



MINUTES

Clinton County Road Commission
Board Meeting
Thursday, June 15, 2023, 9:00 am - 10:30 am
3536 S. US Highway 27
St. Johns, MI 48879

In Attendance

Member

Gail Watkins; Kevin Holt; Michael Frederick

Staff

Douglas Steffen; Karla Gurski

Co. Comm.

Bruce Delong

A. Welcome and Pledge of Allegiance

B. Approval of Agenda

Motion to approve Agenda as presented.

Move: Michael Frederick Second: Kevin Holt Status: Passed

C. Approval of May 25, 2023 Minutes

Motion to approve the May 25, 2023, Minutes as presented.

Move: Kevin Holt Second: Michael Frederick Status: Passed

D. Communications

Motion to accept the communications and place them on file.

Move: Michael Frederick Second: Kevin Holt Status: Passed

E. Information from County Commissioner Bruce Delong

Commissioner Delong reported:

- Brief update on property in Eagle Township.

F. Public Comments

There was no public comment.

G. Engineering Report

Mr. Steffen reported:

- Pavement markings beginning in mid-June for retrace.
- Paving projects moving along well, Meridian, Pratt, and Alward road are all complete.
- Paving in subdivisions will start after the fourth of July.
- Federal Aid paving projects on Welling Road, Hyde Road and Meridian Road will begin in mid-July.
- The Webb Road sidewalk project will be starting in late August in DeWitt Township.
- Received the preliminary design for Dexter Road bridge, now we will start getting estimate numbers.
- Chip seal began yesterday on primary roads.

H. Director of Finance Report

Ms. Gurski reported:

- MTF for June (April fuel) was \$1,031,346.77.
- Looking into a different IT service, VC3 prices have increased and the quality of service has suffered.
- Filed the qualifying statement with the State of Michigan.
- We received our 2022 AVV from MERS, Marne will be at our September board meeting to review with the board, our funded ratio is at 92%.
- We received bids for cleaning services in the new office, a new company will start once we are moved.
- We received the HIP-CRRSAA funds from the State of Michigan for revenue lost during COVID.

Motion to accept financials and place on file.

Move: Frederick Second: Holt Status: Passed

Approval of Vouchers:

Payroll: #92383 - #92390 including advices

Vouchers: #68049- #68073 including ACH

Total: \$1,991,386.69

Motion to approve the vouchers as presented.

Move: Frederick Second: Holt Status: Passed

I. Managing Director Report

Mr. Steffen reported:

- New facility coming along well, the last interior floor pour is getting done today.
- Townships projects are moving along well.
- Roadside mowing began last week.
- John Fuentes at the county is reviewing a draft on the ORV law.
- The meeting with EGLE was held on June 5th to discuss chloride information.
- The BioRestore for DeWitt Road is at 11:30 a.m. on June 29th at Liquid Ag.
- There is a meeting being held at Liquid Ag on June 26th to discuss the DeWitt Road project from M-21 north.
- The next Seven County Council meeting will be at the Shiawassee County Road Commission on July 18th.
- Support letters sent were received and sent in for the Chandler Rd. project.

J. MCRCSIP Board of Directors Ballot

Motion to vote for the following for the MCRCSIP Board of Directors: Brett Laughlin, for the Board of Directors At-Large position, and Timothy Elkins for the Board of Directors Southern Representative.

Move: Kevin Holt Second: Michael Frederick Status: Passed

K. 2022 Clinton County Road Commission Annual Report

Motion to accept the 2022 Annual Report of the Clinton County Road Commission and place it on file.

Move: Kevin Holt Second: Michael Frederick Status: Passed

L. Approval of Budget Amendment #1

Motion to approve the budget amendment as presented.

Move: Michael Frederick Second: Kevin Holt Status: Passed

M. Approval to Purchase Floor Sweepers for New Facility

Motion to approve the purchase of the Floor Sweeper/Scrubber Units, (a ride on and a walk behind) for the new facility floors from Hotsy Central Cleaning Systems.

Move: Michael Frederick Second: Kevin Holt Status: Passed

N. Authorize the Managing Director and the Clerk to Sign Township Contracts

Motion to authorize the Managing Director and the Clerk to sign the Township Contracts for approval.

Move: Michael Frederick Second: Kevin Holt Status: Passed

O. Township Contracts

Motion to receive the following township contracts and place them on file:

Bath: 010193

Olive: 110273

Lebanon: 100273, 100373, 100473, 100573, 100673, 100773

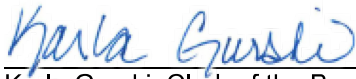
Move: Michael Frederick Second: Kevin Holt Status: Passed

P. Commissioner Comments

Commissioner Holt requested to move the next board meeting in July. After discussion it was agreed upon to move the meeting to Monday, July 17th at 9 a.m.

Q. Adjournment

With no further business to come before the Board, the meeting was adjourned at: 10:02 a.m.



Karla Gurski, Clerk of the Board

Move: Kevin Holt Second: Michael Frederick Status: Passed