



Meeting Minutes for the February 12, 2026, – Board Meeting 3536 S. US Highway 27, St. Johns, MI 48879 @ 9:00am

Attendees: Michael Frederick; Karla Gurski; Kevin Holt; Douglas Steffen; Gail Watkins; Bob Showers; and members of the public present.

Welcome and Pledge of Allegiance

Approval of Agenda

Motion to approve the agenda as presented.

Move: Commissioner Watkins, Second: Commissioner Holt, Status: Passed

Approval of January 15, 2026, Minutes

Motion to approve the January 15, 2026, meeting minutes, as presented.

Move: Commissioner Watkins, Second: Commissioner Holt, Status: Passed

Communications

Motion to accept the communications and place them on file.

Move: Commissioner Holt, Second: Commissioner Watkins, Status: Passed

Information from Commissioner Showers

Commissioner Showers reported:

- That Clinton County's goal is to grow its tax base—primarily through residential development, without seeking additional mileages. He emphasized protecting farmland and noted that most growth will occur in the southern part of the County, particularly Bingham and DeWitt Townships, where infrastructure supports expansion. He also stated the County aims to reach a population of 100,000, carries no unstructured debt, and benefits from strong communication between the County, townships, and the Road Commission. He noted the Road Commission plays an important role in supporting growth by maintaining safe, well-kept roads.

Public Comments

There was no public comment.

Director of Finance Report

Ms. Gurski reported:

- The engagement letter with Rehmann has been signed, and the auditors will be on site at the end of the month.
- I am currently working through the ACT51 report.
- All 2025 invoices have been paid, with the exception of one small invoice with Bath Township.
- Yesterday I attended the first SMRC Finance & HR meeting of the year, which included a presentation on workplace investigations and the use of neutral language in disciplinary documentation, as well as the CRA webinar on new road funding update.
- February MTF, which reflects December fuel and the final MTF payment for fiscal year 2025, totaled \$1,322,484.
- As a result of the lower MTF revenue in the final three months of the year, the calculated township cost share decreased slightly (about 1% for each township).

Motion to receive the financials and place on file.

Move: Commissioner Watkins, Second: Commissioner Holt Status: Passed

Approval of Vouchers:

Payroll: #92633- #92637 advices

Vouchers: #69169- #69195 including ACH

Total: \$1,279,904.97

Motion to approve the vouchers as presented.

Move: Commissioner Holt Second: Commissioner Watkins Status: Passed

Managing Director Report & Engineering Update

Mr. Steffen reported:

- He met with road staff yesterday and recognized their strong work during January's 25 snow days.
- Plan to meet with townships regarding brick mailboxes in subdivisions that are too close to the roadway and not compliant, noting repairs cannot be at the Road Commission's expense.
- Townships meeting are continuing, planning their 2026 projects.
- Spring weight restrictions will begin Monday at 6 a.m.
- Attended the Transportation Bonanza on Tuesday, we presented on the Safe Routes to School project that we completed in Bath Township on Webster Road.
- We received notification of an additional \$2.5 million dollars of federal funds for the Chandler Road project.
- Earlier this month, Commissioner Fickes participated in a ride-along in one of the Road Commission's plow trucks.
- Winter maintenance totals, as of February 2nd are at \$882,490.

Engineering Update:

- Engineering projects remain on track. Chandler Road has been advertised for bids and recently received an additional \$2.5 million in funding.
- Airport Road is expected to begin in late March, depending on frost laws.
- The Clark Road project is expected to receive a federal aid buyout award.
- The Lehman Road culvert project in Riley Township is scheduled for completion by mid-summer.
- In DeWitt Township, there are three major developments coming up —Thomas Farms, Eyde Development, and an additional phase in The Quarry —this could bring approximately 1,000 new homes if all proceed. A study of the Clark Road corridor is underway to prepare for the growth.
- Frontier has made a significant improvement in their work compared to last year, with far fewer issues so far in 2026.
- A concept plan has been developed to extend the Clark Road pathway over I-69 using the existing bridge footprint, pending MDOT and Federal Highway approval. The estimated retrofit cost is \$3–\$3.5 million, with potential township cost participation for connections.

OLD BUSINESS:

Tabled: Approval of Revised Policies: Discuss and take action on select policies previously tabled

Motion to remove the agenda item "Approval of Revised Policies: Discuss and Take Action on Select Policies" from the table.

Move: Commissioner Watkins Second: Commissioner Holt Status: Passed

Motion to approve the revised policies, No. 78, 110, 120, 121, 123, and 130, as presented.
Move: Commissioner Watkins Second: Commissioner Holt Status: Passed

NEW BUSINESS:

CRA Board of of Directors Ballot for One Ballot Seat

Motion to vote for Tom Donnellon, for the 4-Year Southern Seat for the CRA Board of Directors Ballot.

Move: Commissioner Watkins Second: Commissioner: Holt Status: Passed

Approval of Bid Extensions for 2026

Motion to approve the 2026 bid extensions for roadside mowing.

Move: Commissioner Watkins Second: Commissioner: Holt Status: Passed

Annual Certification of Roads

Motion to authorize Chairperson Frederick to sign the 2025 Annual Certification of Roads.

Move: Commissioner Holt, Second: Commissioner Watkins , Status: Passed

Approval for Managing Director to Sign Chandler Road Construction Agreement

Motion to approve authorization for the Managing Director to execute the Chandler Road Agreement with Bath Township (Project No. 010115), contingent upon signature by the Township at their February 16, 2026, board meeting.

Move: Commissioner Holt, Second: Commissioner Watkins, Status: Passed

Authorization for CCRC Staff to Perform Seasonal Weighmaster Duties

Motion to approve the authorization for CCRC staff, Jacob Mathers, and Jack Miller, to perform seasonal weighmaster duties.

Move: Commissioner Holt, Second: Commissioner Watkins, Status: Passed

Commissioner Comments

Commissioner Holt echoed Doug's statement earlier, that the crews have done a tremendous job this winter. He has heard a lot of positive comments from around the county; it is a tough job and they have done it well.

Adjournment

With no further business to come before the Board, the meeting was adjourned at 10:16 am.

Move: Commissioner Watkins, Second: Commissioner Holt, Status: Passed

Karla Gurski, Finance Director/Clerk