

Meeting Minutes for the July 16, 2026, – Board Meeting

3536 S. US Highway 27, St. Johns, MI 48879 @ 9:00am



Attendees: Michael Frederick; Gail Watkins; Kevin Holt; Bob Showers; Douglas Steffen, & Karla Gurski

Welcome and Pledge of Allegiance

Approval of Agenda

Motion to approve the agenda as presented.

Move: Commissioner Holt, Second: Commissioner Watkins, Status: Passed

Approval of June 18, 2026, Minutes

Motion to approve the June 18, 2026, meeting minutes, as presented.

Move: Commissioner Watkins, Second: Commissioner Holt, Status: Passed

Communications

Motion to accept the communications and place them on file.

Move: Commissioner Watkins, Second: Commissioner Holt, Status: Passed

Information from Commissioner Bob Showers

Commissioner Showers reported:

- Commissioners discussed the possibility of revising planning and zoning ordinances to allow residential lots smaller than 10 acres within the 10 townships where the County continues to provide planning and zoning services. The goal is to encourage residential growth, attract younger families, and increase school enrollment. Combined with expanded fiber-optic internet access, these changes could make the County more attractive for future development.
- The interlocal agreement between the City of St. Johns & Bingham Township for water and sewer service is nearing completion, with agreement language expected to be finalized by October or November.
- There is a proposed residential development on Scott Road consisting of approximately 100 housing units, with the potential to expand to as many as 350 units. The Township is supportive of the proposed development.
- Continued residential growth throughout the County is important to support long-term economic development and strengthen the tax base.
- There is a potential development opportunity involving a 10-acre parcel near Glanbia that could result in additional growth in the St. Johns area. While no plans have been finalized, the possibility remains under consideration.

Public Comments

There was no public.

Director of Finance Report

Ms. Gurski reported:

- MTF for July, which was for May fuel, was \$1,225,365.
- Attending the CRASIF and MCRSCIP Workshop next Wednesday in Mt. Pleasant at The Soaring Eagle.
- We received the Workman Comp Audit notification from CRASIF and are currently working through that.
- Earlier this week we also received the audit notification from MDOT for the 2024 Trunkline contract.

Motion to receive the financials and place on file.

Move: Commissioner Watkins, Second: Commissioner Holt Status: Passed

Approval of Vouchers:

Payroll: #92660- #92664 advices

Vouchers: #69307 - #69332 including ACH

Total: \$3,215,914.07

Motion to approve the vouchers as presented.

Move: Commissioner Holt Second: Commissioner Watkins Status: Passed

Managing Director Report & Engineering Update

Mr. Steffen reported:

- Township projects continue to progress well and are running smoothly.
- Pavement marking and retracing operations have progressed over the past several weeks and are expected to be completed next week, weather permitting.
- RWE has withdrawn its application for the proposed solar farm. Staff will continue working on a road use agreement should the project move forward in the future.
- Chip seal operations are progressing well and are approximately halfway complete.
- The Seven County meeting was held earlier this week in Livingston and was well attended.
- The CRA Southern Golf Outing is scheduled for tomorrow at The Emerald.
- Scheduled to speak this fall at both the Commissioners Conference in September and the Communications Conference on November 3.
- The Road Commission recently took delivery of two new plow trucks.
- The new street sweeper also arrived last week.
- Doug will be on vacation from July 23 through August 1.

Engineering Update:

- Airport Road Phase 2 construction is progressing well. Work is currently focused on the section from Clark Road to Stoll Road, which is closed to traffic. The gas pipeline relocation is slightly behind schedule; however, Consumers Energy is working extended hours to complete the work. The project is expected to be completed by mid-August.
- Chandler Road improvements are progressing well. Work began this week on enclosing the Remi Chandler Drain, and the main crossing across State Road has been completed.
- Wright Road in Fowler Township is moving forward. The north section has been completed, and paving on the south section is expected to take place tomorrow.
- Colony Road in Duplain Township is scheduled to be paved on Friday.
- Road Commission crews are completing the culvert project on Price Road.
- The MDOT culvert replacement project on Business 27 north of Centerline Road was originally scheduled to begin after the Fourth of July, but has been delayed. MDOT is stating they still expect to begin the project later this month.
- County broadband efforts continue to move forward.

Kyle Graham Retirement Resolution

WHEREAS, *Kyle Graham has decided to retire from the Clinton County Road Commission on October 15, 2026, and*

WHEREAS, *Kyle has provided over twenty-nine years of service to the Clinton County community, and*

WHEREAS, *Kyle has held the position of TPOAM Union Representative, Crew Leader, Heavy Truck Driver and Sign Shop here at the Road Commission, and*

WHEREAS, *Kyle has been a valuable asset to the Road Commission bringing experience and skill to all the duties he performed, and*

WHEREAS, *Kyle has always been a dedicated member of our team, a hard worker, and an enjoyable person to be around, and*

WHEREAS, *Kyle is anticipating many future years of restful retirement, so*

BE IT THEREFORE RESOLVED *that the Commissioners of the Clinton County Road Commission wish to express their appreciation to Kyle for his years of outstanding service to the Clinton County Road Commission and wish him many years of healthy, enjoyable retirement.*

A roll call vote indicated: Commissioner Frederick- Aye, Commissioner Holt - Aye, Commissioner Watkins - Aye

Move: Commissioner Watkins Second: Commissioner Holt Status – Passed

Approval to Adopt Policy No. 101 Workplace & Safety Attire

Motion to Approve Adopting Policy No. 101 Workplace & Safety Attire.

Move: Commissioner Watkins, Second: Commissioner Holt Status: Passed

Resolution to Enter into MDOT 2026 County State Trunkline Contract

On a motion duly made by Commissioner Watkins, seconded by Commissioner Holt, and passed with 3 ayes and 0 nays, it was moved to adopt the following resolution:

WHEREAS, a contract between the Michigan Department of Transportation and the Clinton County Road Commission has been presented for consideration for trunkline maintenance, and

WHEREAS, this contract is for maintenance work on US-127, BR-127, and M-21, from October 1, 2026 through September 30, 2031, within the boundaries of Clinton County, and

WHEREAS, the Clinton County Road Commission has approved this five-year contract,

NOW THEREFORE BE IT RESOLVED that Managing Director, Doug Steffen, be authorized and instructed to sign the contract for and on behalf of the Clinton County Road Commission.

I hereby certify the above is a true and correct copy of a resolution unanimously adopted by the Board of Clinton County Road Commissioners at a meeting held July 16, 2026.

Commissioner Comments

Commissioner Showers thanked the Board & CCRC staff for their discussion with residents regarding the potential round-a-bout on M21.

Adjournment

With no further business coming before the Board, the meeting was adjourned at 10:07 a.m.

Move: Commissioner Watkins Second: Commissioner Holt Status: Passed

Karla Gurski, Finance Director/Clerk