

MINUTES



**Clinton County Road Commission
Board Meeting
Thursday, September 15, 2022, 9:00 am - 10:30 am
3536 S. US Highway 27 St. Johns, MI 48879**

A. Welcome and Pledge of Allegiance

B. Approval of Agenda

Motion to approve Agenda as presented.

Move: Michael Frederick Second: Kevin Holt Status: Passed

C. Approval of August 11, 2022 Minutes

Motion to approve the August 11, 2022 Minutes as presented.

Move: Kevin Holt Second: Michael Frederick Status: Passed

D. Presentation at 9:05am: Attorney - Luis E. Avila with Varnum, LLP

E. Communications

Motion to accept the communications and place it on file.

Move: Michael Frederick Second: Kevin Holt Status: Passed

F. Information from County Commissioner David Pohl

Mr. Pohl Reported: 1) The board approved a full faith and credit resolution for Lake Victoria branches drain note, this is a common practice for public benefit projects particularly multi-year bonds, 2) Approval was given for the the County to change the medical examiner services to Sparrow, this will allow all pieces of the service to be combined into one contract, as well as, relieve police personnel of medical examiner duties to pursue their police work, 3) The Clinton County Sheriff's Department is planning to implement the use of body cameras for the Sheriff Department personnel in the next year, nearly all other departments in the County already use this technology, 4) There was discussion concerning a future Public Safety facility (jail and related needs) replacement; refurbishing of the existing facility was considered, but was found to be impractical. This will likely require a bond issue as the cost would exceed normal cash flow capacity. The needs have changed since the current jail was built. We have a much higher percentage of women now than 30 years ago, as well as more drug and mental health issues; many of these also impact the safety of the jail personnel, 5) A broadband taskforce was established to provide citizen guidance in the implementation of the project, 6) The county adopted an amendment to the soil erosion ordinance, 7) The county also approved the sidewalk improvements and repairs for Motz Park and received a report on the success of the dog park on Clinton Lakes.

G. Public Comments

There was no public comment.

H. Director of Engineering Report

Mr. Trotter Reported: 1) MDOT Bridge Bundling Tallman Road Bridge will be open to Traffic on September 3rd, 2) In regard to the MDOT I-96/I-69 project, Francis Rd. over I-69 will open to traffic September 24th, Airport over I-69 will be closed sometime in October-November for 35 days, and the Mainline I-69 reconstruction is on track for the November 2022 completion, 3) For CCRC Federal Aid Projects: Francis and Clark Road intersection will open to traffic on September 12th, Wood Road from Coleman to State is scheduled to start September 21st and will pave on Saturday's, Grand River Avenue has a tentative start date with Rieth-Riley on September 26th, we are waiting on MDOT to award the contract, the DBE agreement is now in place, 4) For paving projects, the Microsurfacing on Herbison Road is complete, and in Lakeside Preserve the contractor will be coming back to finish entrances and cleanup, 5) In regard to Federal Aid Projects, the 2023 DeWitt Road from Townsend to M21 final plans are complete, this has an October 2022 bid letting with 2023 construction, we received

confirmation of the MDOT FA buyout, the project on DeWitt Road from Centerline to Parks will receive \$432k to construct under the county paving program, the Welling Road from French to Maple Rapids Road project has \$580K STP programmed, we will combine this with the Hyde Road project, NEPA was submitted on September 12th and is planned for an April MDOT letting, the Hyde Road from Welling to Krepps was swapped with the French Road project, Hyde Road is the truck route and in worse condition, there is \$340K STP programmed and the NEPA was submitted on September 12th, with an April MDOT letting, Meridian Road from Hibbard to Ovid limit has \$685K STP programmed with an April letting, DeWitt Township will be holding a public meeting on October 20th, from 4-7pm to allow input on the 2023 DeWitt Township Sidewalks for Webb Road from the city limit to BR-27, lastly we received confirmation of SRTS funding in the amount of \$440K, for the 2024 Bath Township Webster Road sidewalks, 6) CCRC submitted a request to MDOT in regard to the Federal Aid Buyout to accommodate 2024 Small Urban buyout for DeWitt Rd from Parks to Townsend, for early construction in 2023, this would complete the 1-mile gap between currently scheduled Fed Aid projects on DeWitt Rd in 2023, 7) Consumers Energy is planning a large pipeline rehab project through Ingham and Clinton Counties, from south of county line through Ovid, CCRC will work with Consumers on bonding haul routes as necessary. 8) Permits approved with Frontier for large fiber upgrade project in DeWitt, covering the majority of subdivisions and local/primary roads in the City and Twp., the work scheduled to start in the fall of 2022, 9) Nottingham Fields in Watertown Township is in phase 2 construction, TA Forsberg is taking over as the developer and has Verlinde Excavating scheduled to start work in late September, they plan to have base course HMA paved in the fall 2022, the Road Construction agreement has been signed, but the ROW acceptance has not been submitted yet.

I. Director of Finance Report

Ms. Gurski Reported: 1) Filed the annual Title VI certification (equal opportunity), 2) MTF for September (July Fuel) was \$894,318.83, 3) As of October 1st we will have a new FSA administrator, we were having communication and clerical issues with the current administrator TASC, so October 1st Flex Administrators will be the new provider, 4) Earlier this week Precision trained some of the admin staff on RMS system, which is the cloud based timeclock, we will be implementing to the remainder of staff in the coming month, 5) Health insurance update: Humana rates came in with a 3% reduction, no rates in yet on BCBS or BCN.

Motion to accept the August financials and place on file.

Move: Holt Second: Frederick Status: Passed

Approval of Vouchers:

Payroll: #92296 - #92303 including advices

Vouchers: #67456- #67536 including ACH

Total: \$5,571,193.26

Motion to approve the vouchers as presented.

Move: Holt Second: Frederick Status: Passed

J. Managing Director Report

Mr. Steffen reported: 1) New facility coming along well, the bi-weekly update was yesterday, and this next week should see some more substantial things happening above ground, 2) We have had two grievances filed from union staff, one related to update work rules, but this has been resolved, the second grievance is regarding the new mechanic who was hired with no CDL, we are currently working through this and will give update at next meeting, 3) We will be finishing up gravel hauling in the last 4 townships on Monday, 4) Searles update - he was served with a lawsuit about 6 weeks ago, apparently Mr. Searles is in a facility with dementia, however his wife agreed to settle and it will be done in a timely manner, 5) In regard to Rowe - we had a mediation date set, but unfortunately the mediator had to cancel due to power and internet issues, the mediator then reached out to our attorney for more information, it appears the mediator is trying to work behind the scenes to get things settled, 6) Continuing to attend Township Meetings, 7) Karla and I have started working on 2023 budget items, 8) Will be on vacation next Thursday and the following Monday, 9) Pavement markings are complete and we are very happy with PK contracting, 10) Lastly, we recently finished the Health Department parking lot, the project went well and we received great feedback.

K. Resolution to Enter into Contract with MDOT, Contract No. 2022-0895, HIP-CRRSAA Funding

On a motion duly made by Commissioner Frederick, seconded by Commissioner Holt, and passed with 3 ayes and 0 nays, it was moved to adopt the following resolution:

WHEREAS, a contract between the Michigan Department of Transportation and the Clinton County Road

Commission has been presented for the purpose of establishing the amount of the funding to address coronavirus disease impacts related to Highway Infrastructure Programs, and

WHEREAS, this contract is to perform work associated with costs set forth in Exhibit A, dated August 9, 2022, and

WHEREAS, the Clinton County Road Commission has approved this contract,

NOW THEREFORE BE IT RESOLVED that Chairman of the Board of Road Commissioners Gail Watkins, and Managing Director, Doug Steffen, be authorized and instructed to sign the contract for and on behalf of the Clinton County Road Commission.

- L. Resolution to Enter into Contract with MDOT, Contract No. 22-5365, HMA along DeWitt Rd. from W. Townsend to M-21

A motion was made by Commissioner Holt, seconded by Commissioner Frederick, and passed with 3 ayes and 0 nays, it was moved to adopt the following resolution:

WHEREAS, a contract between the Michigan Department of Transportation and the Clinton County Road Commission has been presented for consideration for Contract No. 22-5365, and

WHEREAS, this contract is for:

PART I: Hot Mix asphalt base crushing, shaping and overlay along DeWitt Road from West Townsend Road to Blue Water Highway (M-21), including machine grading and permanent pavement markings; and all together with necessary related work

WHEREAS, the Clinton County Road Commission has approved participation in their share of this project,

NOW THEREFORE BE IT RESOLVED that Managing Director Doug Steffen and Director of Engineering Marc Trotter be authorized and instructed to sign the contract for and on behalf of the Clinton County Road Commission.

- M. Approval to Revise Policy No. 57

Motion to approve revisions to Policy No. 57.

Move: Michael Frederick Second: Kevin Holt Status: Passed

- N. Approval to Purchase two Peterbuilt Plow Trucks for 2023

Approval to purchase (1) Tandem Axle and (1) Single Axle Truck for 2023.

Move: Kevin Holt Second: Michael Frederick Status: Passed

- O. Approval of Township Contracts

Motion to Approve Township Contracts:

Greenbush: 091072

Move: Michael Frederick Second: Kevin Holt Status: Passed

- P. Commissioner Comments

Commissioner Holt stated he has to be out of town on November 23rd, we will look at rescheduling the board meeting that is currently scheduled for that day and update accordingly.

- Q. Adjournment

With no further business to come before the Board, the meeting was adjourned at: 11:05am

Karla Gurski

Karla Gurski, Clerk of the Board

Move: Michael Frederick Second: Kevin Holt Status: Passed