by early September, 2) The MTF for June (April gas) was \$1,030,529.26, 3) Katie, Doug and I have been finalizing revisions on the Administrative Handbook and updating Work Rules, we will bring to board next month for review, 4) Tomorrow Alison and I have contract training with MDOT for billing updates/changes to their system.

Motion to accept the May financials and place on file.

Move: Holt Second: Watkins Status: Passed

Approval of Vouchers:

Payroll: #92262 - #92276 including advices

Vouchers: #67276- #67336 including ACH

Total: \$2,913,942.82

Motion to approve the vouchers as presented.

Move: Holt Second: Watkins Status: Passed

#### I. Managing Director Report

Mr. Steffen reported: 1) The new facility project is moving along well, we are having bi-weekly project meetings, currently the footings are going in, and yesterday we met to go over office furniture and selected the finishes and colors, going forward there will be a bi-weekly memo with updates and information about the facility project to keep the commissioners and county updated, 2) Gravel hauling is underway for townships, last year's projects are getting done first, 3) The next Seven County Council meeting is set for July 12th at Gratiot County Road Commission, 4) We are meeting with legal service providers to conduct interviews and ask questions about services, we will bring final selection(s) to board once decided, 5) Last week Leon Searles was served a letter from our attorney about making us whole on what he owes us, he has until tomorrow to respond, we have yet to hear anything from him, 6) Rowe postponed mediation, we are working on putting together our resolution amount to present to them, 7) We are advertising for a new mechanic, we have received applications, but most are lacking a CDL, so we are also looking into options to possibly train new employees for CDL in order to get them qualified.

#### J. MCRCSIP 2022 Board of Directors Election

Motion to vote for Lester Livermore for the MCRCSIP Board of Directors At-Large Position.

Move: Kevin Holt Second: Gail Watkins Status: Passed

#### K. Resolution of Retirement - Jeff Brown

On a motion duly made by Commissioner Holt, seconded by Commissioner Watkins, and passed with 2 ayes and 0 nays, it was moved to adopt the following resolution:

WHEREAS, Jeffery Brown has decided to retire from the Clinton County Road Commission on June 23, 2022, and

WHEREAS, Jeff has provided the Clinton County Road Commission with twenty years of service to the Clinton County community, and

WHEREAS, Jeff has held the position of mechanic and for the last eighteen years held the position of Equipment Supervisor, and

WHEREAS, Jeff has a vast history and knowledge of the County's fleet of equipment that was always valued by his co-workers and relied upon often, there weren't many days that Jeff wasn't asked about a specific piece of equipment or how to fix something. Jeff went above and beyond chasing parts for equipment many times and

WHEREAS, Jeff's quick wit and easy going demeanor and many stories were an asset to the Road Commission and will be missed by all, and

WHEREAS, Jeff is anticipating spending time at his cabin, hunting, boating and enjoying his family, and having many restful years of retirement while tinkering on his '69 Camaro, and

BE IT THEREFORE RESOLVED that the Commissioners of the Clinton County Road Commission wish to express their appreciation to Jeffery Brown for his years of service to the Clinton County Road Commission and wish he and his family many healthy and enjoyable years of retirement.

A roll call vote indicated: Frederick - Absent, Holt - Aye, Watkins - Aye

L. Approval of Township Contracts

Motion to approve the following Township contracts:

Lebanon: 101072, 100272, 100372, 100472, 100572, 100672, 100772, 100872, 100972

Village of Maple Rapids: 900561, 900562, 900563, 900564, 900565, 900566

Westphalia: 160172, 160272, 160372, 160472, 160572, 160672, 160772, 160872, 160972, 161072, 161172

Move: Kevin Holt Second: Gail Watkins Status: Passed

M. Commissioner Comments

Commissioner Watkins commended Mr. Steffen and Mr. Trotter on how well they handled a driveway issue on Alward Road, working with the homeowner to get the drive moved.

N. Adjournment

With no further business to come before the Board, the meeting was adjourned at: 4:06 pm

Move: Kevin Holt Second: Gail Watkins Status: Passed



Karla Gurski, Clerk to the Board