

Meeting Minutes for the April 23, 2026, – Board Meeting

3536 S. US Highway 27, St. Johns, MI 48879 @ 9:00 a.m.



Attendees: Michael Frederick; Karla Gurski; Kevin Holt; Douglas Steffen; Gail Watkins; Bob Showers. Guests Present were Kurtis Thomas, and Jason Salzwedel representatives from Rehmann.

Welcome and Pledge of Allegiance

Approval of Agenda

Motion to approve the agenda as presented.

Move: Commissioner Watkins, Second: Commissioner Holt, Status: Passed

Approval of March 13, 2026, Minutes

Motion to approve the March 13, 2026, meeting minutes, as presented.

Move: Commissioner Holt, Second: Commissioner Watkins, Status: Passed

Public Comments

There was no public.

Communications

Motion to accept the communications and place them on file.

Move: Commissioner Watkins, Second: Commissioner Holt, Status: Passed

2025 Audit Presentation

Kurtis Thomas, CPA, with Rehmann, presented a clean opinion of the 2025 Financial Statement of the Clinton County Road Commission.

Motion to receive and place on file the 2025 Financial Statements

Move: Commissioner Watkins, Second: Commissioner Holt, Status: Passed

Information from Commissioner Bob Showers

Commissioner Showers reported:

- County representatives discussed ongoing efforts to expand broadband access throughout the county, noting that there are still areas without reliable internet service. A third grant opportunity is expected to become available, with funding directed specifically to internet service providers to continue expanding fiber optic infrastructure. It was noted that the long-term goal is to provide fiber optic internet access throughout the entire county.

Director of Finance Report

Ms. Gurski reported:

- The ACT51 financial report is included later in the agenda for your approval. As shown in the report, the fund balance increased by approximately \$1,060,260.
- Currently working on the 2025 Annual Report, I will have this ready at our next meeting in May
- Next month, I will be attending the Finance & HR Conference which is in Grand Rapids this year.

- MERS has transitioned to a new recordkeeper, called Empower, replacing Alerus. This change impacts the Hybrid retirement accounts, as well as the HCSP and RHFV (OPEB Trust). Overall, the transition has gone well.
- Starting to work with Media Advantage to ensure that our website is ADA compliant. We have until June of 2027 to complete this.

Motion to receive the financials and place on file.

Move: Commissioner Watkins, Second: Commissioner Holt Status: Passed

Approval of Vouchers:

Payroll: #92643- #92650 advices

Vouchers: #69210- #69236 including ACH

Total: \$2,260,362.65

Motion to approve the vouchers as presented.

Move: Commissioner Holt Second: Commissioner Watkins Status: Passed

Managing Director Report & Engineering Update

Mr. Steffen reported:

- Township contracts have largely been returned, with only one township still pending signed agreements.
- Staff met with Watertown Township on Tuesday to discuss the Clark Road project. The project is expected to include paving approximately five miles next year, from Airport Road to Wacousta Road.
- The Legislative Breakfast is scheduled for May 18 at 8:30 a.m. at the Flapjack Shack in DeWitt. Most invited participants have responded that they plan to attend.
- In recognition of Bring Your Child to Work Day, 10 staff members brought their children to work today.
- Interviews are currently being conducted for two full-time truck driver positions in anticipation of two employee retirements later this summer.
- The CCTOA meeting is scheduled for April 28 at the Riley Township Hall.

Engineering Update:

- Work on the Airport Road project is progressing well. Crews are currently completing trenching and road widening work, with the project anticipated to be completed in early August.
- The Chandler Road project contract is scheduled for approval later in the meeting. Construction is tentatively planned to begin June 15, pending receipt of the required EGLE permit. A letter of intent to proceed was issued in order to secure current pricing.
- Additional funding was secured for the Clark Road project through grant/buyout funding assistance.
- Staff is currently preparing and submitting additional safety grant applications for consideration. It was noted that, with completion of previously awarded safety grants by the end of the year, all stop signs and stop-ahead signs on primary roads throughout the county will have been upgraded to improve intersection safety.
- Requests for Proposals (RFPs) were recently issued for bridge design work on Grange Road in Dallas Township and the Clark Road bridge rehabilitation project. Breckting Bridge submitted the low bid and was awarded the work.

- A traffic study is underway for Clark Road from Airport Road to Wood Road. Staff are working with a consultant to review traffic patterns and determine potential updates and improvements for the corridor.
- County wide broadband, have had more issues recently with safety concerns. So, we will be collecting a \$2500 inspection fee on permits moving forward, it is requiring too much work and time on our end.

Development:

- A site plan has been submitted and is currently being reviewed for a proposed fueling station on M-21, which is moving through the planning process.
- Plans have been received for the Bingham Solar Farm project. Staff is currently working on developing the road maintenance agreement associated with the project.

Approval for Managing Director to Sign the Chandler Road Construction Agreement with E.T. MacKenzie Co.

Motion to approve the Managing Director to sign the Chandler Road Construction Agreement with E.T. MacKenzie Company.

Move: Commissioner Watkins Second: Commissioner Holt Status: Passed

Approval of Bids for 2026 County Paving & Skip Patch

Motion to approve the bids for 2026 County Paving and Skip Patch.

Move: Commissioner Holt Second: Commissioner Watkins Status: Passed

Approval of the 2025 ACT 51 Financial Report

Motion to approve the 2025 ACT 51 Financial Report.

Move: Commissioner Holt Second: Commissioner Watkins Status: Passed

Commissioner Comments: None

Adjournment

With no further business to come before the Board, the meeting was adjourned at 9:54 a.m.

Move: Commissioner Holt, Second: Commissioner Watkins, Status: Passed



Karla Gurski, Finance Director/Clerk