

MINUTES



**Clinton County Road Commission
Board Meeting
Thursday, November 17, 2022, 10:30 am - 12:00 pm
3536 S. US Highway 27 St. Johns, MI 48879**

A. Welcome and Pledge of Allegiance

B. Approval of Agenda

Motion to approve Agenda as presented.

Move: Michael Frederick Second: Kevin Holt Status: Passed

C. Approval of October 13, 2022 Minutes

Motion to approve the October 13, 2022 Minutes as presented.

Move: Kevin Holt Second: Michael Frederick Status: Passed

D. Communications

Motion to accept the communications and place them on file.

Move: Michael Frederick Second: Kevin Holt Status: Passed

E. Information from County Commissioner David Pohl

Mr. Pohl was unable to attend the meeting.

F. Public Comments

There was no public comment.

G. Director of Engineering Report

Mr. Steffen reported updates on behalf of Mr. Trotter:

Construction:

- 2023 Construction projects will be complete by the end of this month.

Design:

- Continued discussion on design for 2023 projects.

Planning:

- Wrapping up year-end items on projects.

H. Director of Finance Report

Ms. Gurski reported:

- MTF came in at \$1,103,964, we have received 78% of the budgeted amount for the year.
- The admin staff completed the annual physical inventory count with about a 2% variance.
- Open enrollment for healthcare will be next week.

Motion to receive the October Financials and place them on file.

Move: Holt Second: Frederick Status: Passed

Approval of Vouchers:

Payroll: #92316 - #92336 including advices

Vouchers: #67622- #67700 including ACH

Total: \$2,804,991.30

Motion to approve the vouchers as presented.
Move: Frederick Second: Holt Status: Passed

I. Managing Director Report

Mr. Steffen gave an update on current legal matters with Searles Construction and with Rowe Inc.

J. Compliance with PA 152

Motion to adopt the hard cap method of compliance for PA 152 for 2023.

Move: Kevin Holt Second: Michael Frederick Status: Passed

K. 2023 Township Cost Share

Review of Township Cost Share

L. Award Bids for Annual Materials

Motion to award to bidders based on price and availability for the following materials and years:

- 21AA, 22A, 23A Mod, Class II Sand, 1-3" CC - years 2023, 2024 & 2025
- Winter Maintenance Sand - year 2023
- Dense Graded Aggregate - 34CS, CST Slag & CST Trap Rock - year 2023
- Gravel 22A & 23A mod Supplied & Delivered - year 2023 only
- Chloride - bid extension for 2023

Move: Michael Frederick Second: Kevin Holt Status: Passed

M. Approval to Publish Notice of Budget Public Hearing

Motion to set the 2023 Budget Public Hearing for December 08, 2022 at 3:15 p.m.

Move: Kevin Holt Second: Michael Frederick Status: Passed

N. Commissioner Comments

O. Adjournment

With no further business to come before the Board, the meeting was adjourned at: 11:35 a.m.



Karla Gurski, Clerk of the Board

Move: Kevin Holt Second: Michael Frederick Status: Passed