

Meeting Minutes for the August 20, 2026, – Board Meeting

3536 S. US Highway 27, St. Johns, MI 48879 @ 9:00am



Attendees: Michael Frederick; Gail Watkins; Kevin Holt; Bob Showers; Douglas Steffen, & Karla Gurski

Welcome and Pledge of Allegiance

Approval of Agenda

Motion to approve the agenda as presented.

Move: Commissioner Watkins, Second: Commissioner Holt, Status: Passed

Approval of July 16, 2026, Minutes

Motion to approve the July 16, 2026, meeting minutes, as presented.

Move: Commissioner Watkins, Second: Commissioner Holt, Status: Passed

Communications

Motion to accept the communications and place them on file.

Move: Commissioner Watkins, Second: Commissioner Holt, Status: Passed

Review of 2025 MERS AVV - Marne Daggett

Marne Daggett, Regional Manager with MERS, presented a review of the 2025 Annual AVV.

Motion to receive the report and place on file.

Move: Commissioner Watkins, Second: Commissioner Holt, Status: Passed

Information from Commissioner Bob Showers

Commissioner Showers reported:

- Bingham Township, which uses Clinton County for planning and zoning, has voted to support a zoning change for property on Scott Road to allow a multi-family housing development. The request will now come before the Board for approval, which is expected to pass. The proposed development would include approximately 350 apartments across three buildings. Once the zoning change is approved, the developer will return with detailed plans and specifications.
- An MSU representative involved in green energy projects discussed the potential construction of anaerobic digesters for local farmers. These projects could provide dairy farmers with an additional source of income while supporting renewable energy production. Efforts are currently underway in Washington to restore tax credits that would make these projects financially feasible. Clinton County is very interested in participating in this opportunity once the tax credits are reinstated.

Public Comments

There was no public comment.

Director of Finance Report

Ms. Gurski reported:

- MTF for August, which was for June fuel, was \$1,316,471.15.
- Attended the CRASIF Annual Meeting where CCRC received Goose Egg Award for the 2025-26 year, which is recognizing us for zero workman comp losses during the coverage year. We were also presented for the Honor Roll Award in recognition for our outstanding safety performance during the past year.
- Earlier this month, we received communication regarding the NRF indicating that, as of August, no funds had yet been distributed to local agencies. Before any NRF funds can be

distributed to locals, the required carve-outs for Local Bridges, CTF, public transportation, and other programs must first be met. Based on revenue collections through June, the NRF still needed to receive an additional \$149,248,075 before sufficient revenue would be available for distribution to local agencies.

- Submitted the requested information to MDOT for the 2024 Trunkline Audit.
- Yesterday, we installed new desk phones and switched our phone service from WBI to Parallel. Our previous phones were becoming obsolete and would soon no longer be supported or serviceable. The new phones provide updated features that will make it easier for staff to communicate with residents who call in, while also reducing our monthly phone service costs.

Motion to receive the financials and place on file.

Move: Commissioner Watkins, Second: Commissioner Holt, Status: Passed

Approval of Vouchers:

Payroll: #92665- #92672 advices

Vouchers: #69333- #69360 including ACH

Total: \$4,730,557.77

Motion to approve the vouchers as presented.

Move: Commissioner Holt, Second: Commissioner Watkins, Status: Passed

Managing Director Report & Engineering Update

Mr. Steffen reported:

- Township projects are progressing well. Gravel work is approximately 50% complete and is expected to be finished by mid-September.
- The solar farm application in Bingham Township remains active. Legal counsel is working on a road-use agreement that will require the developer to maintain the roads they use, including applying chloride and replacing gravel as necessary when the project is complete.
- The next CCTO meeting is September 15 at 7:00 p.m. at Bath Township
- We are meeting with Congressman Tom Barrett on August 25 and with Dr. Harrison on August 27.
- Township meetings will be scheduled and sent out to make sure we attend each township this fall.
- We have a mechanic position posted as we recently had a mechanic leave.

Engineering Update:

- Airport Road is now open to traffic. Some restoration work remains, but the project turned out well. The traffic signal will be synchronized and activated tomorrow.
- The contractor is approximately 95% complete with the drain enclosure. Work is now moving into the sanitary sewer portion. Paving from M-21 to Colony Road is scheduled for today and tomorrow.
- Wright Road paving is complete in Fowler. We will be paving Colony Road in Duplain Township, and Price Road from US-27 to Shepardsville Road coming up in September.
- The MDOT US-27 culvert project has not yet started due to issues with fabrication of the box culvert. Work is now anticipated to begin after Labor Day.
- In DeWitt Township, the Redwood Development on the west side US-127, north of Webb Road, is underway, with the contractor working on connections to the sewer and water systems.
- The section of M-21 from the St. Johns city limits to Pewamo was chip sealed successfully this week, with crews completing the work in approximately two days. Fog sealing began today and is expected to be completed next week.

- We have a meeting is scheduled next week regarding the closeout of the first broadband project that was initiated last year.

Developments:

- There are several developments getting underway throughout the county, including Thomas Farms, the Meijer/Clark Road area, and the Redwood development.
- There are two new gravel pits are also being developed:
 - AM Miller, located on Clintonia Road in Eagle Township.
 - Olger's have sand mining proposed around the pit on the north side of Howe Road. The proposal has recently gone before the township.

Contract Resolution MDOT Contract No. 26-5310 - Wood Road

A motion was made by Commissioner Watkins, seconded by Commissioner Holt, to approve the following resolution:

WHEREAS, a contract between the Michigan Department of Transportation and the Clinton County Road Commission has been presented for consideration for Contract No. 26-5310, and

WHEREAS, this contract is for:

1. *Hot mix asphalt cold milling, resurfacing & permanent pavement markings along Wood Road from State Road to Clark Road; and all together with necessary related work.*

WHEREAS, the Clinton County Road Commission has approved participation in their share of this project,

NOW THEREFORE BE IT RESOLVED that Managing Director, Doug Steffen be authorized and instructed to sign the contract for and on behalf of the Clinton County Road Commission.

A roll call vote indicated: Commissioner Frederick - Aye, Commissioner Holt – Aye, Commissioner Watkins - Aye

Approval of Road Construction Agreement - Thomas Farms, Phase II

Motion to approve the signature of the Road Construction Agreement for Thomas Farms - Phase II, in DeWitt Township.

Move: Commissioner Holt, Second: Commissioner Watkins, Status: Passed

Annual Certification of Employee Related Conditions

Motion to authorize Chairman Frederick and Clerk Gurski to sign and submit the ACT 51 Annual Certification of Employee-Related Conditions.

Move: Commissioner Holt, Second: Commissioner Watkins, Status: Passed

Commissioner Comments

Commissioner Watkins attended the Lions Club meeting this week, several commented on the good condition of the roads throughout the county, noting the quality of the roads and the work being done to maintain them.

Adjournment

With no further business coming before the Board, the meeting was adjourned at 10:17a.m.

Move: Commissioner Holt, Second: Commissioner Watkins, Status: Passed

Karla Gurski, Finance Director/Clerk